

## Definitions of Terms Used in MEPS-HC Questionnaires

CE03

CE04

### HEALTH PROBLEM --

Diseases or ailments. A disease is an illness or disorder of the function of the body or of certain tissues, organs, or systems, which is characterized by an identifiable group of symptoms. An ailment is a mild mental or physical disorder. An example of a health problem is influenza; some of its symptoms are fever, chills, and dizziness. Health problems may be either physical or mental. Be sure to record health problems only; do not record symptoms here unless the respondent cannot give a condition name. NOTE: Do NOT record pregnancy as a condition unless female is younger than 15 or older than 45.

PG03

PG03OV1

PG03OV2

PG03OV3

PG03OV4

PG03OV5

### HIGH BLOOD PRESSURE --

Also known as hypertension, persistently high arterial blood pressure that is associated with increased risk of sickness and mortality from heart disease and kidney disease.

### TOXEMIA --

An illness resulting from the release of self-produced toxins into the bloodstream.

### PRE-ECLAMPSIA --

A toxemia of late pregnancy characterized by persistently high blood pressure, swelling of the extremities, and protein in the urine.

### ECLAMPSIA --

A toxemia of late pregnancy characterized by convulsions and coma, in addition to the symptoms listed for pre-eclampsia.

### ANEMIA --

A deficiency of the oxygen carrying material in the blood (hemoglobin). Anemia is often accompanied by a reduced number of red blood cells, which causes an unnatural paleness, weakness, and shortness of breath.

**DIABETES --**

A disease that impairs the ability of the body to use sugar and causes sugar to appear abnormally in the urine. Common symptoms are persistent thirst and excessive discharge of urine.

**GESTATIONAL DIABETES --**

The onset or recognition of diabetes during pregnancy.

**HIGH BLOOD SUGAR --**

A diagnosis that there is a greater than normal amount of glucose (blood sugar) in the blood.

**LOW LYING PLACENTA (PLACENTA PREVIA) --**

A placenta, or afterbirth, which attaches in the lower uterus, in the zone of dilation, so that it covers or adjoins the internal cervical opening. The most common symptom of low lying placenta is painless internal bleeding in the last trimester, particularly during the eighth month.

**VAGINAL BLEEDING --**

Bleeding such as a woman would experience during her monthly menstrual period.

**PREMATURE LABOR --**

Birth of a baby before the normal end of a pregnancy. Premature labor usually occurs between the 28th and 37th week of pregnancy.

**PG05****PG05OV****HOSPITAL --**

A health care organization that has a governing body, an organized medical staff and professional staff, and inpatient facilities. Hospitals provide medical, nursing, and related services for ill and injured patients twenty-four hours per day, seven days per week.

**BIRTHING CENTER --**

A facility that provides prenatal, childbirth, and post-natal care, often using family-centered maternity care practices. Common features are a homelike setting and the optional use of a midwife instead of a medical doctor for delivery. May be freestanding or hospital-based.

**HOME --**

Anywhere the person was living at the time of the delivery. It may be the RU member's home, the home of a friend, a hotel room, etc., but NOT a hospital, nursing home, or other health care facility. Also, code this category even when the delivery at home was assisted by a midwife or some other medical person.

## PG06

## VAGINAL DELIVERY --

Delivery of an infant through the normal openings of the uterus and vagina.

## CAESAREAN SECTION --

Surgical operation for delivering a baby by cutting through the mother's abdominal and uterine walls.

## PG07

## FORCEPS --

An instrument used to grasp, hold, or pull objects during surgery. In the context of pregnancy and delivery, forceps are used during childbirth to apply to the infant's head and then pull gently in order to pull the infant out from the birth canal.

## PG08

## EPIDURAL/SPINAL --

Both terms refer to the injection of a local anesthesia into the spinal column in order to anesthetize the abdominal and pelvic area during childbirth. The purpose of an epidural or spinal is to decrease the amount of pain the mother feels during childbirth.

## HE01

## HE03

## HE06

## IMPAIRMENT --

An OBJECTIVE assessment of anatomical, physiological or mental losses from injury, disease, residuals of disease or birth defects. Impairments MAY OR MAY NOT interfere with physical or mental functioning. Examples include missing limbs, digits or other body parts; partial paralysis from an early case of polio, accident or war wound; stiff joints, deformed fingers or other physical evidence of arthritis; and vision or hearing loss.

## HELP/SUPERVISION --

Help or supervision from another person includes a range of behaviors. The concept encompasses:

- personal assistance in physically doing the activity (including another person doing the entire activity, such as bathing a person from head to toe);
- instruction (guiding the person through the activity);

- making sure the activity is done correctly, without harm;  
and
- staying nearby in case the person needs help in the activity.

## HE04

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and
- staying nearby in case the person needs help in the activity.

## HE07

## AIDS/SPECIAL EQUIPMENT --

In the phrase 'aids or any other special equipment', the key word is 'special'. Special equipment includes any device that is not used by the general population to perform a specific activity. There are many kinds of special equipment:

- mobile devices, such as motorized wheelchairs, canes and walkers;
- special spoons, plate guards, or hand splints used to aid in feeding;
- orthopedic shoes or braces;
- stationary devices, such as railings and ramps;
- computers or communication boards to assist speech;
- TTY - telephones or telephone amplifiers for hearing impaired; and
- bathroom rails or bars, bathing benches or chairs.

## HE19

## LIMITED ABILITY --

Difficulties in performing a task independently. We are only interested in difficulties that are associated with an impairment or a PHYSICAL OR MENTAL HEALTH PROBLEM. Limited activity ability (for example, work activity) means that a person cannot do the role as long or in the same way as he/she did previous to the impairment or physical or mental health problem, but still does it to some extent (as opposed to not being able to do it at all).

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## HE22

## LIMITED IN PARTICIPATING --

Difficulties that limit the person's ability to participate in the activities. We are only interested in difficulties that are associated with an impairment or a PHYSICAL OR MENTAL HEALTH PROBLEM. Limited activity participation (for example, playing sports) means that a person cannot do the activity as long or in the same way as he/she did previous to the impairment or physical or mental health problem, but still does it to some extent (as opposed to not being able to do it at all).

## HE30

## BLIND --

Refers to persons who cannot see at all or who only have light perception. It also includes persons who are considered legally blind. Legal blindness is defined as visual acuity of 20/200 or less in the better eye (WITH the best possible correction) or as a visual field of 20 degrees or less.

## HE37

## DEAF --

Refers to inability to hear in BOTH EARS without the use of hearing aids. Also can include hearing loss greater than 70 dB (decibels) in the better ear without hearing aids.

DD02

DD05

DD10

## HALF DAY OR MORE --

If a person's work or school day is 9:00 a.m. to 3 p.m., for example, and he/she stayed home from work or school (because of a physical or mental health problem) for more than 3 hours of that time, we consider this as having missed a half a day or more. If a person's work FOR PAY is usually done at home, or if a person does housework for pay, include any half days missed from such work when it is due to illness or injury.

DD04

DD07

## STAY IN BED --

For this question, 'bed' means anything used for sleep, including a sofa, cot, or mattress. If a person was on the sofa watching TV because he/she was too ill to get around, he/she would be considered as 'in bed'. The number of half days or more in bed should always be equal or less than the number of days missed from work or school.

DD08

## THERE ARE TWO KINDS OF BED DAYS BEING ASKED ABOUT IN THIS QUESTION:

1. All bed days for persons who neither work nor attend school; and
2. All bed days for persons who work and/or attend school which occurred on non-work or non-school days (e.g., weekends, holidays, vacations).

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CN02  
CN02OV1  
CN02OV2  
CN02OV3

ACCIDENT/INJURY --

Refers to physical problems that arose from some sort of external trauma to the body such as a fall or being in an auto accident. This refers to unexpected and undesirable events. Accidents may include poisonings, where the condition results from swallowing, drinking, breathing, or coming in contact with some poisonous substance or gas. Poisoning may also occur from an overdose of a substance that is nonpoisonous when taken in normal doses. Note that not all conditions with the word 'poison' in them are the results of accidents or injuries; for example, poison oak, poison ivy, and ptomaine poisoning are diseases. Illnesses such as these, and other types of problems that arise due to a natural process in the body, such as any type of disease, should NOT be included.

LIST OF PRIORITY CONDITIONS --

LONG-TERM, LIFE-THREATENING CONDITIONS:

CANCER (OF ANY BODY PART)

cancer  
tumor  
malignancy  
malignant tumor  
carcinoma  
sarcoma  
lymphoma  
Hodgkins disease  
leukemia  
melanoma  
metastasis  
neuroma  
adenoma

DIABETES

diabetes  
diabetes mellitus  
high blood sugar  
juvenile diabetes (Type I diabetes)  
adult-onset diabetes (Type II diabetes)  
diabetic neuropathy

**ISCHEMIC HEART DISEASE**

ischemic heart disease (MUST use the word "ischemic")  
angina  
angina pectoris  
coronary artery disease  
blocked, obstructed, or occluded coronary arteries  
arteriosclerosis  
myocardial infarction  
heart attack

**STROKE**

stroke  
cerebral hemorrhage  
cerebral aneurysm  
transient ischemic accident  
transient ischemic attack  
apoplexy  
carotid artery blockage  
arterial thrombosis in brain  
blood clot in brain

**EMPHYSEMA**

emphysema  
chronic obstructive pulmonary disease (COPD)  
chronic bronchitis (MUST use the word 'chronic', only for adults)  
chronic obstructive bronchitis (MUST use the word 'chronic', only for adults)  
smoker's cough

**HYPERTENSION**

hypertension  
high blood pressure

**HIGH CHOLESTEROL**

high cholesterol  
high or elevated triglycerides  
hyperlipidemia  
hypercholesterolemia

**HIV/AIDS**

HIV  
AIDS

## CHRONIC, MANAGEABLE CONDITIONS:

## ARTHRITIS

anything with the word 'arthritis'  
rheumatoid arthritis  
degenerative arthritis  
osteoarthritis  
bursitis  
rheumatism

## ASTHMA

anything with the words 'asthma' or 'asthmatic'

## STOMACH ULCERS

stomach ulcer  
duodenal ulcer  
peptic ulcer  
bleeding ulcer  
ulcerated stomach  
perforated ulcer

## GALL BLADDER DISEASE

gall bladder disease, trouble, attacks, infection, or  
problems  
gallstones

## BACK PROBLEMS OF ANY KIND

back problems or back pain of any kind (lower or upper back)  
sore, hurt, injured, or stiff back  
backache  
anything with the words 'vertebra,' 'vertebrae,' 'lumbar,'  
'spine,' or 'spinal' strained or pulled muscle in back  
sprained back  
muscle spasms  
back spasms  
bad back  
lumbago  
sciatica or sciatic nerve problems  
disc problems: herniated, ruptured, slipped, compressed,  
extruded, dislocated, deteriorated, or misaligned discs

**MENTAL HEALTH ISSUES:****ALZHEIMER'S DISEASE AND OTHER DEMENTIAS**

anything with the words 'alzheimer's' or 'dementia'  
organic brain syndrome

**DEPRESSION AND ANXIETY DISORDERS**

depression (including severe, chronic, or major depression)  
dysthymia  
dysthymic disorder  
bipolar disorder  
manic depression or manic depressive illness  
anxiety attacks  
panic attacks  
anxiety  
nerves  
nervous condition  
nervous breakdown

CN08

CN08OV1

**AT HOME (OWN OR SOMEONE ELSE'S)--**

Anywhere the person was living at the time of the accident. It may be the RU member's home, the home of a friend, a hotel room, etc., BUT not a hospital, nursing home, or other health care facility. This code also applies to an accident that occurred at someone else's home.

**ON PUBLIC STREET, ROAD, HIGHWAY, SIDEWALK --**

The entire width between property lines which is used by the public as a matter of right or custom. This includes more than just the traveled part of the road; it includes the whole right-of-way. Public sidewalks are part of the street.

The category does NOT include roads in private land, such as very long driveways or access roads to houses or buildings in the middle of private land. Non-public roads are usually marked as such. Also, private sidewalks and private alleys are NOT considered part of the street.

**ON FARM (OWN OR SOMEONE ELSE'S) --**

Includes buildings on the premises of a farm, such as a barn or farm house, or on any land that is part of the farm, such as land under cultivation.

**SCHOOL (IN BUILDING, ON GROUNDS, INCLUDING PLAYING FIELDS) --**

Code this category for accidents that occurred either in a school building or on the grounds of the school, such as a playing or athletic field. Any type of school applies here, whether it was a grade or high school, college or university, trade or vocational school, public or private, etc.

**STORE OR RESTAURANT (INCLUDING MALLS) --**

Refers to any building as well as areas around or near stores or restaurants, such as parking facilities.

**OFFICE (ANY PART OF BUILDING) --**

A room, set of rooms, or a building where business of a commercial or industrial organization or a professional person takes place.

**FACTORY, INDUSTRY SITE --**

Refers to factory buildings, railway yards, warehouses, loading platforms of factories or stores, etc. Construction projects (houses, bridges, new roads, etc.) as well as public or commercial buildings undergoing remodeling are also included. Other examples are logging camps, shipping piers, ship yards, sand and gravel pits, canneries, and auto repair garages.

**MILITARY FACILITY --**

Refers to any building or grounds on an Army, Air Force, Navy, Marine, or Coast Guard base; military training schools or academies; any other facility owned exclusively by the military or used exclusively for military purposes.

**RECREATIONAL PLACE OR FACILITY --**

Refers to buildings and grounds for watching or participating in entertainment or sports. Examples include a baseball diamond, a fairground, a basketball arena, and a theater. Also included are health spas or gyms and swimming pools.

Sometimes a recreational facility is located on the grounds of one of the categories listed above, like a military base or a school. If so, code the facility based on WHERE it is located.

CN10

CN10OV1

CN10OV2

CN10OV3

CN10OV4

CN10OV5

CN10OV6

CN10OV7

CN10OV8

CN10OV9

MOTOR VEHICLE --

Includes all vehicles powered by a motor, not on rails, which carry at least one person and travel on streets/roads/highways. Includes cars, trucks, vans, buses, motorcycles, farm equipment, and construction equipment such as bulldozers or graders.

GUN --

Includes guns that do not shoot bullets, such as BB guns, air rifles, and pellet guns. Do not include guns that are clearly intended to be toys, such as water guns, dart and cap guns.

WEAPON OTHER THAN GUN --

A weapon, other than a gun, that can cause bodily injury, such as a knife or a baseball bat.

POISON OR SOMETHING THAT CAN POISON (LIKE GASOLINE OR A CLEANING FLUID OR CHEMICAL) --

A substance that when inhaled, ingested, or absorbed impairs health or causes death. Can include items like gasoline or a cleaning fluid or chemical. Do not include drugs of any type: prescription, non-prescription, or illicit (illegal).

FIRE OR SOMETHING HOT THAT WOULD CAUSE A BURN --

Include any heated surface or material which would cause a burn specifically because it is hot. Examples would be scalding water, a stove top, and a radiator. Also include chemicals which cause burns.

DROWNING OR NEAR-DROWNING --

Any situation in which a person dies or nearly dies because his nose and mouth are submerged in water too long to allow him to breathe. Drownings can occur in any body of water including pools and bathtubs.

SPORTS INJURY --

Can occur during a sports activity or can be the result of participating in a sport over time. The injury must be related to the physical activity associated with the sport. Hitting your head on low door frame while leaving a basketball court does not count as a sports injury. What qualifies as a sport injury may be best left up to the respondent; however, include injuries received at a health spa or gym.

**FALL (EXCLUDE FALLS RELATED TO SPORTS) --**

Any time a person is injured unintentionally because s/he hit the ground or another surface too hard. Do not include falls related to sports. These should be coded as 'sports injuries'.

CN11

CN18

**STILL BEING TREATED --**

This means that the person continues to consult a medical provider, take medication, receive some sort of treatment, physical therapy, etc.

CN12

In determining whether or not it is appropriate to ask this question, be sensitive to the feelings of the respondent or the person who has the condition being addressed. If you know that the person's condition is incurable or irreversible, don't ask this question and code '3' (Did Not Ask: Still has - Condition is persistent/permanent).

**RECOVERED --**

A person is recovered if he/she has returned to a previous state of health or function that preceded the occurrence of the disease, disability, or accident.

CN14

**FURTHER TREATMENT/CONSULTATION --**

This refers to additional medication, tests, examination, surgery, procedures or consultations in addition to the treatments and consultations the patient had already been through.

CN15

**FOLLOW-UP CARE --**

Additional consultations or treatments with a medical provider after the condition had initially been diagnosed and treated.

**ANSWER CATEGORIES --**

The purpose of the question is to determine if the person has NOT or will NOT seek some (or all) of the recommended follow-up care for the condition. The reason for not receiving care is not relevant to this question. It could be a matter of personal choice, cost, or insurance coverage.

**ALL FOLLOW-UP CARE RECEIVED --**

This is the situation where the person has received ALL the care recommended by the provider.

**SOME FOLLOW-UP CARE RECEIVED --**

This is a situation where the person is seeking some of the follow-up care, but has chosen not to receive all the care recommended by the provider. An example of this situation would be a provider recommending ten physical therapy sessions and the person stops going after six sessions. Another example would be a pregnant woman who goes in for all her prenatal visits, but does not have the recommended tests for genetic defects in the baby.

**NO FOLLOW-UP CARE RECEIVED --**

This is the situation where the person has not or will not seek ANY of the follow-up care recommended by the health care provider. Again, the reason the person does not seek care is not relevant for the question.

**STILL BEING TREATED --**

This means that the person continues to consult a medical provider, take medication, receive some sort of treatment, physical therapy, etc.

PP04

PP05

**MEDICAL PROFESSIONALS AND PRACTITIONERS --****MEDICAL DOCTOR -**

Include both doctors of medicine (M.D.) and doctors of osteopathy (D.O.). Specific examples of physicians include:

allergists	obstetricians
anesthesiologists	ophthalmologists
cardiologists	orthopedists
dermatologists	otolaryngologists
endocrinologists	(ear, nose, & throat doctor)
family practice physicians	pediatricians
gastroenterologists	psychiatrists
general physicians	physiatrist (rehab medicine)
geriatricians	radiologists
gynecologists	surgeons (any)
internists	urologists
neurologists	

Types of providers NOT to be counted as medical doctors are chiropractors, dentists, nurses, optometrists, paramedics, podiatrists, psychologists.

**NURSE -**

Includes several types of nursing specialists, such as registered nurse (RN), licensed practical nurse (LPN), nurse's aide, occupational health nurse, community health nurse, or public health nurse (PHN).

**NURSE PRACTITIONER -**

A registered nurse (RN) who has completed additional training beyond basic nursing education. They have qualifications which permit them to carry out expanded health care evaluation and decision-making regarding patient care.

**PARAMEDIC -**

A medical person who is licensed to perform advanced cardiac life support procedures and other emergency medical treatment under the direction of a physician.

**HEALTH AIDE -**

A nursing assistant who provides personal care and home management services to allow patients to live in their own homes. They work under the supervision of a physician or registered nurse and may help patients bathe, exercise, and dress. They may also check the patient's temperature, blood pressure, pulse and respiration rates, and help give medications.

**PHYSICIAN'S ASSISTANT -**

A Physician Assistant (PA) is a medical person who provides health care services with the direction and supervision of a doctor of medicine (MD) or osteopathic physician (DO). Physician Assistants train for several years in order to earn the certification to perform diagnostic, therapeutic, preventive, and health maintenance services. Not to be confused with non-medical persons who also 'assist' the physician.

**MIDWIFE -**

A female who practices the art of aiding in the delivery of babies.

**NURSE MIDWIFE -**

A nurse who provides medical care and treatment to ob/gyn patients under the supervision of a physician or doctor. The duties of a nurse midwife may include routine gynecological care, delivering babies, instructing patients in prenatal and postnatal health practices, instructing patient in the care of herself and the infant, examinations, etc.

**OPTOMETRIST -**

A medical person who examines the eyes and vision system for visual defects, diagnoses eye impairments, prescribes corrective lenses, and provides other types of treatment. Not to be confused with an M.D. who specializes in treating eye diseases, such as an ophthalmologist.

**OPHTHALMOLOGIST -**

A doctor of medicine (MD) who specializes in treating eye diseases.

**PODIATRIST (FOOT DOCTOR) -**

A podiatrist (DPM) (sometimes referred to as a 'foot doctor'), is a medical person who deals with examination, diagnosis, treatment, and prevention of diseases, conditions, and malfunctions affecting the human foot and its related structures.

**CHIROPRACTOR -**

Medical persons who practice a system of medicine based on the principles that the nervous system largely determines the state of health and that disease results from nervous system malfunctioning. Treatment consists primarily of the adjustment and manipulation of parts of the body, especially the spinal column.

**ACUPUNCTURIST -**

Persons who use a technique for relieving pain, treating medical conditions, inducing regional anesthesia, or improving general well-being, in which thin needles are inserted into the body at specific points.

**PHYSICAL THERAPIST -**

Medical person who is concerned with the treatment of musculoskeletal disorders with physical agents and methods -- such as massage, manipulation, therapeutic exercises, cold, heat, hydrotherapy, electric stimulation, and light -- to assist in rehabilitating patients and in restoring normal function after an illness or injury.

**SPEECH THERAPIST -**

A medical person trained in the application and use of techniques aimed at improving language and speech disorders.

**OCCUPATIONAL THERAPIST -**

Medical persons who are concerned with improving the person's ability to perform self help tasks, tasks that are associated with employment activities, or tasks that allow an individual to more fully enjoy and participate in leisure time activities. Occupational therapy is used in retraining individuals after illnesses and accidents, as well as providing ongoing help to persons with more permanent disabilities from stroke, paralysis or deterioration from degenerative diseases such as arthritis or multiple sclerosis.

**AUDIOLOGIST -**

Medical persons who evaluate and treat patients with impaired hearing and balance. This includes the fitting and dispensing of hearing aids.

**PHYSIATRIST -**

Medical doctor who specializes in rehabilitation medicine. Frequently directs a team of medical professionals which can include occupational and physical therapists.

**MENTAL HEALTH PROFESSIONALS --****PSYCHIATRIST -**

A physician who specializes in dealing with the prevention, diagnosis, and treatment of mental, addictive, and emotional disorders, such as psychoses, depression, anxiety disorders, substance abuse disorders, developmental disabilities, sexual dysfunctions, and adjustment reactions.

**PSYCHOLOGIST -**

A non-physician who specializes in the counseling and testing of persons with mental, addictive, or emotional disorders.

**PSYCHIATRIC SOCIAL WORKER -**

A psychiatric social worker is a social worker who usually works in a psychiatric hospital, residential treatment center, psychiatric unit of a general hospital, or a mental health center. A psychiatric social worker assists individuals and their families in dealing with social, emotional, and environmental problems resulting from mental illness or disability. A psychiatric social worker serves as a link between the patient, psychiatrist, clinical psychologist, family, and community.

A Licensed Clinical Social Worker (LCSW) is another type of psychiatric social worker. An LCSW may practice at any one of the above sites, but may also have his or her own private practice and may bill independently.

Include visits to other social workers or counselors if the visit would be reimbursed by insurance. That is, if there is a charge for the service that an insurance company would pay for, the service should be included.

**MENTAL HEALTH THERAPIST -**

A person trained to diagnose and treat emotional or mental health problems, including, psychiatrists, psychologists, counselors, social workers, etc.

**MEDICAL FACILITY OR CLINIC --****HEALTH CLINIC -**

Refers to a facility where medical care and advice are given by doctors, nurses, or other medical persons, but is not located at a hospital.

**WALK-IN SURGI-CLINIC/CENTER -**

A facility performing minor surgical procedures on an outpatient basis, and NOT located at a hospital (i.e. NOT an outpatient department at a hospital).

**COMPANY CLINIC -**

A company doctor's office or medical facility which is operated principally for the employees (and sometimes their dependents).

**SCHOOL CLINIC -**

A clinic which is operated principally for students (and sometimes their dependents) who are enrolled at a college or university.

**INFIRMARY -**

A place for care of sick or injured people, especially a small hospital or dispensary in an institution such as a school or other institution.

**NEIGHBORHOOD HEALTH CLINIC -**

A free-standing facility located where it will be easy for patients to go, which provides diagnostic and treatment services. Neighborhood health clinics are frequently maintained by government agencies or private organizations.

**FAMILY PLANNING CENTER -**

A facility that provides social, educational, or medical services and supplies to help individuals determine family size or prevent unplanned pregnancies. This may include birth control counseling and referral, abortion services and referral, pregnancy testing, sterilization counseling, venereal disease referrals, public education service, and infertility counseling and referrals.

**MENTAL HEALTH FACILITY -**

A facility that provides the diagnosis, treatment, and care of patients with mental disorders.

## DENTAL CARE --

## DENTIST -

Medical persons whose primary occupation is caring for teeth, gums, and jaws. Dental care includes general work such as fillings, cleaning, extraction, and also specialized work such as root canals, fittings for braces, etc.

## DENTAL SURGEON -

A dentist specialist who deals with diseases, injuries, and defects of the mouth and jaw through invasive procedures into the gums, etc.

## ORAL SURGEON -

A dentist who specializes in surgical treatment of disorders, diseases, and injuries of the jaws and adjacent structures. Also known as maxillofacial surgeons.

## ORTHODONTIST -

A dental specialist who deals with preventing and correcting irregular teeth through devices such as braces and retainers.

## DENTAL HYGIENIST -

A person who is licensed to give certain dental services under the supervision of a dentist. These services include: teeth cleaning, x-rays, applying medications, and educating in dental matters.

## DENTAL TECHNICIAN -

A person who works in a dental laboratory and prepares dentures and other appliances such as orthodontic devices and crowns to fit dental prescriptions.

## DENTAL ASSISTANT -

A person who assists a dentist in patient care, and may perform other functions in the dental office or laboratory. Most dental assistants are trained by the dentist.

PP06

PP07

## TYPES OF HOSPITAL SERVICES --

## OVERNIGHT STAY (1 OR MORE NIGHTS) -

A medical event when a person is admitted to a hospital. Note that a person need not have stayed overnight to be 'admitted' to a hospital. A person may be admitted and discharged on the same day.

## EMERGENCY ROOM VISIT -

Any visit made during the person's reference period to a hospital emergency room.

EMERGENCY ROOM - A medical department at a hospital that is open 24 hours a day. No appointments are necessary, although a provider may arrange to meet a patient at an emergency room.

Medical care may be administered by a physician, nurse, paramedic, physician extender, or other medical provider. This does NOT include 'urgent care centers', which are not part of hospitals.

#### OUTPATIENT DEPARTMENT VISIT -

Any visit made during the person's reference period to a hospital outpatient department.

OUTPATIENT DEPARTMENT - A unit of a hospital, or a facility connected with a hospital, providing health and medical services to individuals who receive services from the hospital but do not require hospitalization overnight. Examples of outpatient clinics include:

- well-baby clinics/pediatric OPD;
- obesity clinics;
- eye, ear, nose, and throat clinics;
- cardiology clinic;
- internal medicine department;
- family planning clinics;
- alcohol and drug abuse clinics;
- physical therapy clinics; and
- radiation therapy clinics.

Hospital outpatient departments may also provide general primary care.

#### TYPES OF LONG TERM CARE FACILITIES --

##### CONVALESCENT HOME -

A nursing facility for patients who are recovering from severe illnesses or injuries, or who require continued care for an ongoing illness that is not in an acute stage. This is not the same as a retirement home.

##### NURSING HOME -

An institution that provides continuous nursing and other services to patients who are not acutely ill, but who need nursing and personal services as inpatients. A nursing home has permanent facilities and an organized professional staff.

##### NURSING HOME UNIT OF A HOSPITAL -

A-hospital based skilled nursing facility. This unit is usually part of a larger facility or campus. Skilled care is the performance of an injection or other medical procedure with a sufficient mastery of the specific technique in order to make the risk to the patient negligible. This proficiency can be general as in the case of a trained health worker or acquired specifically for use at this type of place.

##### INTERMEDIATE CARE FACILITIES -

A place that offers residents help with activities such as bathing and dressing, but do not provide 24-hour nursing services. (Some residents at a residential care facility may

not require such assistance, but it must be available to them.) This type of place can be certified by Medicare.

**BOARD AND CARE HOMES -**

A place that offers residents help with activities such as bathing and dressing, but do not provide 24-hour nursing services. (Some residents at a residential care facility may not require such assistance, but it must be available to them.)

**PSYCHIATRIC INSTITUTION -**

A residential facility that provides diagnostic and treatment services to patients with mental or emotional disorders. Psychiatric hospitals or psychiatric units or wards in hospitals should be coded as a type of hospital service, not long term care.

**FACILITY FOR THE MENTALLY RETARDED -**

A facility which houses and tends to the daily needs of individuals who have been diagnosed with impaired learning ability and vocational limitations. Do not include 'day care' facilities for the mentally retarded.

**GROUP HOMES -**

A place that offers residents help with activities such as bathing and dressing, but do not provide 24-hour nursing services. (Some residents at a residential care facility may not require such assistance, but it must be available to them.) This is typically a family type setting which encourages individual participation in household roles and facilitates self-care goals in conjunction with day placement activities and other services. A group home may be Medicaid certified.

**LONG TERM CARE PLACE THAT PROVIDES HOSPICE CARE -**

A type of program that provides care and support services to the terminally ill. The intent is to allow the patient to live as fully as possible. Care and support may come from a variety of sources such as family, volunteers, nurses, social workers, the clergy, as well as physicians.

Do NOT include hospice care services delivered at the patient's home.

**LONG TERM CARE PLACE THAT PROVIDES RESPITE CARE -**

Care received for only a limited time by severely disabled or impaired persons (e.g., quadriplegics, developmentally disabled children or Alzheimer patients) in a long-term care place (e.g., a nursing home) or another person's home, as a way of providing an interval of rest or relief to family members who are the usual primary caregivers at home. This question is interested in eliciting only care received at long-term care places.

**ASSISTED LIVING -**

This is a newer organization of care or help for elderly persons particularly, but can also be found for persons with disabilities.

PP08

PP09

PP23

PP24

**SKILLED MEDICAL CARE --**

Home care from a nurse, any type of therapist, a doctor, a social worker, or anyone else providing nursing or medical care.

**PERSONAL CARE --**

Home care services including bathing, dressing, or help getting around the house either paid or unpaid.

**HOUSEHOLD CHORE SERVICES --**

Help in the home with services like cooking or cleaning either paid or unpaid.

**COMPANIONSHIP--**

Services such as reading, talking, or going for a walk, a drive, or to a restaurant either paid or unpaid.

PP12

PP13

PP27

PP28

**EYEGASSES --**

Devices worn outside the eye to correct vision problems. A magnifying glass for reading is not considered glasses.

**CONTACT LENSES --**

A curved shell of glass or plastic worn directly against the eye to correct vision problems.

**INSULIN --**

A chemical used in the treatment of diabetes. Typically, insulin is administered with a syringe by the patient.

**SYRINGES --**

An instrument used to inject insulin into the body for treatment of diabetes.

**TEST PAPER --**

Pre-treated paper, prescribed by a physician, used to gauge the level of sugar present in the body at a given time.

**OTHER DIABETIC EQUIPMENT OR SUPPLIES --**

Any other type of diabetic equipment or supplies not listed here that is typically prescribed by a physician; for example, a blood monitor machine.

PP13A

PP13B

PP29

PP30

EV03A

EV03AOV

ED06A

ED06AOV

**AMBULANCE SERVICES -**

Any charges associated with the use of an emergency vehicle used for transporting patients to a health care facility after injury or illness. Includes three basic types of emergency transportation: ground or surface, helicopter, or airplane.

**ORTHOPEDIC ITEMS -**

Items used to prevent, correct, or assist with disorders of the musculoskeletal system (e.g., skeleton, joints, muscles, ligaments, etc.). Orthopedic items include, but are not limited to, corrective shoes and inserts, braces, crutches, canes, walkers, wheelchairs, and scooters.

**HEARING DEVICES -**

Items used to correct or assist with impaired hearing. Hearing devices include, but are not limited to, hearing aids, amplifiers for a telephone, adaptive speech equipment, and speech synthesizers

**PROSTHESES -**

An artificial replacement for a missing body part, such as an hand, arm or leg, eye that is used for functional and/or cosmetic reasons

**BATHROOM AIDS -**

Items used to assist in the process of bathing, showering, or using the toilet. Bathroom aids include, but are not limited to, portable commodes, raised toilet seats, portable tub seats, handrails, or other bathing equipment.

**MEDICAL EQUIPMENT -**

Includes durable medical items used to assist with an impairment or physical health problem. Medical equipment includes, but is not limited to, hospital beds, lifts (used to help the person out of chairs), monitors (used to measure body functions such as heart rate, blood pressure, or breathing, intercom systems used to listen to person, etc.), special chairs, oxygen, bed pans, adaptive feeding equipment, vaporizers, and nebulizers.

**DISPOSABLE SUPPLIES -**

Includes disposable medical items used in the treatment of a health problem. Disposable supplies include, but are not limited to, ostomy supplies, bandages, dressings, tape, diapers, catheters, syringes, and IV supplies.

**ALTERATIONS/MODIFICATIONS -**

Alterations or modifications to the person's home or automobile to help him/her function better with his/her impairment or physical problem. Examples of changes to the home include ramps, handrails, elevators, or stair lifts. Examples of changes to the automobile include special controls, mirrors, doors, or wheelchair lifts.

PP15

PP16

**DENTIST --**

Medical persons whose primary occupation is caring for teeth, gums, and jaws. Dental care includes general work such as fillings, cleaning, extraction, and also specialized work such as root canals, fittings for braces, etc.

**DENTAL SURGEON --**

A dentist specialist who deals with diseases, injuries, and defects of the mouth and jaw through invasive procedures into the gums, etc.

**ORAL SURGEON --**

A dentist who specializes in surgical treatment of disorders, diseases, and injuries of the jaws and adjacent structures. Also known as maxillofacial surgeons.

**ORTHODONTIST --**

A dental specialist who deals with preventing and correcting irregular teeth through devices such as braces and retainers.

**DENTAL HYGIENIST --**

A person who is licensed to give certain dental services under the supervision of a dentist. These services include: teeth cleaning, x-rays, applying medications, and educating in dental matters.

**DENTAL TECHNICIAN --**

A person who works in a dental laboratory and prepares dentures and other appliances such as orthodontic devices and crowns to fit dental prescriptions.

**DENTAL ASSISTANT --**

A person who assists a dentist in patient care, and may perform other functions in the dental office or laboratory. Most dental assistants are trained by the dentist.

PP17

PP18

**MEDICAL DOCTOR --**

Include both doctors of medicine (M.D.) and doctors of osteopathy (D.O.). Specific examples of physicians include:

allergists	obstetricians
anesthesiologists	ophthalmologists
cardiologists	orthopedists
dermatologists	otolaryngologists
endocrinologists	(ear, nose, & throat doctor)
family practice physicians	pediatricians
gastroenterologists	psychiatrists
general physicians	physiatrist (rehab medicine)
geriatricians	radiologists
gynecologists	surgeons (any)
internists	urologists
neurologists	

Types of providers NOT to be counted as medical doctors are chiropractors, dentists, nurses, optometrists, paramedics, podiatrists, psychologists.

**NURSE --**

Includes several types of nursing specialists, such as registered nurse (RN), licensed practical nurse (LPN), nurse's aide, occupational health nurse, community health nurse, or public health nurse (PHN).

**NURSE PRACTITIONER --**

A registered nurse (RN) who has completed additional training beyond basic nursing education. They have qualifications which permit them to carry out expanded health care evaluation and decision-making regarding patient care.

**NURSE MIDWIFE --**

A nurse who provides medical care and treatment to ob/gyn patients under the supervision of a physician or doctor. The

duties of a nurse midwife may include routine gynecological care, delivering babies, instructing patients in prenatal and postnatal health practices, instructing patient in the care of herself and the infant, examinations, etc.

**PHYSIATRIST --**

Medical doctor who specializes in rehabilitation medicine. Frequently directs a team of medical professionals which can include occupational and physical therapists.

**PSYCHIATRIST --**

A physician who specializes in dealing with the prevention, diagnosis, and treatment of mental, addictive, and emotional disorders, such as psychoses, depression, anxiety disorders, substance abuse disorders, developmental disabilities, sexual dysfunctions, and adjustment reactions.

**PSYCHOLOGIST --**

A non-physician who specializes in the counseling and testing of persons with mental, addictive, or emotional disorders.

PP19

PP20

**OVERNIGHT STAY (1 OR MORE NIGHTS) --**

A medical event when a person is admitted to a hospital. Note that a person need not have stayed overnight to be 'admitted' to a hospital. A person may be admitted and discharged on the same day.

**EMERGENCY ROOM VISIT --**

Any visit made during the person's reference period to a hospital emergency room.

**EMERGENCY ROOM -** A medical department at a hospital that is open 24 hours a day. No appointments are necessary, although a provider may arrange to meet a patient at an emergency room. Medical care may be administered by a physician, nurse, paramedic, physician extender, or other medical provider. This does NOT include 'urgent care centers', which are not part of hospitals.

**OUTPATIENT DEPARTMENT VISIT --**

Any visit made during the person's reference period to a hospital outpatient department.

OUTPATIENT DEPARTMENT - A unit of a hospital, or a facility connected with a hospital, providing health and medical services to individuals who receive services from the hospital but do not require hospitalization overnight. Examples of outpatient clinics include:

- well-baby clinics/pediatric OPD;
- obesity clinics;
- eye, ear, nose, and throat clinics;
- cardiology clinic;
- internal medicine department;
- family planning clinics;
- alcohol and drug abuse clinics;
- physical therapy clinics; and
- radiation therapy clinics.

Hospital outpatient departments may also provide general primary care.

PP21

PP22

#### MEDICAL PROFESSIONALS AND PRACTITIONERS --

##### PARAMEDIC -

A medical person who is licensed to perform advanced cardiac life support procedures and other emergency medical treatment under the direction of a physician.

##### HEALTH AIDE -

A nursing assistant who provides personal care and home management services to allow patients to live in their own homes. They work under the supervision of a physician or registered nurse and may help patients bathe, exercise, and dress. They may also check the patient's temperature, blood pressure, pulse and respiration rates, and help give medications.

##### PHYSICIAN'S ASSISTANT -

A Physician Assistant (PA) is a medical person who provides health care services with the direction and supervision of a doctor of medicine (MD) or osteopathic physician (DO). Physician Assistants train for several years in order to earn the certification to perform diagnostic, therapeutic, preventive, and health maintenance services. Not to be confused with non-medical persons who also 'assist' the physician.

##### MIDWIFE -

A female who practices the art of aiding in the delivery of babies.

**OPTOMETRIST -**

A medical person who examines the eyes and vision system for visual defects, diagnoses eye impairments, prescribes corrective lenses, and provides other types of treatment. Not to be confused with an M.D. who specializes in treating eye diseases, such as an ophthalmologist.

**OPHTHALMOLOGIST -**

A doctor of medicine (MD) who specializes in treating eye diseases.

**PODIATRIST (FOOT DOCTOR) -**

A podiatrist (DPM) (sometimes referred to as a 'foot doctor'), is a medical person who deals with examination, diagnosis, treatment, and prevention of diseases, conditions, and malfunctions affecting the human foot and its related structures.

**CHIROPRACTOR -**

Medical persons who practice a system of medicine based on the principles that the nervous system largely determines the state of health and that disease results from nervous system malfunctioning. Treatment consists primarily of the adjustment and manipulation of parts of the body, especially the spinal column.

**ACUPUNCTURIST -**

Persons who use a technique for relieving pain, treating medical conditions, inducing regional anesthesia, or improving general well-being, in which thin needles are inserted into the body at specific points.

**PHYSICAL THERAPIST -**

Medical person who is concerned with the treatment of musculoskeletal disorders with physical agents and methods -- such as massage, manipulation, therapeutic exercises, cold, heat, hydrotherapy, electric stimulation, and light -- to assist in rehabilitating patients and in restoring normal function after an illness or injury.

**SPEECH THERAPIST -**

A medical person trained in the application and use of techniques aimed at improving language and speech disorders.

**OCCUPATIONAL THERAPIST -**

Medical persons who are concerned with improving the person's ability to perform self help tasks, tasks that are associated with employment activities, or tasks that allow an individual to more fully enjoy and participate in leisure time activities. Occupational therapy is used in retraining individuals after illnesses and accidents, as well as providing ongoing help to persons with more permanent disabilities from stroke, paralysis or deterioration from degenerative diseases such as arthritis or multiple sclerosis.

**AUDIOLOGIST -**

Medical persons who evaluate and treat patients with impaired hearing and balance. This includes the fitting and dispensing of hearing aids.

**MEDICAL FACILITY OR CLINIC --****HEALTH CLINIC -**

Refers to a facility where medical care and advice are given by doctors, nurses, or other medical persons, but is not located at a hospital.

**WALK-IN SURGI-CLINIC/CENTER -**

A facility performing minor surgical procedures on an outpatient basis, and NOT located at a hospital (i.e. NOT an outpatient department at a hospital).

**COMPANY CLINIC -**

A company doctor's office or medical facility which is operated principally for the employees (and sometimes their dependents).

**SCHOOL CLINIC -**

A clinic which is operated principally for students (and sometimes their dependents) who are enrolled at a college or university.

**INFIRMARY -**

A place for care of sick or injured people, especially a small hospital or dispensary in an institution such as a school or other institution.

**NEIGHBORHOOD HEALTH CLINIC -**

A free-standing facility located where it will be easy for patients to go, which provides diagnostic and treatment services. Neighborhood health clinics are frequently maintained by government agencies or private organizations.

**FAMILY PLANNING CENTER -**

A facility that provides social, educational, or medical services and supplies to help individuals determine family size or prevent unplanned pregnancies. This may include birth control counseling and referral, abortion services and referral, pregnancy testing, sterilization counseling, venereal disease referrals, public education service, and infertility counseling and referrals.

**MENTAL HEALTH FACILITY -**

A facility that provides the diagnosis, treatment, and care of patients with mental disorders.

**MENTAL HEALTH PROFESSIONALS --****PSYCHIATRIC SOCIAL WORKER -**

A psychiatric social worker is a social worker who usually works in a psychiatric hospital, residential treatment center, psychiatric unit of a general hospital, or a mental health center. A psychiatric social worker assists individuals and their families in dealing with social, emotional, and environmental problems resulting from mental illness or disability. A psychiatric social worker serves as a link between the patient, psychiatrist, clinical psychologist, family, and community.

A Licensed Clinical Social Worker (LCSW) is another type of psychiatric social worker. An LCSW may practice at any one of the above sites, but may also have his or her own private practice and may bill independently.

Include visits to other social workers or counselors if the visit would be reimbursed by insurance. That is, if there is a charge for the service that an insurance company would pay for, the service should be included.

#### MENTAL HEALTH THERAPIST -

A person trained to diagnose and treat emotional or mental health problems, including, psychiatrists, psychologists, counselors, social workers, etc.

PP25

PP26

#### CONVALESCENT HOME --

A nursing facility for patients who are recovering from severe illnesses or injuries, or who require continued care for an ongoing illness that is not in an acute stage. This is not the same as a retirement home.

#### NURSING HOME --

An institution that provides continuous nursing and other services to patients who are not acutely ill, but who need nursing and personal services as inpatients. A nursing home has permanent facilities and an organized professional staff.

#### NURSING HOME UNIT OF A HOSPITAL --

A hospital based skilled nursing facility. This unit is usually part of a larger facility or campus. Skilled care is the performance of an injection or other medical procedure with a sufficient mastery of the specific technique in order to make the risk to the patient negligible. This proficiency can be general as in the case of a trained health worker or acquired specifically for use at this type of place.

#### INTERMEDIATE CARE FACILITIES --

A place that offers residents help with activities such as bathing and dressing, but do not provide 24-hour nursing services. (Some residents at a residential care facility may not require such assistance, but it must be available to them.) This type of place can be certified by Medicare.

**BOARD AND CARE HOMES --**

A place that offers residents help with activities such as bathing and dressing, but do not provide 24-hour nursing services. (Some residents at a residential care facility may not require such assistance, but it must be available to them.)

**PSYCHIATRIC INSTITUTION --**

A residential facility that provides diagnostic and treatment services to patients with mental or emotional disorders. Psychiatric hospitals or psychiatric units or wards in hospitals should be coded as a type of hospital service, not long term care.

**FACILITY FOR THE MENTALLY RETARDED --**

A facility which houses and tends to the daily needs of individuals who have been diagnosed with impaired learning ability and vocational limitations. Do not include 'day care' facilities for the mentally retarded.

**GROUP HOMES --**

A place that offers residents help with activities such as bathing and dressing, but do not provide 24-hour nursing services. (Some residents at a residential care facility may not require such assistance, but it must be available to them.) This is typically a family type setting which encourages individual participation in household roles and facilitates self-care goals in conjunction with day placement activities and other services. A group home may be Medicaid certified.

**LONG TERM CARE PLACE THAT PROVIDES HOSPICE CARE --**

A type of program that provides care and support services to the terminally ill. The intent is to allow the patient to live as fully as possible. Care and support may come from a variety of sources such as family, volunteers, nurses, social workers, the clergy, as well as physicians.

Do NOT include hospice care services delivered at the patient's home.

**LONG TERM CARE PLACE THAT PROVIDES RESPITE CARE --**

Care received for only a limited time by severely disabled or impaired persons (e.g., quadriplegics, developmentally disabled children or Alzheimer patients) in a long-term care place (e.g., a nursing home) or another person's home, as a way of providing an interval of rest or relief to family members who are the usual primary caregivers at home. This question is interested in eliciting only care received at long-term care places.

**ASSISTED LIVING -**

This is a newer organization of care or help for elderly persons particularly, but can also be found for persons with disabilities.

**EV02****HOSPITAL STAY --**

A medical event when a person is admitted to a hospital. Note that a person need not have stayed overnight to be 'admitted' to a hospital. A person may be admitted and discharged on the same day.

**HOSPITAL EMERGENCY ROOM VISIT --**

Any visit made during the person's reference period to a hospital emergency room.

**EMERGENCY ROOM -** A medical department at a hospital that is open 24 hours a day. No appointments are necessary, although a provider may arrange to meet a patient at an emergency room. Medical care may be administered by a physician, nurse, paramedic, physician extender, or other medical provider. This does NOT include 'urgent care centers', which are not part of hospitals.

**HOSPITAL OUTPATIENT DEPARTMENT VISIT --**

Any visit made during the person's reference period to a hospital outpatient department.

**OUTPATIENT DEPARTMENT -** A unit of a hospital, or a facility connected with a hospital, providing health and medical services to individuals who receive services from the hospital but do not require hospitalization overnight. Examples of outpatient clinics include:

- well-baby clinics/pediatric OPD;
- obesity clinics;
- eye, ear, nose, and throat clinics;
- cardiology clinic;
- internal medicine department;
- family planning clinics;
- alcohol and drug abuse clinics;
- physical therapy clinics; and
- radiation therapy clinics.

Hospital outpatient departments may also provide general primary care.

**MEDICAL PROVIDER VISIT --**

Any visit made during the person's reference period to a medical provider.

**MEDICAL PROVIDER** - A doctor, clinic, hospital, laboratory, nurse, or any person or place that delivers medical or health related care.

**DENTAL CARE VISIT --**

Any visit made during the person's reference period to a dental care provider for the purpose of dental care.

**DENTAL CARE PROVIDER** - Medical persons whose primary occupation is caring for teeth, gums, and jaws. Dental care includes general work such as fillings, cleaning, extractions, and also specialized work such as root canals, fittings for braces, etc.

**HOME HEALTH VISIT --**

Visits to the home from persons (e.g. nurses, home health aids, social workers, therapists, or medical doctors) who provide help to a person who has a health problem or condition.

Non-medical services such as cleaning or cooking may be included if the service is provided because a person has a health problem. Such a person can be paid or unpaid, such as a friend, neighbor, relative or volunteer.

**OTHER MEDICAL EXPENSES EVENT --****COLLECTED AT ALL ROUNDS:**

Any purchase made during the reference period of one of the following types of medical supplies:

1. **GLASSES OR CONTACT LENSES** - The actual purchase of the item during the reference period; eye exams should be classified as a medical provider visit.
2. **INSULIN** - Any purchases of this drug during the reference period.
3. **OTHER DIABETIC EQUIPMENT OR SUPPLIES** - Any purchases of any diabetic supplies or equipment, other than insulin, made during the reference period. Include purchases of supplies prescribed by a physician such as syringes or test paper.

## COLLECTED DURING ROUNDS 3 AND 5 ONLY:

4. Such medical expenses as prostheses, ambulance services, wheelchairs, etc. are collected only in Rounds 3 and 5. These types of additional medical expenses are collected for a longer reference period, i.e., once per year.

## INSTITUTIONAL/LONG TERM CARE STAY EVENT --

When an RU member is admitted to one of the following types of health care institutions:

## CONVALESCENT/NURSING HOME -

A nursing facility for patients who are recovering from severe illnesses or injuries, or who require continued care for an ongoing illness that is not in an acute stage. This is not the same as a retirement home.

## PSYCHIATRIC INSTITUTION -

A residential facility that provides diagnostic and treatment services to patients with mental or emotional disorders. Psychiatric hospitals or psychiatric units or wards in hospitals should be coded as a type of hospital service, not long term care.

## FACILITY FOR THE MENTALLY RETARDED -

A facility which houses and tends to the daily needs of individuals who have been diagnosed with impaired learning ability and vocational limitations. This does not include 'day care' facilities for the mentally retarded.

## HOSPICE CARE -

A type of program that provides care and support services to the terminally ill. The intent is to allow the patient to live as fully as possible. Care and support may come from a variety of sources such as family, volunteers, nurses, social workers, the clergy, as well as physicians. Do NOT include hospice care services delivered at the patient's home.

## RESPITE CARE -

Care received for only a limited time by severely disabled or impaired persons (e.g., quadriplegics, developmentally disabled children, or Alzheimer patients) in a long-term care place (e.g., a nursing home) or another person's home, as a way of providing an interval of rest or relief to family members who are the usual primary caregivers at home.

## EV06

## FRIEND/NEIGHBOR --

A medical or non-medical person providing some type of home health services to the RU member. This person must fulfill the following requirements:

1. Friend/neighbor was not paid.
2. Friend/neighbor is not part of the RU or DU.
3. Friend/neighbor is not related to the RU member receiving the care.
4. Friend/neighbor is not providing the care because of an affiliation with a volunteer group.

## RELATIVE --

A medical or non-medical person providing some type of home health services to the RU member. This person must fulfill the following requirements:

1. Relative is not part of the RU or DU.
2. Relative is RELATED to the RU member receiving the care.
3. Relative is not providing the care because of an affiliation with a volunteer group.
4. Relative can be either paid or not-paid.

## VOLUNTEER --

A medical or non-medical person providing some type of home health services to the RU member. This person must fulfill the following requirements:

1. Volunteer was not paid.
2. Volunteer is not part of the RU or DU.
3. Volunteer is not related to the RU member receiving the care.
4. Volunteer has an affiliation with a volunteer group that provides home care services to the RU member.

## OTHER-PAID --

A medical or non-medical person, group or agency providing some type of home health services to the RU member. Any type of provider who was PAID (other than a relative) should be included in this group.

## MEAL DELIVERY SERVICE --

Any public or private services that ONLY provide meals to individuals at home. For example, Meals-on-Wheels.

HOME HEALTH CARE includes services received due to a health problem or condition. These services may be medical (e.g., physical therapy; checking temperature, blood pressure, and pulse and respiration rates;

or helping to give medications) or personal (e.g., cleaning, repairs, cooking, or companionship).

EV07OV1

EV07OV2

MOTHER --

A female parent.

FATHER --

A male parent.

SISTER --

A female relative having the same parent(s) as another.

BROTHER --

A male relative having the same parent(s) as another.

GRANDPARENT --

A parent of one's mother or father.

GRANDCHILD --

A child of one's daughter or son.

AUNT --

The sister of one's father or mother or the wife of one's uncle.

UNCLE --

The brother of one's father or mother or the husband of one's aunt.

NIECE --

A daughter of one's brother or sister.

NEPHEW --

A son of one's brother or sister.

COUSIN --

A child of one's uncle, aunt, or cousin.

EV10

EV10OV

COMPANION --

Persons who care for elderly, disabled, or convalescent persons by attending to the patient's personal needs, reading aloud, playing cards, or other games to entertain the RU member because of the RU member's health problem.

**DOMESTIC WORKER --**

Persons who provide cleaning, cooking, or other household chores services for the RU member because of his or her health problem.

**HOUSE CLEANER --**

Persons who provide cleaning services for the RU member because of his or her health problem.

**HEALTH PROFESSIONAL --**

A person whose job is to provide medical treatment, nursing care, or therapy to persons with health problems. Examples include medical doctors, nurses, and physical therapists.

**HOMEMAKER --**

Persons who advise or help the RU member in dealing with problems, such as nutrition, cleanliness, and household utilities because of his or her health problem.

**HOME HEALTH AIDE --**

A health worker who provides personal care and home management services to allow patients to live in their own homes. A home health aide may work under the supervision of a physician or registered nurse and may help patients bathe, exercise, and dress. He or she may check the patient's temperature, blood pressure, and pulse and respiration rates; give massages and help give medications.

**NURSE'S AIDE --**

Persons who may perform any combination of tasks, and may be directed by nursing and medical staff, to care for patients at home. Their duties may include bathing patients; giving alcohol rubs; measuring and recording the intake and output of liquids; taking and recording temperature, pulse and respiration rates; examining equipment to detect maintenance needs and notifying the supervisor of these needs.

**PERSONAL CARE ATTENDANT --**

Non-medical persons who are usually paid (but can be unpaid) who provide personal care and/or household management in order to facilitate the independent living of a person with a disability. For example, a person with quadriplegia has an attendant who assists with bathing and dressing in the morning in preparation for going to work, the attendant may also drive the person to work and then in the evening provide other services such as preparing dinner, undressing and preparing for sleep. In some instances the personal care attendant accompanies the person for the whole day providing assistance with feeding, toileting, driving, etc. as it is needed. The emphasis of the concept of a personal care

attendant is to facilitate independence and integration into the community for the client.

EV11

EV110V

DIETITIAN/NUTRITIONIST --

Persons concerned with the application of the principles of nutrition to plan and supervise the preparation and serving of meals. Includes planning menus and diets for special nutritional requirements; participating in research; or instructing in the field of nutrition.

HOME HEALTH AIDE --

A health worker who provides personal care and home management services to allow patients to live in their own homes. A home health aide may work under the supervision of a physician or registered nurse and may help patients bathe, exercise, and dress. He or she may check the patient's temperature, blood pressure, and pulse and respiration rates; give massages and help give medications.

HOSPICE WORKER --

A person who provides health and personal care in the home to persons who are dying. They may administer medical treatments, help people bathe, dress, and eat, or help them manage their household affairs.

I.V./INFUSION THERAPIST --

A person who administers, monitors, and maintains equipment which is used to provide medication or nutrition intravenously (placed in a person's body by inserting a needle into a vein). The needle is attached to a tube and bag, and is left in place for an extended period of time. The bag is replaced when empty.

MEDICAL DOCTOR --

Include both doctors of medicine (M.D.) and doctors of osteopathy (D.O.). Specific examples of physicians include:

allergists	obstetricians
anesthesiologists	ophthalmologists
cardiologists	orthopedists
dermatologists	otolaryngologists
endocrinologists	(ear, nose, & throat doctor)
family practice physicians	pediatricians
gastroenterologists	psychiatrists
general physicians	physiatrist (rehab medicine)
geriatricians	radiologists
gynecologists	surgeons (any)
internists	urologists
neurologists	

Types of providers NOT to be counted as medical doctors are chiropractors, dentists, nurses, optometrists, paramedics, podiatrists, psychologists.

**NURSE --**

Includes several types of nursing specialists, such as registered nurse (RN), licensed practical nurse (LPN), nurse's aide, occupational health nurse, community health nurse, or public health nurse (PHN).

**NURSE PRACTITIONER --**

A registered nurse (RN) who has completed additional training beyond basic nursing education. They have qualifications which permit them to carry out expanded health care evaluation and decision-making regarding patient care.

**NURSE'S AIDE --**

Persons who may perform any combination of tasks, and may be directed by nursing and medical staff, to care for patients at home. Their duties may include bathing patients; giving alcohol rubs; measuring and recording the intake and output of liquids; taking and recording temperature, pulse and respiration rates; examining equipment to detect maintenance needs and notifying the supervisor of these needs.

**OCCUPATIONAL THERAPIST --**

Medical persons who are concerned with improving the person's ability to perform self help tasks, tasks that are associated with employment activities, or tasks that allow an individual to more fully enjoy and participate in leisure time activities. Occupational therapy is used in retraining individuals after illnesses and accidents, as well as providing ongoing help to persons with more permanent disabilities from stroke, paralysis or deterioration from degenerative diseases such as arthritis or multiple sclerosis.

**PERSONAL CARE ATTENDANT --**

Non-medical persons who are usually paid (but can be unpaid) who provide personal care and/or household management in order to facilitate the independent living of a person with a disability. For example, a person with quadriplegia has an attendant who assists with bathing and dressing in the morning in preparation for going to work. The attendant may also drive the person to work and then in the evening provide other services such as preparing dinner, undressing and preparing for sleep. In some instances the personal care attendant accompanies the person for the whole day providing assistance with feeding, toileting, driving, etc. as it is needed. The emphasis of the concept of a personal care attendant is to facilitate independence and integration into the community for the client.

**PHYSICAL THERAPIST --**

Medical person who is concerned with the treatment of musculoskeletal disorders with physical agents and methods -- such

as massage, manipulation, therapeutic exercises, cold, heat, hydrotherapy, electric stimulation, and light -- to assist in rehabilitating patients and in restoring normal function after an illness or injury.

#### RESPIRATORY THERAPIST --

Persons who administer respiratory therapy care and life support to patients with deficiencies and abnormalities of the cardiopulmonary system, under the supervision of a physician and by prescription. Their duties may include reading prescriptions, measuring arterial blood gases, and reviewing patient information to assess patient condition and determine requirements for treatment, such as type and duration of therapy, and medication and dosages. They may also set up and operate devices, such as mechanical ventilators, therapeutic gas administration apparatus, environmental control systems, and aerosol generators. Their duties may also include monitoring the patient's physiological responses to therapy, such as vital signs, arterial blood chemistry changes, etc.

#### SOCIAL WORKER --

A person who assists patients and their families in handling social, environmental, and emotional problems associated with illness or injury. Can include social work specialists, such as a medical or psychiatric social worker.

#### SPEECH THERAPIST --

A medical person trained in the application and use of techniques aimed at improving language and speech disorders.

#### PV01

##### PERSON --

The provider works individually, that is, the provider is not associated with any group practice, HMO, clinic, etc.

##### FACILITY --

The provider is either a place, such as a hospital, clinic, emergency room, laboratory, etc., or the provider is an individual who is associated with a group practice, HMO, clinic, etc.

This category does not include individual providers or facilities all working at the same location, such as a 'medical building' which houses several INDEPENDENTLY functioning medical offices, laboratories, doctors, etc.

## HS02

## EMERGENCY ROOM --

A medical department at a hospital that is open 24 hours a day. No appointments are necessary, although a provider may arrange to meet a patient at an emergency room. Medical care may be administered by a physician, nurse, paramedic, physician extender, or other medical provider. This does NOT include 'urgent care centers', which are not part of hospitals.

## ED07

## HOSPITAL STAY --

A medical event when a person is admitted to a hospital. Note that a person need not have stayed overnight to be 'admitted' to a hospital. A person may be admitted and discharged on the same day.

## HOSPITAL EMERGENCY ROOM VISIT --

Any visit made during the person's reference period to a hospital emergency room.

EMERGENCY ROOM - A medical department at a hospital that is open 24 hours a day. No appointments are necessary, although a provider may arrange to meet a patient at an emergency room. Medical care may be administered by a physician, nurse, paramedic, physician extender, or other medical provider. This does NOT include 'urgent care centers', which are not part of hospitals.

## HOSPITAL OUTPATIENT DEPARTMENT VISIT --

Any visit made during the person's reference period to a hospital outpatient department.

OUTPATIENT DEPARTMENT - A unit of a hospital, or a facility connected with a hospital, providing health and medical services to individuals who receive services from the hospital but do not require hospitalization overnight. Examples of outpatient clinics include:

- well-baby clinics/pediatric OPD;
- obesity clinics;
- eye, ear, nose, and throat clinics;
- cardiology clinic;
- internal medicine department;
- family planning clinics;
- alcohol and drug abuse clinics;
- physical therapy clinics; and
- radiation therapy clinics.

Hospital outpatient departments may also provide general primary care.

## MEDICAL PROVIDER VISIT --

Any visit made during the person's reference period to a medical provider.

MEDICAL PROVIDER - A doctor, clinic, hospital, laboratory, nurse, or any person or place that delivers medical or health related care.

DENTAL CARE VISIT --

Any visit made during the person's reference period to a dental care provider for the purpose of dental care.

DENTAL CARE PROVIDER - Medical persons whose primary occupation is caring for teeth, gums, and jaws. Dental care includes general work such as fillings, cleaning, extractions, and also specialized work such as root canals, fittings for braces, etc.

HS05

OPERATION OR SURGICAL PROCEDURE --

Choose this category only if the surgical procedure best describes the reason for the hospital admission. A woman who gave birth by cesarean section should not be coded under operation or surgical procedure because her primary purpose for entering the hospital was to give birth. An operation or surgical procedure includes any procedure which involves cutting into the skin, including stitching of cuts and wounds. For this question, surgery includes the following:

- cutting of tissue or scraping of internal parts as in curettage of the uterus (e.g., abortions);
- insertion of instruments in body openings for internal examination and treatment such as bronchoscopy, proctoscopy, cystoscopy, cardiac catheterization (also called angiography), laparoscopy, and introduction of tubes for drainage;
- diagnostic biopsy including aspiration or needle biopsies;  
and
- dental surgery.

Injections, transfusions and routine blood tests are not considered surgery here, nor are pumping or washing out the stomach or bowels.

TREATMENT OR THERAPY FOR A MEDICAL CONDITION, NOT INCLUDING SURGERY --

The application of non-surgical remedies to counteract the effects of a disease or health care problem. Some examples are

therapeutic radiation and chemotherapy. Therapy for MENTAL health problems should not be included.

DIAGNOSTIC TESTS ONLY --

This category will be chosen if the main reason for the hospital stay is for the administration of examinations or tests to detect the presence of a disease or physical problem. Exclude hospital stays resulting from the treatment of a disease or physical problem.

GIVE BIRTH TO A BABY - NORMAL OR CESAREAN SECTION (MOTHER) --

Hospital stay due to the emergence and separation of offspring from the body of the mother. Includes normal childbirth (delivery of baby through the birth canal) and cesarean section (surgical operation for delivering a baby by cutting through the mother's abdominal and uterine walls).

TO BE BORN (BABY) --

This category is for the newborn BABY'S hospital stay.

HS06

OPERATIONS/SURGICAL PROCEDURES --

Any procedure which involves cutting into the skin, including stitching of cuts and wounds. For this question, surgery includes the following:

- cutting of tissue or scraping of internal parts as in curettage of the uterus (e.g., abortions);
- insertion of instruments in body openings for internal examination and treatment such as bronchoscopy, proctoscopy, cystoscopy, cardiac catheterization (also called angiography), laparoscopy, and introduction of tubes for drainage;
- diagnostic biopsy including aspiration or needle biopsies; and
- dental surgery.

Injections, transfusions and routine blood tests are NOT considered surgery here, nor are pumping or washing out the stomach or bowels.

HS07

APPENDECTOMY --

Surgical removal of the appendix. The appendix is usually removed for appendicitis, when the organ becomes inflamed and may burst. The appendix projects out from the first part of the colon. In humans, the appendix is small and seems to have no function. The appendix is cut away and removed through an incision in the lower right side of the abdomen.

ARTHROSCOPIC SURGERY --

Surgery involving arthroscopy. Arthroscopy is direct joint visualization by means of an arthroscope.

**CARDIAC CATHETERIZATION --**

Passage of a tiny plastic tube (catheter), containing an electronic device, is threaded into the heart through a blood vessel. Samples of blood are withdrawn for testing; blood pressure and cardiac output are measured. Used in diagnosis of heart disorders and anomalies.

**CATARACT SURGERY --**

Surgical removal of the cataract and implantation of a plastic lens. Cataracts is an opaque (cloudy) area that occurs in the normally clear lens of the eye. The cataract blocks or distorts light that is entering the eye and progressively reduces vision.

**CIRCUMCISION --**

Surgical removal of the end of the prepuce of the penis. The foreskin is cut away from around the glans of the penis. Circumcision is usually performed at the request of the parents.

**CORONARY BYPASS --**

Loosely used to refer to the heart and to coronary heart disease. This is a major procedure that requires the heart to be stopped while the bypass is being performed. The surgeon uses the length of vein from a leg to make one or more grafts to bypass the blockages in the coronary artery and so restore the blood flow to normal.

**D&C (DILATATION AND CURETTAGE) --**

A gynecological procedure involving the widening of the cervix and scraping of the uterus. In this operation, the uterine lining is scraped to discover the cause of frequent or heavy periods, to terminate a pregnancy, or to treat an incomplete abortion or miscarriage.

**DENTAL SURGERY --**

Surgery involving the teeth or mouth.

**GALLBLADDER SURGERY (CHOLECYSTECTOMY) --**

Removal of the gallbladder. The gallbladder is cut away and removed through an incision in the upper right part of the abdomen. This operation is done when gallstones or some other gallbladder problem causes serious symptoms. The gallbladder is a pear-shaped sac or undersurface of right lobe of liver holding bile from the liver. The bile is stored and while in the gallbladder is concentrated by removing water.

**HERNIA REPAIR --**

In a hernia repair operation, the bulge of soft tissue that has come through a weakened muscle or tissue layer is corrected surgically.

**HYSTERECTOMY --**

Surgical removal of the uterus through the abdominal wall or through the vagina. The presence of benign or malignant tumors is the most frequent reason for a hysterectomy.

**JOINT (HIP/KNEE) REPLACEMENT --**

The replacement of natural joints with artificial ones made of metal or a combination of metal and plastic.

**MASTECTOMY/LUMPECTOMY --**

A MASTECTOMY is the excision (i.e., cutting away) of the breast. There are four types of mastectomy. In a radical mastectomy the surgeon removes the breast, the lymph glands from the armpit and both pectoral, or chest, muscles. In a modified radical mastectomy, one of the pectoral muscles is left in place. In a simple mastectomy, only the breast itself is removed. In a subcutaneous mastectomy, the skin and superficial tissues are left in place and a silicone artificial breast is inserted to replace the tissue that has been removed.

A LUMPECTOMY is the surgical removal of a tumor from the breast, especially to remove only the tumor and no other tissue or lymph nodes. In this operation either the lump alone is removed or a wedge shaped incision (quadrantectomy) is made to remove the lump and surrounding tissue.

**PACEMAKER INSERTION--**

A pacemaker device implanted beneath the skin. A pacemaker is anything that influences the rate and rhythm of occurrence of some activity or process. In cardiology, it an electrical device that can substitute for a defective natural pacemaker and controls the beating of the heart by a series of rhythmic electrical discharges.

**PLASTIC AND RECONSTRUCTIVE SURGERY --**

Surgery for the restoration, repair, or reconstruction of body structures. Plastic surgery is done to repair or reconstruct a part of the body that has been injured by severe burn, for example, or that is malformed due to abnormal development. It usually involves the technique of skin grafting, and sometimes surgery on underlying tissues, such as muscle and bone, is also necessary. Plastic surgery may be done simply to improve a person's appearance; this is called cosmetic surgery.

**PROSTATE SURGERY (PROSTATECTOMY) --**

Excision (i.e., cutting away) of part or all of the prostate gland.

**THYROID SURGERY (THYROIDECTOMY) --**

Excision (i.e., cutting away) of the thyroid gland.

**TISSUE BIOPSY --**

Excision (i.e., cutting away) of a small piece of living tissue

for microscopic examination. The tissue may be obtained by use of a syringe and needle. This procedure is usually performed to attempt to establish a medical diagnosis.

**TONSILLECTOMY --**

Surgical removal of the tonsils. The tonsils are removed in cases where recurrent attacks of tonsillitis are interfering with general health or education. Tonsillitis is bacterial or viral infections of the back of the throat that cause soreness.

**SPINAL DISC SURGERY (SLIPPED DISC/PROLAPSED DISC) --**

Surgical correction of a prolapsed disc. A prolapsed disc occurs when a disc (between the vertebra) begins to degenerate and become less supple.

**SURGICAL SETTING OF BROKEN BONES (FRACTURE REDUCTION) --**

A fractured bone is a broken bone. The break occurs as a result of the bone being stressed by physical forces greater than it can withstand. The first task in the treatment of a fracture is to realign the broken pieces of bone if they are in the wrong position. The technical name for this process is reduction. It is often done under a general anesthetic, and may involve cutting open the tissues around the fracture to reposition the bones correctly. The second part of treatment is immobilization, or holding the various bone fragments together in the correct alignment while they heal. The medical term for this healing is union.

HS08  
ER08  
OP14  
MV14  
DN05

**PRESCRIBED MEDICINE --**

Prescribed medicines are those ordered by a physician or other authorized medical person through a written or verbal prescription for a pharmacist to fill. Prescription medicines

can also be given by a medical provider directly to a patient to take home, such as free samples. (Free samples are collected separately in the Prescribed Medicine Section at question PM06.)

Prescription medicines do NOT include:

- medicines administered to the patient DURING THE EVENT as part of the treatment (such as an antibiotic shot for an infection, a flu shot, or a medicine taken orally) UNLESS a separate bill for these medicines is received;
- diaphragms and IUDs (Intra-Uterine Devices);
- prescriptions for eye glasses or contact lenses, or .
- over-the-counter medications that do not require a written prescription from a doctor.

Some state laws require prescriptions for over-the-counter medicines. Sometimes physicians write a prescription for over-the-counter drugs such as aspirin. Therefore, consider any medicine a prescribed medicine if the respondent reports it as prescribed. If it is an over-the-counter drug, however, the prescription must be a written one to be filled by a pharmacist, not just an oral instruction. If in doubt, probe whether the patient got a WRITTEN prescription to fill at a pharmacy. If there is still any doubt, report the medicine as a prescription medicine.

ER01  
OP04  
MV03  
MV06

#### MEDICAL DOCTOR --

Include both doctors of medicine (M.D.) and doctors of osteopathy (D.O.). Specific examples of physicians include:

allergists	obstetricians
anesthesiologists	ophthalmologists
cardiologists	orthopedists
dermatologists	otolaryngologists
endocrinologists	(ear, nose, & throat doctor)
family practice physicians	pediatricians
gastroenterologists	psychiatrists
general physicians	physiatrist (rehab medicine)
geriatricians	radiologists
gynecologists	surgeons (any)
internists	urologists
neurologists	

Types of providers NOT to be counted as medical doctors are chiropractors, dentists, nurses, optometrists, paramedics, podiatrists, psychologists.

**ER02**

The purpose of this question is to identify the BEST category of care the person received during this visit to the emergency room. Code only one response.

**DIAGNOSIS OR TREATMENT FOR A HEALTH PROBLEM --**

DIAGNOSIS is an examination or test to detect the presence of a disease or other physical problem. TREATMENT is any procedure to counteract the effects of a disease or health care problem.

An example of a visit for 'diagnosis and treatment' is a person who had a fever and a sore throat: the provider DIAGNOSED the condition as the flu, and recommended TREATMENT of bed rest and aspirin.

Even if the provider determines the person does NOT have a health condition or if the provider is unable to determine what the problem is, the visit was for purposes of diagnosis regardless of the outcome of the examination.

If the only care received during the visit was tests such as blood work or x-rays, consider this 'diagnosis or treatment for a health problem' even if there is no known condition. For example, if a woman has a baseline mammogram, this is considered 'diagnosis' even if no condition is suspected or discovered.

**EMERGENCY (E.G., ACCIDENT OR INJURY) --**

Refers to immediate care intended to assess and address an acute problem that has the patient in extreme discomfort or threatens his/her life.

**PSYCHOTHERAPY OR MENTAL HEALTH COUNSELING --**

A treatment technique for certain forms of mental disorders relying principally on verbal communications between the mental health professional and the patient. Can be individual, family, and/or group therapies. Include care provided by any type of health professional so long as treatment is for MENTAL health. Does NOT include visits with clergy to discuss personal problems. Any other professional mental health therapist such as a psychiatrist, psychologist, counselor, social worker, etc. would be included.

**FOLLOW-UP OR POST-OPERATIVE VISIT --**

Includes visits to check on patient's progress after some type of surgery or other medical treatment. This includes visits to verify that patient has fully recovered, to remove stitches or a cast, or to adjust medications.

**VISION EXAM --**

A test of the patient's eyesight, either to determine whether any correction by glasses/contact lenses is needed, or to determine if a different degree of correction is needed.

**MATERNITY CARE (PRE/POSTNATAL) --**

Consultations and examinations relating to pregnancy, i.e. prenatal (or before delivery) and postnatal (or after delivery) care of the mother up to six weeks after childbirth.

ER05

ER05OV1

OP11

OP11OV1

MV11

MV11OV1

**LABORATORY TESTS (LAB) --**

The non-invasive collection of samples of blood, urine, or any other body fluids, tissues, or other substances to be examined by a medical person in order to get more information about the patient's condition. This includes the collection of stool samples, or cells from smears like Pap tests. Test should be coded here if the specimen was collected during the particular event, regardless of where or when the specimens were examined.

**SONOGRAM OR ULTRASOUND (ULTRA) --**

A photographic image of an internal region of the body obtained from the reflection patterns of high frequency sound waves.

**X-RAYS (XRAY) --**

A photographic image of a person's skeleton and internal organs obtained by exposing the patient to a limited amount of radiation. 'X-ray' here means simple x-rays which do not involve ingestion of any substance or any more complicated imaging equipment. This process is used to diagnose broken bones, lung disease, etc. This category includes barium x-rays.

**MAMMOGRAM (MAMMO) --**

An x-ray photograph of the breasts, usually used to detect breast cancer.

**MRI OR CATSCAN (MRI) --**

An MRI (magnetic resonance imaging) is a non-invasive process that generates electronic images of specific atoms and molecular structures inside the human body such as cells, tissues, and organs. The process uses a magnetic field outside the body to generate images.

A CATSCAN is a computerized x-ray image of the internal body structures, displayable in various cross-sections.

**EKG OR ECG (EKG) --**

These are both abbreviations for electrocardiogram which is a graphic record of the electrical activity of the heart.

**EEG (EEG) --**

EEG is an abbreviation for electroencephalogram which is a graphic record of the electrical activity of the brain .

**VACCINATION (VACIN) --**

A shot or oral medication given to the patient to prevent him/her from contracting a communicable disease.

**ANESTHESIA (ANEST) --**

The loss of sensation induced by an anesthetic and limited to a specific area (local anesthesia) or involving a loss of consciousness (general anesthesia).

**OTHER DIAGNOSTIC TEST (OTHER) --**

Include any other non-invasive test performed with chemicals or machines on body tissue or fluid samples and any test of range of motion, sensitivity, etc. performed by a medical person directly on a patient.

ER06

OP12

MV12

FF06

**SURGICAL PROCEDURE --**

Any procedure which involves cutting into the skin, including stitching of cuts and wounds. For this question, surgery includes the following:

- cutting of tissue or scraping of internal parts as in curettage of the uterus (e.g., abortions);
- insertion of instruments in body openings for internal examination and treatment such as bronchoscopy, proctoscopy, cystoscopy, cardiac catheterization (also called angiography), laparoscopy, and introduction of tubes for drainage;

- diagnostic biopsy including aspiration or needle biopsies;  
and
- dental surgery.

Injections, transfusions, and routine blood tests are NOT considered surgery here, nor are pumping or washing out the stomach or bowels.

## ER07

## CLEANING OR MEDICAL TREATMENT OF WOUND, INFECTION, OR BURN --

Removal of foreign material and dead or damaged tissue from wounds, infections, or burns.

## STITCHES (WOUND SUTURE) --

Operation or uniting parts by stitching them together. Suture is the thread for sewing up wounds or surgical incisions.

Stitches fashioned from the thread are also called sutures.

The stitching process is known as suturing.

## SURGICAL SETTING OF BROKEN BONES (FRACTURE REDUCTION) --

A fractured bone is a broken bone. The break occurs as a result of the bone being stressed by physical forces greater than it can withstand. The first task in the treatment of a fracture is to realign the broken pieces of bone if they are in the wrong position. The technical name for this process is reduction. It is often done under a general anesthetic, and may involve cutting open the tissues around the fracture to reposition the bones correctly. The second part of treatment is immobilization, or holding the various bone fragments together in the correct alignment while they heal. The medical term for this healing is union.

## OP03

## MV02

## REFERRED --

A person was referred for a visit if he/she was given a recommendation by a physician or medical person to see this particular physician or medical person. A referral may be the result of either an in-person visit or a telephone call to the original physician or medical person.

## OP05

## CHIROPRACTOR --

Medical persons who practice a system of medicine based on the principles that the nervous system largely determines the state of health and that disease results from nervous system malfunctioning. Treatment consists primarily of the adjustment and manipulation of parts of the body, especially the spinal column.

**DENTIST/DENTAL CARE PERSON --**

Medical persons whose primary occupation is caring for teeth, gums, and jaws. Dental care includes general work such as fillings, cleaning, extractions, and also specialized work such as root canals, fittings for braces, etc.

**MIDWIFE --**

A female who practices the art of aiding in the delivery of babies.

**NURSE/NURSE PRACTITIONER --**

The term NURSE includes several types of nursing specialists, such as registered nurse (RN), licensed practical nurse (LPN), nurse's aid, occupational health nurse, community health nurse, or public health nurse (PHN).

A NURSE PRACTITIONER is a registered nurse (RN) who has completed additional training beyond basic nursing education. They have qualifications which permit them to carry out expanded health care evaluation and decision-making regarding patient care.

**OPTOMETRIST --**

A medical person who examines the eyes and vision system for visual defects, diagnoses eye impairments, prescribes corrective lenses, and provides other types of treatment. Not to be confused with medical doctors who specialize in treating eye diseases, such as ophthalmologists.

**PODIATRIST --**

A podiatrist (DPM) (sometimes referred to as a 'foot doctor'), is a medical person who deals with examination, diagnosis, treatment, and prevention of diseases, conditions, and malfunctions affecting the human foot and its related structures.

**PHYSICIAN'S ASSISTANT --**

A Physician's Assistant (PA) is a medical person who provides health care services with the direction and supervision of a doctor of medicine (MD) or osteopathic physician (DO). Physician's Assistants train for several years in order to earn the certification to perform diagnostic, therapeutic, preventive, and health maintenance services. Not to be confused with non-medical persons who also 'assist' the physician.

**PHYSICAL THERAPIST --**

Medical person who is concerned with the treatment of musculoskeletal disorders with physical agents and methods -- such as massage, manipulation, therapeutic exercises, cold, heat,

hydrotherapy, electric stimulation, and light -- to assist in rehabilitating patients and in restoring normal function after an illness or injury.

**OCCUPATIONAL THERAPIST --**

Medical persons who are concerned with improving the person's ability to perform self help tasks, tasks that are associated with employment activities, or tasks that allow an individual to more fully enjoy and participate in leisure time activities. Occupational therapy is used in retraining individuals after illnesses and accidents, as well as providing ongoing help to persons with more permanent disabilities from stroke, paralysis or deterioration from degenerative diseases such as arthritis or multiple sclerosis.

**PSYCHOLOGIST --**

A non-physician who specializes in the counseling and testing of persons with mental, addictive, or emotional disorders.

**SOCIAL WORKER --**

A person who assists patients and their families in handling social, environmental, and emotional problems associated with illness or injury. Can include social work specialists, such as a medical or psychiatric social worker.

**TECHNICIAN --**

A person with the knowledge and skill to carry out a specific technical medical procedure, such as an x-ray technician.

OP07

MV07

**GENERAL CHECKUP --**

A visit to determine the general state of a person's health. Includes physical examinations required to obtain employment, for college entrance, to obtain insurance, periodic (yearly) general checkups, visits to the well-baby clinic, etc. NOT included are visits for a checkup or examination for a SPECIFIC CONDITION such as TB or a heart condition.

**DIAGNOSIS OR TREATMENT FOR A HEALTH PROBLEM --**

DIAGNOSIS is an examination or test to detect the presence of a disease or other physical problem. TREATMENT is any procedure to counteract the effects of a disease or health care problem.

An example of a visit for 'diagnosis and treatment' is a person who had a fever and a sore throat: the provider DIAGNOSED the condition as the flu, and recommended TREATMENT of bed rest and aspirin.

Even if the provider determines a person in fact does NOT have a health condition, the visit was for purposes of diagnosis regardless of the outcome of the examination.

If the only care received during the visit was tests such as blood work or x-rays, consider this 'diagnosis or treatment for a health problem' even if there is no known condition. For example, if a woman has a baseline mammogram, this is considered 'diagnosis' even if no condition is suspected or discovered.

**EMERGENCY (E.G., ACCIDENT OR INJURY) --**

Refers to immediate care intended to assess and address an acute problem that has the patient in extreme discomfort or threatens his/her life.

**PSYCHOTHERAPY OR MENTAL HEALTH COUNSELING --**

A treatment technique for certain forms of mental disorders relying principally on verbal communications between the mental health professional and the patient. Can be individual, family, and/or group therapies. Include care provided by any type of health professional so long as treatment is for MENTAL health. Does NOT include visits with clergy to discuss personal problems. Any other professional mental health therapist such as a psychiatrist, psychologist, counselor, social worker, etc. would be included.

**FOLLOW-UP OR POST-OPERATIVE VISIT --**

Includes visits to check on patient's progress after some type of surgery or other medical treatment. This includes visits to verify that patient has fully recovered, to remove stitches or a cast, or to adjust medications.

**IMMUNIZATIONS OR SHOTS --**

IMMUNIZATIONS are oral medications or shots given to the patient to prevent the patient from contracting a communicable disease.

SHOTS are hypodermic injections. This category includes allergy shots.

**VISION EXAM --**

A test of the patient's eyesight, either to determine whether any correction by glasses/contact lenses is needed, or to determine if a different degree of correction is needed.

**MATERNITY CARE (PRE/POSTNATAL) --**

Consultations and examinations relating to pregnancy, i.e., prenatal (or before delivery) and postnatal (or after delivery) care of the mother up to six weeks after childbirth.

**WELL CHILD EXAM --**

One of a series of routine examinations of an infant given to monitor the infant's growth and development. If an infant goes only for an immunization, code as 'immunization or shots'. If the immunization is part of a well child visit, code as 'well child exam'.

OP10

OP10OV1

MV10

MV10OV1

**PHYSICAL THERAPY (PHYS)--**

The use of means such as exercise, massage, light, cold, heat, electricity, and mechanical devices in the prevention, diagnosis, and treatment of diseases, injuries, and other physical disorders. Physical therapy does not include the use of X-rays or other types of radiation. Physiotherapy is the same as physical therapy.

**OCCUPATIONAL THERAPY (OCCPT) --**

Treatment which helps improve a person's ability to do various tasks which are constructive and often will permit gainful employment or participation in household or leisure activities. Occupational therapy is used over a long period with disabled individuals, but is also used on a short-term basis in re-training individuals after illnesses and accidents.

**SPEECH THERAPY (SPCH)--**

The examination and treatment of defects and diseases of the voice, of speech and of spoken language, as well as the use of appropriate substitutional devices and treatment.

**CHEMOTHERAPY (CHEMO) --**

The treatment of disease through the use of chemicals designed to have a toxic effect upon the disease-producing microorganism, or to selectively destroy cancerous tissue.

**RADIATION THERAPY (RADIA)--**

The treatment of disease through the use of external radiation designed to have a toxic effect upon the disease-producing microorganism, or to selectively destroy cancerous tissue.

**KIDNEY DIALYSIS (KIDNY) --**

The process whereby a patient is connected to an artificial kidney machine called a dialyzer or hemodialyzer, which performs the functions of healthy kidneys. Kidney dialysis is used in patients with kidney (or renal) failure and may be carried out in the hospital or, in certain circumstances, in the home. Kidney dialysis is also referred to as hemodialysis, dialysis, or renal dialysis.

**IV (INTRAVENOUS) THERAPY (IV) --**

When a drug or nutrient is given to the patient in liquid form through a hypodermic needle placed directly into one of the patient's veins.

**DRUG OR ALCOHOL TREATMENT (DRUG) --**

Any program of drug therapy or isolation used to help a patient withdraw from drug or alcohol dependency. An example of this kind of treatment is the prescription of a drug such as methadone to wean the patient from a harder drug.

**ALLERGY SHOT (ALRGY) --**

A shot designed to make the patient immune to the cause of an allergy they have.

**PSYCHOTHERAPY/COUNSELING (PSYCH)--**

A treatment technique for certain forms of mental disorders relying principally on verbal communications between the mental health professional and the patient. Can be individual, family, and/or group therapies. Include care provided by any type of health professional so long as treatment is for MENTAL health. Does NOT include visits with clergy to discuss personal problems. Any other professional mental health therapist such as a psychiatrist, psychologist, counselor, social worker, etc. would be included.

**OP13****ARTHROSCOPIC (VISUALIZATION OF JOINTS) SURGERY --**

Surgery by involving arthroscopy. Arthroscopy is direct joint visualization by means of an arthroscope.

**CATARACT SURGERY --**

Surgical removal of the cataract and implantation of a plastic lens. Cataracts is an opaque (cloudy) area that occurs in the normally clear lens of the eye. The cataract blocks or distorts light that is entering the eye and progressively reduces vision.

**CLEANING OR MEDICAL TREATMENT OF WOUND, INFECTION, OR BURN --**

Removal of foreign material and dead or damaged tissue from wounds, infections, or burns.

**D&C (DILATATION AND CURETTAGE) --**

A gynecological procedure involving the widening of the cervix and scraping of the uterus. In this operation, the uterine lining is scraped to discover the cause of frequent or heavy periods, to terminate a pregnancy, or to treat an incomplete abortion or miscarriage.

**STITCHES (WOUND SUTURE) --**

Operation or uniting parts by stitching them together. Suture is the thread for sewing up wounds or surgical incisions. Stitches fashioned from the thread are also called sutures. The stitching process is known as suturing.

**TISSUE BIOPSY --**

Excision (i.e., cutting away) of a small piece of living tissue for microscopic examination. The tissue may be obtained by use of a syringe and needle. This procedure is usually performed to attempt to establish a medical diagnosis.

**TONSILLECTOMY --**

Surgical removal of the tonsils. The tonsils are removed in cases where recurrent attacks of tonsillitis are interfering with general health or education. Tonsillitis is bacterial or viral infections of the back of the throat that cause soreness.

**ADENOIDECTOMY --**

Surgical removal of the adenoids.

**CARDIAC CATHETERIZATION --**

Passage of a tiny plastic tube (catheter), containing an electronic device, is threaded into the heart through a blood vessel. Samples of blood are withdrawn for testing; blood pressure and cardiac output are measured. Used in diagnosis of heart disorders and anomalies.

**EAR TUBES (TYMPANOSTOMY TUBES) --**

Tubes placed through the ear drum (tympanic membrane) to allow ventilation of the middle ear as part of the treatment of ear infections (otitis media with effusion).

**PACEMAKER INSERTION--**

A pacemaker device implanted beneath the skin. A pacemaker is anything that influences the rate and rhythm of occurrence of some activity or process. In cardiology, it an electrical device that can substitute for a defective natural pacemaker and controls the beating of the heart by a series of rhythmic electrical discharges.

OP19

MV16

The purpose of this question is to identify any 'repeat visits' that were made, that is where the person visited the same provider more than once for the same condition.

**REPEAT VISITS --**

Any visit to the same medical provider for the same condition and services with the same charge as another visit.

OP20

MV17

**COST THE SAME AMOUNT --**

Sometimes the respondent will not know the actual charge for any (or some) of the visits, but always makes the same copayment for each visit. As long as the visits were for the same condition(s) and/or the same services were received at each visit, code this question as 'YES' (visits were all for the same amount).

MV04

**CHIROPRACTOR --**

Medical persons who practice a system of medicine based on the principles that the nervous system largely determines the state of health and that disease results from nervous system malfunctioning. Treatment consists primarily of the adjustment and manipulation of parts of the body, especially the spinal column.

**DENTIST/DENTAL CARE PERSON --**

Medical persons whose primary occupation is caring for teeth, gums, and jaws. Dental care includes general work such as fillings, cleaning, extractions, and also specialized work such as root canals, fittings for braces, etc.

**MIDWIFE --**

A female who practices the art of aiding in the delivery of babies.

**NURSE/NURSE PRACTITIONER --**

The term NURSE includes several types of nursing specialists, such as registered nurse (RN), licensed practical nurse (LPN), nurse's aid, occupational health nurse, community health nurse, or public health nurse (PHN).

A NURSE PRACTITIONER is a registered nurse (RN) who has completed additional training beyond basic nursing education. They have qualifications which permit them to carry out expanded health care evaluation and decision-making regarding patient care.

**OPTOMETRIST --**

A medical person who examines the eyes and vision system for visual defects, diagnoses eye impairments, prescribes corrective lenses, and provides other types of treatment. Not to be confused with medical doctors who specialize in treating eye diseases, such as ophthalmologists.

**PODIATRIST --**

A podiatrist (DPM) (sometimes referred to as a 'foot doctor'), is a medical person who deals with examination, diagnosis, treatment, and prevention of diseases, conditions, and malfunctions affecting the human foot and its related structures.

**PHYSICIAN'S ASSISTANT --**

A Physician's Assistant (PA) is a medical person who provides health care services with the direction and supervision of a doctor of medicine (MD) or osteopathic physician (DO). Physician's Assistants train for several years in order to earn the certification to perform diagnostic, therapeutic, preventive, and health maintenance services. Not to be confused with non-medical persons who also 'assist' the physician.

**PHYSICAL THERAPIST --**

Medical person who is concerned with the treatment of musculoskeletal disorders with physical agents and methods -- such as massage, manipulation, therapeutic exercises, cold, heat, hydrotherapy, electric stimulation, and light -- to assist in rehabilitating patients and in restoring normal function after an illness or injury.

**OCCUPATIONAL THERAPIST --**

Medical persons who are concerned with improving the person's ability to perform self help tasks, tasks that are associated with employment activities, or tasks that allow an individual to more fully enjoy and participate in leisure time activities. Occupational therapy is used in retraining individuals after illnesses and accidents, as well as providing ongoing help to persons with more permanent disabilities from stroke, paralysis or deterioration from degenerative diseases such as arthritis or multiple sclerosis.

**PSYCHOLOGIST --**

A non-physician who specializes in the counseling and testing of persons with mental, addictive, or emotional disorders.

**SOCIAL WORKER --**

A person who assists patients and their families in handling social, environmental, and emotional problems associated with illness or injury. Can include social work specialists, such as a medical or psychiatric social worker.

**TECHNICIAN --**

A person with the knowledge and skill to carry out a specific technical medical procedure, such as an x-ray technician.

**RECEPTIONIST, CLERK, SECRETARY --**

A person who assists a medical person in performing clerical tasks, such as scheduling appointments, filing and maintaining medical records, billing, and answering the telephone.

**MV13****ARTHROSCOPIC (VISUALIZATION OF JOINTS) SURGERY --**

Surgery involving arthroscopy. Arthroscopy is direct joint visualization by means of an arthroscope.

**CLEANING OR MEDICAL TREATMENT OF WOUND, INFECTION, OR BURN --**

Removal of foreign material and dead or damaged tissue from wounds, infections, or burns.

**REMOVAL OF DISEASED TISSUE (EXCISION OF LESION) --**

Cutting away or taking out a circumscribed area of pathologically altered tissue, an injury or wound, or a single infected patch in a skin disease.

**STITCHES (WOUND SUTURE) --**

Operation or uniting parts by stitching them together. Suture is the thread for sewing up wounds or surgical incisions. Stitches fashioned from the thread are also called sutures. The stitching process is known as suturing.

**EAR TUBES (TYMPANOSTOMY TUBES) --**

Tubes placed through the ear drum (tympanic membrane) to allow ventilation of the middle ear as part of the treatment of ear infections (otitis media with effusion).

**DN01****ACCIDENT/INJURY --**

Refers to dental problems that arose from some sort of external trauma to the mouth, such as being hit and having a tooth loosened, or falling and chipping a tooth. Do not include visits for routine examination or for work on problems that arose due to natural processes in the mouth, such as cavities or gum disease.

**DN03****GENERAL DENTIST --**

A general dentist conducts routine examinations, fills cavities, extracts teeth (except for wisdom teeth), and performs services not done by the specialists listed in the other parts of this question.

**DENTAL HYGIENIST --**

A person who is licensed to give certain dental services under the supervision of a dentist. These services include: teeth

cleaning, x-rays, applying medications, and educating in dental matters.

**DENTAL TECHNICIAN --**

A person who works in a dental laboratory and prepares dentures and other appliances such as orthodontic devices and crowns to fit dental prescriptions.

**DENTAL SURGEON --**

A dental specialist who deals with diseases, injuries, and defects of the mouth and jaw through invasive procedures into the gums, etc.

**ORTHODONTIST --**

A dental specialist who deals with preventing and correcting irregular teeth through devices such as braces and retainers.

**ENDODONTIST --**

A dental specialist who performs root canal work and otherwise deals with diseases of the dental pulp and roots.

**PERIODONTIST --**

A dental specialist who deals with diseases in the bone, connective tissue, and gums surrounding and supporting the teeth.

DN04

DN04OV

**DIAGNOSTIC OR PREVENTATIVE:**

**GENERAL EXAM, CHECKUP OR CONSULTATION --**

Refers to the activity performed by either a dentist or a dental hygienist to determine whether cavities or gum disease have developed, or whether examination by a specialist may be necessary.

**CLEANING, PROPHYLAXIS, OR POLISHING --**

Refers to activities performed by a dentist or dental hygienist to maintain healthy teeth and prevent cavities. Cleaning includes scraping tartar deposits off teeth, both above and below the gumline.

**X-RAYS, RADIOGRAPHS AND BITEWINGS --**

All are different names for photographic images of the teeth obtained through the use of small amounts of radiation. These images are used to discover hidden cavities and flaws in teeth.

**FLUORIDE TREATMENT --**

The application of a solution containing the chemical fluoride, which is intended to make the teeth more resistant to tooth decay.

**SEALANT (PLASTIC COATINGS ON BACK TEETH) --**

The application of a material to close fissures, grooves, or pits on the chewing surfaces of back teeth.

**RESTORATIVE OR ENDODONTIC:****FILLINGS --**

A substance of plastic, amalgam, gold, etc. which is used to close a cavity in a decayed tooth. The substance is placed directly into the cleaned cavity and then shaped to match the rest of the tooth.

**INLAYS --**

A filling of metal, porcelain, or the like which is first shaped to fit a cavity and then cemented into it. The inlay is prepared outside of the patient's mouth.

**CROWNS OR CAPS --**

An artificial substitute for the part of a tooth above the gumline. Can be made of gold, porcelain, etc.

**ROOT CANAL --**

A procedure in which the pulp of an injured or dead tooth is removed and replaced with a filling in order to save the tooth.

**PERIODONTIC (GUM TREATMENT):****PERIODONTAL SCALING, ROOT PLANING, OR GUM SURGERY --**

Procedures or surgeries that treat diseases in the bone, connective tissue, and gums surrounding and supporting the teeth.

**PERIODONTAL RECALL VISIT (PERIODIC OR REGULAR) --**

Refers to periodontal treatment that occurs on a periodic or regular basis.

**ORAL SURGERY:****EXTRACTION, TOOTH PULLED --**

Removal of a tooth; includes both adult and baby teeth.

**IMPLANTS --**

Metal posts permanently imbedded in the jawbone to which false teeth are attached.

**ABSCESS OR INFECTION TREATMENT --**

Refers to care for a localized area of the gum surrounding a tooth.

**OTHER ORAL SURGERY --**

Includes surgical procedures on the jaw.

**PROSTHETICS:****FIXED BRIDGES --**

A fixed replacement for one or several natural teeth, attached at each end to a natural tooth.

**DENTURES OR REMOVABLE PARTIAL DENTURES --**

False teeth that are removable from the mouth.

**RELINING OR REPAIR OF BRIDGES OR DENTURES --**

Includes replacing false teeth and repairing the supporting structure for false teeth, including the portion covering the gums.

**ORTHODONTICS:****ORTHODONTIA, BRACES, OR RETAINERS --**

Refers to services and appliances fitted to some or all teeth to correct irregularly spaced teeth.

**ADDITIONAL PROCEDURES:****BONDING, WHITENING, OR BLEACHING --**

Processes used to improve the appearance of teeth by either using chemical to whiten them or by applying an overlay to cover stained or discolored teeth.

**TREATMENT FOR TMD (TEMPOROMANDIBULAR DISORDERS) OR TMJ (TEMPOROMANDIBULAR JOINT) --**

TMD refers to various problems associated with the TMJ, which connects the lower jaw to the skull. The major symptom is pain in the jaws, face, head or neck, which may be associated with dislocations, difficulty opening the mouth and decreased jaw function. Numerous therapies may be performed. Most are conservative (moist heat, massage, mouthguards, medication, bite adjustments). Some persons receive extensive reconstruction of teeth with crowns, or surgery on the jaw and jaw point.

## HH01

## CERTIFIED NURSING ASSISTANT (CNA) --

Persons who provide general nursing care to patients at home. These person must have received training in order to be certified to perform these duties. Duties may include things such as administering prescribed medicines and treatment in accordance with approved nursing techniques. They may record significant conditions and reactions and notify their supervisor of the patient's condition and reaction to drugs, treatments, and significant incidents. They may also take the patient's temperature, pulse, blood pressure, and other vital signs to detect deviations from normal.

## COMPANION --

Persons who care for elderly, disabled, or convalescent persons by attending to the patient's personal needs, reading aloud, playing cards, or other games to entertain the RU member because of the RU member's health problem.

## DIETITIAN/NUTRITIONIST --

Persons concerned with the application of the principles of nutrition to plan and supervise the preparation and serving of meals. Includes planning menus and diets for special nutritional requirements; participating in research; or instructing in the field of nutrition.

## HOME HEALTH/HOME CARE AIDE --

A health worker who provides personal care and home management services to allow patients to live in their own homes. A home health aide may work under the supervision of a physician or registered nurse and may help patients bathe, exercise, and dress. He or she may check the patient's temperature, blood pressure, and pulse and respiration rates; give massages and help give medications.

## HOSPICE WORKER --

A person who provides health and personal care in the home to persons who are dying. They may administer medical treatments, help people bathe, dress, and eat, or help them manage their household affairs.

## HOMEMAKER --

Persons who advise or help the RU member in dealing with problems, such as nutrition, cleanliness, and household utilities because of his or her health problem.

## I.V./INFUSION THERAPIST --

A person who administers, monitors, and maintains equipment which is used to provide medication or nutrition intravenously (placed in a person's body by inserting a needle into a vein). The needle is attached to a tube and bag, and is left in place for an extended period of time. The bag is replaced when empty.

## MEDICAL DOCTOR --

Include both doctors of medicine (M.D.) and doctors of osteopathy (D.O.). Specific examples of physicians include:

allergists	obstetricians
anesthesiologists	ophthalmologists
cardiologists	orthopedists
dermatologists	otolaryngologists
endocrinologists	(ear, nose, & throat doctor)
family practice physicians	pediatricians
gastroenterologists	psychiatrists
general physicians	physiatrist (rehab medicine)
geriatricians	radiologists
gynecologists	surgeons (any)
internists	urologists
neurologists	

Types of providers NOT to be counted as medical doctors are chiropractors, dentists, nurses, optometrists, paramedics, podiatrists, psychologists.

#### NURSE --

Includes several types of nursing specialists, such as registered nurse (RN), licensed practical nurse (LPN), nurse's aide, occupational health nurse, community health nurse, or public health nurse (PHN).

#### NURSE PRACTITIONER --

A registered nurse (RN) who has completed additional training beyond basic nursing education. They have qualifications which permit them to carry out expanded health care evaluation and decision-making regarding patient care.

#### NURSE'S AIDE --

Persons who may perform any combination of tasks, and may be directed by nursing and medical staff, to care for patients at home. Their duties may include bathing patients; giving alcohol rubs; measuring and recording the intake and output of liquids; taking and recording temperature, pulse and respiration rates; examining equipment to detect maintenance needs and notifying the supervisor of these needs.

#### OCCUPATIONAL THERAPIST --

Medical persons who are concerned with improving the person's ability to perform self help tasks, tasks that are associated with employment activities, or tasks that allow an individual to more fully enjoy and participate in leisure time activities. Occupational therapy is used in retraining individuals after illnesses and accidents, as well as providing ongoing help to persons with more permanent disabilities from stroke, paralysis or deterioration from degenerative diseases such as arthritis or multiple sclerosis.

#### PERSONAL CARE ATTENDANT --

Non-medical persons who are usually paid (but can be unpaid) who

provide personal care and/or household management in order to facilitate the independent living of a person with a disability. For example, a person with quadriplegia has an attendant who assists with bathing and dressing in the morning in preparation for going to work, the attendant may also drive the person to work and then in the evening provide other services such as preparing dinner, undressing and preparing for sleep. In some instances the personal care attendant accompanies the person for the whole day providing assistance with feeding, toileting, driving, etc. as it is needed. The emphasis of the concept of a personal care attendant is to facilitate independence and integration into the community for the client.

**PHYSICAL THERAPIST --**

Medical person who is concerned with the treatment of musculoskeletal disorders with physical agents and methods -- such as massage, manipulation, therapeutic exercises, cold, heat, hydrotherapy, electric stimulation, and light -- to assist in rehabilitating patients and in restoring normal function after an illness or injury.

**RESPIRATORY THERAPIST --**

Persons who administer respiratory therapy care and life support to patients with deficiencies and abnormalities of the cardiopulmonary system, under the supervision of a physician and by prescription. Their duties may include reading prescriptions, measuring arterial blood gases, and reviewing patient information to assess patient condition and determine requirements for treatment, such as type and duration of therapy, and medication and dosages. They may also set up and operate devices, such as mechanical ventilators, therapeutic gas administration apparatus, environmental control systems, and aerosol generators. Their duties may also include monitoring the patient's physiological responses to therapy, such as vital signs, arterial blood chemistry changes, etc.

**SOCIAL WORKER --**

A person who assists patients and their families in handling social, environmental, and emotional problems associated with illness or injury. Can include social work specialists, such as a medical or psychiatric social worker.

**SPEECH THERAPIST --**

A medical person trained in the application and use of techniques aimed at improving language and speech disorders.

**HH03****HOSPITALIZATION --**

A medical event when a person is admitted to a hospital. Note that a person need not have stayed overnight to be 'admitted' to a hospital. A person may be admitted and discharged on the same day.

**HH04****HEALTH PROBLEM --**

Diseases or ailments. A disease is an illness or disorder of the function of the body or of certain tissues, organs, or systems, which is characterized by an identifiable group of symptoms. An ailment is a mild mental or physical disorder. An example of a health problem is influenza; some of its symptoms are fever, chills, and dizziness. Health problems may be either physical or mental. Be sure to record health problems only; do not record symptoms here unless the respondent cannot give a condition name.

**HH06****MEDICAL TREATMENT EXAMPLES --**

- Changing bandages
- Wound care
- Giving medication
- Taking blood pressure
- Giving shots or injections
- Other medical treatments

**MEDICAL THERAPY EXAMPLES --**

- Physical
- Occupational
- Infusion
- Respiratory
- Speech
- Mental Health
- Horticultural
- Art
- Orientation and Mobility
- Music
- Dance
- Corrective
- Industrial

**PM04**

Make sure that the prescribed medicine reported by the respondent for this question has not already been reported in a prior question.

**PRESCRIPTIONS --**

Prescribed medicines are those ordered by a physician or other authorized medical person through a written or verbal prescription for a pharmacist to fill. Prescription medicines can also be given by a medical provider directly to a patient to take home, such as free samples. (Free samples are collected separately in the Prescribed Medicine Section at question PM06.)

Prescription medicines do NOT include:

- medicines administered to the patient DURING THE EVENT as part of the treatment (such as an antibiotic shot for an infection, a flu shot, or a medicine taken orally) UNLESS a separate bill for these medicines is received;
- diaphragms and IUDs (Intra-Uterine Devices);
- prescriptions for eye glasses or contact lenses, or
- over-the-counter medications that do not require a written prescription from a doctor.

Some state laws require prescriptions for over-the-counter medicines. Sometimes physicians write a prescription for over-the-counter drugs such as aspirin. Therefore, consider any medicine a prescribed medicine if the respondent reports it as prescribed. If it is an over-the-counter drug, however, the prescription must be a written one to be filled by a pharmacist, not just an oral instruction. If in doubt, probe whether the patient got a WRITTEN prescription to fill at a pharmacy. If there is still any doubt, report the medicine as a prescription medicine.

#### REFILLS --

A medicine is refilled for the person whose name appears on the prescription label. Usually, prescriptions have specified limits to the number of times they can be refilled.

Even if the medicine ends up being taken by someone else, record only the person the prescription was written for.

#### PM06

##### FREE SAMPLES --

Limited amounts of a prescription medication which are given out by doctors to patients free of charge, sometimes in lieu of a written or verbal prescription.

#### PM16

##### MAIL-ORDER --

Refers to a service that delivers prescriptions through either the mail, a rapid mail service such as Federal Express, or through United Parcel Service (UPS).

**IN ANOTHER STORE --**

Pharmacies that are located within another store, such as a department or grocery store. Pharmacies located within a K-mart or Wal-mart are common examples of this type of pharmacy.

**IN AN HMO/CLINIC/HOSPITAL --**

Pharmacies that are located within an HMO, clinic, or hospital facility.

**DRUG STORE --**

An independent or chain retail store where the primary business is the service provided by the pharmacy.

CP01A

CP01B

**THIRD PARTY PAYER --**

Any person, company, or organization, besides the person, family, or provider that made any payments to the provider/pharmacy for the care, services or prescription medicines received. This includes health insurance companies, HMOs, employers, car or home owner's insurance, worker's compensation policies, Medicare, Medicaid or other types of public programs.

CP01

**FAMILY SENDS IN CLAIM FORMS --**

The RU member or family must pay the full amount of the prescription 'up-front' to the pharmacy or prescription mail-order firm. The family later completes a claim form so his or her insurance company will reimburse all or a portion of the prescription cost.

**PHARMACY AUTOMATICALLY FILES CLAIMS --**

The RU member of family has some type of insurance that will cover the cost of prescription drugs. The family pays only a portion of the full cost of the prescription or does not have to pay any portion of the cost. The pharmacy will then file the insurance claims for the family and is reimbursed for the remainder of the prescription charge directly from the insurance company.

**NOT EITHER TYPE OF SITUATION --**

This includes all other types of payment arrangements not described above. For example, if a person indicates that he or she makes a copayment, or the person must pay the full amount of the prescription with no reimbursement from any insurer, you would code this category.

CP02

CP02OV

COPAYMENT --

A fixed sum that a person pays for health services, regardless of the actual charge (the insurer pays the rest of the actual charge). For example, the person may pay \$10 for each office visit, \$75 for each day in the hospital, and \$5 for each drug prescription.

CP03

CHARGE --

The dollar amount ASKED ('charged') for a service by a health care provider. This may not be the actual amount PAID to the provider.

CP04

COPAYMENT --

A fixed sum that a person pays for health services, regardless of the actual charge (the insurer pays the rest of the actual charge). For example, the person may pay \$10 for each office visit, \$75 for each day in the hospital, and \$5 for each drug prescription.

TOTAL CHARGE --

The total dollar amount asked ('charged') for a service by a health care provider. This includes any amounts that are paid by health insurance or other sources, and may include charges for procedures such as x-rays, lab tests, or diagnostic procedures if performed during the visit to the provider.

CP05

ANYTHING IN WRITING --

A document that indicates the charges for services provided by a medical provider. This usually takes the form of a bill or statement listing the charges for a particular service or item. Also include receipts for payments.

CP06

PAID AT TIME OF VISIT --

The charge was paid at the time of the visit to the provider, and the person may not have received a bill.

MADE A COPAYMENT --

A copayment is a fixed sum that a person pays for health services, regardless of the actual charge (the insurer pays the rest of the actual charge). For example, the person may pay \$10 for each office visit, \$75 for each day in the hospital, and \$5 for each drug prescription.

**BILL SENT DIRECTLY TO OTHER SOURCE --**

This situation normally applies where the provider or the person sends the bill to the insurance company in order for the insurance company to pay the health care provider.

**BILL HAS NOT ARRIVED --**

The person expects to receive a bill from the health care provider as to the charges owed, however this bill has not arrived.

**NO BILL SENT: HMO PLAN --**

No bill was sent to the person since the charges were paid by the person's Health Maintenance Organization (HMO) or the services were received at an HMO facility. HMOs are organizations that have responsibility for providing comprehensive health care services in exchange for a fixed periodic payment. With an HMO, a person must generally receive their care from HMO physicians; otherwise the expense is not covered unless the person was referred by the HMO or there was a medical emergency. With an HMO, the cost of a visit is covered in full or you have to pay a small amount. HMOs can be sponsored by the government, medical schools, hospitals, employers, labor unions, consumer groups, insurance companies, and hospital-medical plans.

**NO BILL SENT: VA --**

No bill was sent to the person since the charges were paid by the Veterans Administration (VA), which provides medical services to veterans of the Armed Forces (particularly those with service-connected disabilities).

**NO BILL SENT: MILITARY FACILITY --**

No bill was sent to the person because care was obtained at a military hospital or clinic located on a military base.

**NO BILL SENT: WELFARE/MEDICAID --**

The charges were paid by Welfare or Medicaid. Medicaid is a Federally-assisted State-administered program that offers health benefits to low income persons on public assistance. The program also may cover the aged, the blind, and the disabled who are in financial need. Medicaid may be known by different names in different states.

**NO BILL SENT: WORKER'S COMPENSATION --**

Worker's compensation is a system, required by law, of compensating workers injured or disabled in connection with work. The system establishes the liability of an employer for injuries or sickness that arise over and in the course of employment. The liability is created without regard to the fault or negligence of the employer. The benefits under this system generally include hospital and other medical payments and compensation for loss of income.

**NO BILL SENT: SCHOOL, EMPLOYER, OR OTHER PRIVATE HEALTH**

**CENTER/CLINIC --**

No bill was sent because the care was provided by a school clinic, an employer clinic, or some other private health center or clinic. Care received in these types of clinics are usually provided as benefits to the recipient and the cost of the care is paid covered by the school, employer, or private health center.

**NO BILL SENT: PUBLIC CLINIC/HEALTH CENTER OR PRIVATE CHARITY (INCLUDE COMMUNITY AND MIGRANT HEALTH CENTER, FEDERALLY QUALIFIED HEALTH CENTER, INDIAN HEALTH SERVICES) --**

No bill was sent by the health care provider since the person went to a provider providing health care at no charge. These providers can include community and migrant health centers, a Federally-qualified health center, and the Indian Health Services, among others.

**NO CHARGE: TELEPHONE CALL --**

No bill was sent by the health care provider because the provider does not charge for consultation received over the telephone.

**FREE FROM PROVIDER (PROFESSIONAL COURTESY/FREE SAMPLE)--**

The provider provided the services as a professional courtesy extended from one provider to another or to family members or office staff. This can also include free samples of medicine, or the donation of a provider's services. This does NOT include visits to public or 'free' clinics where the services are covered by public and/or private funding sources. Such situations should be coded as '10' (No Bill Sent: Public clinic/health center or private charity).

**GOVERNMENT-FINANCED RESEARCH AND CLINICAL TRIALS --**

This includes all charges that were paid by the government or a research institute in return for the person's participation in medical research. The research may take the form of clinical trials of an experimental medication, which are part of the government's medical approval process. The person's participation does not necessarily involve a specific health condition.

**INCLUDED WITH OTHER CHARGES --**

This normally applies to a 'flat fee' situation where the person is charged a 'lump sum' for a variety of services or a series of visits which relate to the same condition.

**FLAT FEE --**

A situation where the person is charged a 'lump sum' for a variety of services or a series of visits which relate to the same condition.

**CP07OV1****HMO --**

A Health Maintenance Organization, or HMO, are organizations that have responsibility for providing comprehensive health care services in exchange for a fixed periodic payment. With an HMO, a person must generally receive their care from HMO physicians; otherwise the expense is not covered unless the person was referred by the HMO or there was a medical emergency. With an HMO, the cost of a visit is covered in full or you have to pay a small amount. HMOs can be sponsored by the government, medical schools, hospitals, employers, labor unions, consumer groups, insurance companies, and hospital-medical plans.

**VA --**

The Veterans Administration, or VA, provides medical assistance to veterans of the Armed Forces, particularly those with service-connected disabilities.

**TRICARE --**

TRICARE is a health care program for active duty and retired members of the uniformed services, their families, and survivors. TRICARE offers eligible beneficiaries three choices for their healthcare; TRICARE Prime - where military treatment facilities are the principal source of healthcare; TRICARE Extra - a preferred provider option; and TRICARE Standard - a fee-for-service option (the old CHAMPUS Program). TRICARE for life covers uniformed service beneficiaries who have attained the age of 65, are Medicare-eligible, and have purchased Medicare Part B.

**OTHER MILITARY --**

Includes any health care received on military bases by current active duty personnel and their dependents and retired Armed Forces members and their dependents or survivors.

**WELFARE/MEDICAID --**

Welfare refers to the government agencies concerned with providing aid to persons suffering from poverty, unemployment, etc. Their health care is provided through Medicaid.

Medicaid is a Federally-assisted State-administered program that offers health benefits to low income persons on public assistance and, in some states, to those deemed medically needy because their incomes are only slightly above welfare standards or because they have incurred substantial medical bills. Most SSI (Supplemental Security Income) recipients are covered by Medicaid, as are most AFDC recipients and their dependents. The aged, the blind, and the disabled who are in financial need are also eligible for Medicaid. Medicaid may be known by

different names in different states.

**WORKER'S COMPENSATION --**

A system, required by law, of compensating workers injured or disabled in connection with work. The system establishes the liability of an employer for injuries or sickness that arise over and in the course of employment. The liability is created without regard to the fault or negligence of the employer. The benefits under this system generally include hospital and other medical payments and compensation for loss of income.

**PRIVATE INSURANCE COMPANY --**

A corporation primarily engaged in the business of selling insurance policies to the public.

**CP08**

**TOTAL CHARGE --**

The total dollar amount asked ('charged') for a service by a health care provider. This includes any amounts that are paid by health insurance or other sources, and may include charges for procedures such as x-rays, lab tests, or diagnostic procedures if performed during the visit to the provider.

**FLAT FEE --**

A situation where the person is charged a 'lump sum' for a variety of services or a series of visits which relate to the same condition.

**CP09**

**CP09OV1**

**WHAT MAKES UP TOTAL CHARGE --**

The total dollar amount asked ('charged') for a service by a health care provider. This includes:

- any amounts that are paid by health insurance or other sources,
- any charges for procedures such as x-rays, lab tests, or diagnostic procedures if performed during the visit to the provider.

If the bill or statement lists charges for procedures separate from other charges for the visit and are not included in the total charge, add those charges to the others to obtain one 'total charge' that includes ALL charges that are associated with the visit. However, if the person has a SEPARATE bill or statement for procedures such as x-rays or lab work, do NOT include those charges in the total charge for the visit. These charges will be recorded at a different screen.

**FLAT FEE --**

A situation where the person is charged a 'lump sum' for a variety of services or a series of visits which relate to the same condition.

## CP10

## SET AMOUNT --

An amount a provider charges for a visit no matter what the specific services provided during a particular visit were. A possible example of this are regular visits to a physical therapist for treatment: the specific treatment may be different from visit to visit yet the charge is always the same.

## COPAYMENT --

A fixed sum that a beneficiary pays for health services, regardless of the actual charge (the insurer pays the rest of the actual charge). For example, the beneficiary may pay \$10 for each office visit, \$75 for each day in the hospital, and \$5 for each drug prescription.

## CP11

## CP11OV1

## CP11OV2

## AMOUNTS TO INCLUDE --

Any and all amounts paid directly (e.g., out-of-pocket, up-front) to the provider/pharmacy/place for the care or services received. This includes all amounts that may have been reimbursed later by any provider or insurance company.

## CP12

## SOURCE --

Any person, company, or organization, besides the person or family, that made any payments to the provider/pharmacy/place for the care or services received. This includes health insurance companies, HMOs, employers, car or home owner's insurance, worker's compensations policies, Medicare, Medicaid or other types of public programs, etc.

This source should have paid the provider/pharmacy/place DIRECTLY, that is, the family should not be paid in the anticipation that they would in turn pay the provider. If this is the case, consider it a reimbursement, not a direct payment.

**ALREADY PAID --**

The person or family assumes the source has sent in the payment to the provider/pharmacy/place for the care or services received.

CP13OV

CP24OV

CP26OV

**PAYMENTS MADE DIRECTLY TO PROVIDER --**

Any source that has paid the provider/pharmacy/place DIRECTLY, that is, the family was not paid by the source in the anticipation that the family would in turn pay the provider. If this is the case, consider it a reimbursement, not a direct payment.

A SOURCE is any person, company, or organization, besides the person or family, that made any payments to the provider/pharmacy/place for the care or services received. This includes health insurance companies, HMOs, employers, car or home owner's insurance, worker's compensations policies, Medicare, Medicaid or other types of public programs, etc.

CP14

**SOURCE --**

Any person, company, or organization, besides the person or family, that made any reimbursement to the family for the care or services received. This includes health insurance companies, HMOs, employers, car or home owner's insurance, worker's compensations polices, Medicare, Medicaid or other types of public programs, etc.

**REIMBURSEMENT --**

Repayment by a third party (usually an insurance company) for charges a person pays for health care services covered by the person's health insurance plan. For example, the terms of a person's health insurance plan may require that a person pay the pharmacy directly for a prescription and then request a 'reimbursement' from his/her insurance company for all or a percentage of the total amount paid.

CP15OV

CP18

CP33

CP33OV

**REIMBURSEMENT --**

Repayment by a third party (usually an insurance company) for charges a person pays for health care services covered by the person's health insurance plan. For example, the terms of a person's health insurance plan may require that a person pay the pharmacy directly for a prescription and then request a 'reimbursement' from his/her insurance company for all or a percentage of the total amount paid.

CP16

CP16OV

CP27

## CP27OV

## DISCOUNTED --

A deduction from a specified sum a provider has charged for health care services. The discount may be accounting for a discrepancy between what the provider 'asked' as the total charge and the sum of the amount paid by the person and the amount paid by a third party.

## CP29

## CP29OV

## DISALLOWED --

A charge for a medical service rejected for coverage by a third party, such as Medicare, Medicaid, or an insurance company. Examples of situations where a charge may be disallowed by a third party are that the deductible has not been met, the service is not covered under the person's plan, or the charge does not qualify as 'usual and customary'.

## DISAPPROVED --

A charge not covered by a third party payer.

## CP38

## PROVIDER NAME --

In some instances, a provider may have more than one name. This question is asking if the paperwork (i.e., bill or statement) indicates that the provider is listed under another name. For example, a respondent may report that the hospital's name is the University of Chicago Hospital when the bill indicates that the patient was seen at Wyler Children's Hospital.

## RE02

## RE06

## RESPONDENT RULES --

## BEST/PREFERRED RESPONDENT:

The best or preferred respondent for the interview is the person who is most knowledgeable about the family's health care and who is keeping records about health care use and expenses since January 1, 2003.

For ROUND 1, this is likely to be the person who was the respondent for the NHIS interview and, in most cases, was the person contacted on the advance contact effort.

For ROUNDS 2-5, the best respondent is the person who was respondent for the previous round's interview.

## SELECTING A NEW RU MEMBER AS RESPONDENT:

If you need to select a new respondent for the RU, select an RU member who is at least 18 years old or older and knowledgeable about the family's health care use and expenses. Always encourage all adult RU members to assist with the interview, especially if there is a specific RU member for whom the selected respondent cannot provide all health information. Keep in mind that a new

respondent may also be a new member of the RU. Verify that the person is a member of the RU before selecting 'RU member' for respondent type.

#### PROXY RESPONDENTS:

In a small number of cases it may not be possible to conduct an interview with an RU member. Examples include:

- A single person RU consisting of an elderly respondent with impaired memory or who is unable to focus on the interview.
- An RU where all members have died and/or entered an institution on or after the first day of the reference period (for Round 1, this date is January 1, 2003; for Rounds 2-5, this date is the date of the previous round's interview).

In cases where a proxy respondent is necessary, try to determine who outside the RU could provide information about the medical care and expenses for the RU member(s). The proxy respondent must be someone 18 years or older who can provide information about the RU member(s) health care use and expenses during the person's reference period.

**BEFORE YOU COMPLETE THE INTERVIEW WITH A PROXY, YOU MUST OBTAIN APPROVAL FROM YOUR SUPERVISOR.**

**NOTE:** If the only RU member died or entered an institution BEFORE January 1, 2003, DO NOT CONTINUE WITH THE INTERVIEW. Verify the date of death or institutionalization and close out the case.

#### RE09

##### LOCATING ADDRESS --

The locating address is where the RU members actually live. This will not necessarily be the same as the address where their mail is received or as their legal or voting residence. It is the address you will use to locate the RU for the in-person interview. Try to obtain as complete an address as possible, verifying or obtaining house numbers and apartment numbers when necessary. If the locating address is a description (for example, brick house with green shutters and front porch), probe the respondent for the actual address, such as the one the post office uses to deliver mail to the home. Be sure to verify all parts of the address, including the zip code. If the respondent reports that there is a separate mailing address (for example, a post office box), tell the respondent that you will be asking for the mailing address at the end of the interview.

#### RE10

RE10OV1

RE10OV2

RE10OV3

RE10OV4

RE40

RE40OV1

RE40OV2  
RE40OV3  
RE40OV3  
RE40OV4  
RE40OV5  
RE66H  
RE66HOV1  
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RE74  
RE74OV1  
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## STATE ABBREVIATIONS --

Alabama: AL  
Alaska: AK  
Arizona: AZ  
Arkansas: AR  
California: CA  
Colorado: CO  
Connecticut: CT  
Delaware: DE  
District of Columbia: DC  
Florida: FL  
Georgia: GA  
Hawaii: HI  
Idaho: ID  
Illinois: IL  
Indiana: IN  
Iowa: IA  
Kansas: KS  
Kentucky: KY  
Louisiana: LA  
Maine: ME  
Maryland: MD  
Massachusetts: MA  
Michigan: MI  
Mississippi: MS  
Minnesota: MN  
Missouri: MO  
Montana: MT  
Nebraska: NE  
Nevada: NV

New Hampshire: NH  
New Jersey: NJ  
New Mexico: NM  
New York: NY  
North Carolina: NC  
North Dakota: ND  
Oklahoma: OK  
Ohio: OH  
Oregon: OR  
Pennsylvania: PA  
Rhode Island: RI  
South Carolina: SC  
South Dakota: SD  
Tennessee: TN  
Texas: TX  
Utah: UT  
Vermont: VT  
Virginia: VA  
Washington: WA  
West Virginia: WV  
Wisconsin: WI  
Wyoming: WY  
Foreign Country: FC

Please use the code 'FC' anytime the respondent indicates that the address, provider, job, pharmacy, etc. was not in one of the 50 states. Record the name of the city or province, and the country name in the city field. Record 'FC' in the state field. For example, if your respondent lives in Buffalo, NY and reported that he or she worked in Toronto, Canada, you would record 'Toronto, Canada' in the city field and 'FC' in the state field.

RE130V

RE130V1

MARRIED --

Refers to legal marriage. This includes common law marriages in states where common law marriages are recognized (i.e., if state law considers them married, we consider them married).

WIDOWED --

Spouse is deceased.

DIVORCED --

Legal cancellation of marriage.

SEPARATED --

Legal or informal separation due to marital discord. It is necessary to probe further when a person is reported as 'separated' -- if the spouse is absent for reasons other than marital discord, the 'married' category applies.

A person is considered NEVER MARRIED if s/he has never been LEGALLY married. If the person has had informal unions in the past but has never had a legal marriage, s/he is included in this category even

if s/he considered themselves as living together as married partners. If the respondent asks what is meant by marriage, tell him or her that we are only interested in LEGAL married status for this question. However, accept what the respondent tells you here without attempting to reconcile the response with information given previously concerning the marital status of the person. For example, if a respondent tells you here that he is married, but when you collected relationship information he told you that the woman he is living with is his 'partner', you would code him here as married and continue to the next person in the RU without questioning his response. An answer indicating that an RU member is 'single' or 'not married' should be probed to determine if s/he has been married in the past or not.

RE14

RE15

RE15OV1

RE15OV2

RE18

RE66E

RE96B1

RE96B2

RE96B2V1

RE96B2V2

RE96BOV1

RE96BOV2

RE94A

RE95

RE95A

RE95B

RE95C

RE95D

RE96A

RE96B

#### FULL-TIME ACTIVE DUTY (WITH THE ARMED FORCES) --

This includes:

- Persons on full-time active duty in the Army, Navy, Air Force, Marine Corps, or Coast Guard unit presently activated as part of the regular Armed Forces.
- Persons in the Reserve Forces on a six-month active service (in connection with the provisions of the Reserve Force Act of 1955).

RE19

#### INSTITUTIONALIZED IN A HEALTH CARE FACILITY --

A person is institutionalized in a health care facility if s/he is living in a facility that provides continuous nursing and personal care (i.e., provides 24 hour nursing care and is staffed with trained medical personnel).. Institutions that provide this type of care include:

##### Nursing Homes --

An institution that provides continuous nursing and other services to patients who are not acutely ill, but who need

nursing and personal services as inpatients. A nursing home has permanent facilities and an organized professional staff.

Other Long-Term Care Institutions (Excluding Community-Based Hospitals) --

An institution, other than a nursing home or a community based hospital, that provides long-term care. Long-term care is care for patients, regardless of age, who have chronic diseases or disabilities, and who require preventative, diagnostic, therapeutic, and supportive services over long periods of time. Long term care may call on a variety of health care professionals (such as physicians, nurses, physical therapists, and social workers) as well as non-professionals (family, others) and may be delivered in a health care or other institution.

RE19A

LIVING WITH THIS FAMILY --

Person is living with this family at the time of the current round interview. This is the person's usual place of residence where the person plans to live for the foreseeable future.

USUAL PLACE OF RESIDENCE SOMEWHERE ELSE --

Person is not living with the family at the time of the current round interview, but has usual place of residence somewhere else. This could include living in another household or living in a military facility.

DECEASED --

The person is no longer living at the time of the current round interview.

RE19B

RE19BOV

RE19BOV1

RE19BOV2

RE19BOV3

RE19BOV4

RE19C

RE19COV

RE19COV1

RE19COV2

RE19COV3

RE19COV4

RE19D

RE19DOV1

RE19DOV2

LEAVE THE HEALTH CARE FACILITY --

The person must have been discharged from or have formally left the health care facility because the person is deceased or because the person is now living somewhere other than the health care facility. If the person has only temporarily left the health care

facility to visit family or for a stay in the hospital, do not count this as having left the facility.

**RE19E****INSTITUTIONALIZED IN A HEALTH CARE FACILITY --**

A person is institutionalized in a health care facility if s/he is living in a facility that provides continuous nursing and personal care (i.e., provides 24 hour nursing care and is staffed with trained medical personnel). Institutions that provide this type of care include:

**Nursing Homes --**

An institution that provides continuous nursing and other services to patients who are not acutely ill, but who need nursing and personal services as inpatients. A nursing home has permanent facilities and an organized professional staff.

**Other Long-Term Care Institutions (Excluding Community-Based Hospitals) --**

An institution, other than a nursing home or a community based hospital, that provides long-term care. Long-term care is care for patients, regardless of age, who have chronic diseases or disabilities, and who require preventative, diagnostic, therapeutic, and supportive services over long periods of time. Long term care may call on a variety of health care professionals (such as physicians, nurses, physical therapists, and social workers) as well as non-professionals (family, others) and may be delivered in a health care or other institution.

**INSTITUTIONALIZED IN A NON-HEALTH CARE FACILITY --**

A person is institutionalized in a non-health care facility if s/he is living in a correctional facility. Non-health care facilities include:

Homes for juvenile delinquents, jails, and prisons.

**STUDENT UNDER 24 LIVING AWAY AT SCHOOL IN GRADES 1-12 --**

A person under 24 years old who usually lives in the household, but at the time of this interview lives at a boarding school or academy in grades 1-12. Grades 1-12 includes elementary school, middle school, high school (both junior and senior high school). The school can be public, private, military, or parochial.

**STUDENT UNDER 24 LIVING AWAY AT POST-SECONDARY SCHOOL --**

A person under 24 years old who usually lives in the household, but at the time of this interview lives away at post-secondary school. If the person returns to the RU on weekends, school holidays or vacations, we still consider him/her as "living away at school". Post-secondary school includes:

**Colleges or Universities --**

Junior college, community college, four-year college or university, nursing school or seminary where a college degree

is offered, and graduate school or professional school that is attended after obtaining a degree from a 4-year institution.

**Other Training Schools after High School --**

Secretarial school, mechanical or computer training school, nursing school where a college degree is NOT offered, and any other vocational, trade, or business school where a college degree is not offered. The person need NOT have obtained a high school diploma or equivalency to attend this type of school.

**ANOTHER HOUSEHOLD - CURRENTLY NOT FULL-TIME MILITARY --**

Person is living in another household and is not on full-time active duty in the Armed Forces on date of the current round interview. This includes persons who are living in a different household, either inside the U.S. or outside the U.S. DO NOT include persons who are living in an institution or are living away at school, either grades 1-12 or post-secondary, in this category.

It is important to determine if the person being asked about is on full-time active duty in the military (i.e., the Armed Forces of the United States) on the date of the current round interview. DO NOT include persons who are on full-time active duty in the military in this category. See definition of full-time active duty in the Armed Forces below.

**ANOTHER HOUSEHOLD/MILITARY FACILITY - CURRENTLY FULL-TIME MILITARY --**

Person is living in another household or military facility and is on full-time active duty in the Armed Forces on date of the current round interview. This includes persons who are living in another household or in a military facility, either inside the U.S. or outside the U.S. DO NOT include persons who are living in an institution or were living away at school, either grades 1-12 or post-secondary, in this category.

It is important to determine if the person being asked about is on full-time active duty in the military (i.e., the Armed Forces of the United States) on the date of the current round interview. Include only persons who ARE on full-time active duty in the military in this category.

Person who are considered to be ON FULL-TIME ACTIVE DUTY IN THE ARMED FORCES includes:

- Persons on full-time active duty in the Army, Navy, Air Force, Marine Corps, or Coast Guard unit presently activated as part of the regular Armed Forces.
- Persons in the Reserve Forces on a six-month active service (in connection with the provisions of the Reserve Force Act of 1955).

RE19F

RE37

RE73B

LIVING WITHIN U.S. --

This includes all the states in the United States, including Hawaii and Alaska. It does NOT include the U.S. territories such as Puerto Rico, Guam, or the U.S. Virgin Islands.

LIVING OUTSIDE U.S. --

This includes all countries other than the United States as well as territories such as Puerto Rico, Guam, and the U.S. Virgin Islands. Hawaii and Alaska are considered INSIDE the United States.

RE19G

RE56

RE80

GRADES 1-12 --

Includes elementary school, middle school, and high school (both junior and senior high school). The school can be public, private, military, or parochial.

COLLEGE OR UNIVERSITY --

Junior college, community college, four-year college or university, nursing school or seminary where a college degree is offered, and graduate school or professional school that is attended after obtaining a degree from a 4-year institution.

OTHER TRAINING SCHOOL AFTER HIGH SCHOOL --

Secretarial school, mechanical or computer training school, nursing school where a college degree is NOT offered, and any other vocational, trade, or business school where a college degree is not offered. The person need NOT have obtained a high school diploma or equivalency to attend this type of school.

RE19H  
RE19HOV  
RE38  
RE38OV1  
RE66K  
RE73C  
RE73COV1

ANOTHER HOUSEHOLD --

This includes any place of private residence including apartments, townhouses, houses, co-ops, mobile homes, boarding rooms, etc.

MILITARY FACILITY --

Refers to any building or grounds on an Army, Air Force, Navy, Marine, or Coast Guard base; military training schools or academics; any other facility owned exclusively by the military or use exclusively for military purposes.

LIVING WITHIN U.S. --

This includes all the states in the United States, including Hawaii and Alaska. It does NOT include the U.S. territories such as Puerto Rico, Guam, or the U.S. Virgin Islands.

LIVING OUTSIDE U.S. --

This includes all countries other than the United States as well as territories such as Puerto Rico, Guam, and the U.S. Virgin Islands. Hawaii and Alaska are considered INSIDE the United States.

RE21

HH MEMBERSHIP RULES --

Persons are considered members of this RU if they are related to the reference person by blood, marriage, or adoption and meet the following criteria:

- have no other permanent address elsewhere, or
- spend most of the year in this dwelling unit even though they may have another residence.

Consider persons who are just temporarily away (in a hospital, away on a business trip, or on vacation) as still in this RU.

A student living away at school in grades 1 through 12 will be included in this RU's interview, but should be coded as having left the RU at this question. Later in the interview, you will code the reason this person is no longer in the RU as 'Student Under 24 Living Away at School in Grades 1-12'. This will tell CAPI to keep the person as a current RU member.

A student living away at post-secondary school should also be coded as no longer in the RU. However, post-secondary students will be removed from the RU and interviewed separately. You will code this person as 'Student Under 24 Living Away at Post-Secondary School' later in the interview.

ROUND 1 ONLY: During Round 1 you may learn that a person listed as a member of the household at the time of the NHIS was listed incorrectly. That is, he or she did not meet the rules of household membership for this RU at the time of the NHIS. For example, the person may have been just visiting at the time of the NHIS, but had a primary residence elsewhere or the person may not be related to the reference person. If either situation applies, enter code 3 'Incorrectly listed in RU during NHIS' for this person.

### RE35

#### DECEASED --

The person is no longer living.

#### INSTITUTIONALIZED --

A person is institutionalized if s/he is living in a facility that provides continuous nursing and personal care (i.e., provides 24 hour nursing care and is staffed with trained medical personnel) or if s/he is living in a correctional facility. Institutions include:

##### Nursing Homes --

An institution that provides continuous nursing and other services to patients who are not acutely ill, but who need nursing and personal services as inpatients. A nursing home has permanent facilities and an organized professional staff.

##### Other Long-Term Care Institutions (Excluding Community-Based Hospitals) --

An institution, other than a nursing home or a community based hospital, that provides long-term care. Long-term care is care for patients, regardless of age, who have chronic diseases or disabilities, and who require preventative, diagnostic, therapeutic, and supportive services over long periods of time. Long term care may call on a variety of health care professionals (such as physicians, nurses, physical therapists, and social workers) as well as non-professionals (family, others) and may be delivered in a health care or other institution.

##### Other Non-Health Care Institutions --

This includes homes for juvenile delinquents, and jails or prisons.

**STUDENT UNDER 24 LIVING AWAY AT SCHOOL IN GRADES 1-12 --**

A person under 24 years old who usually lives in the household, but at the time of this interview lives at a boarding school or academy in grades 1-12. Grades 1-12 includes elementary school, middle school, high school (both junior and senior high school). The school can be public, private, military, or parochial.

**STUDENT UNDER 24 LIVING AWAY AT POST-SECONDARY SCHOOL --**

A person under 24 years old who usually lives in the household, but at the time of this interview lives away at post-secondary school. If the person returns to the RU on weekends, school holidays or vacations, we still consider him/her as "living away at school". Post-secondary school includes:

**Colleges or Universities --**

Junior college, community college, four-year college or university, nursing school or seminary where a college degree is offered, and graduate school or professional school that is attended after obtaining a degree from a 4-year institution.

**Other Training Schools after High School --**

Secretarial school, mechanical or computer training school, nursing school where a college degree is NOT offered, and any other vocational, trade, or business school where a college degree is not offered. The person need NOT have obtained a high school diploma or equivalency to attend this type of school.

**MOVED - CURRENTLY NOT IN MILITARY --**

This includes persons who have moved out of the household to other households, either inside the U.S. or outside the U.S. DO NOT include persons who moved to an institution or are living away at school, either grades 1-12 or post-secondary, in this category.

It is important to determine if the person being asked about is currently on full-time active duty in the military (i.e., the Armed Forces of the United States). DO NOT include persons who are currently on full-time active duty in the military in this category. See definition of full-time active duty in the Armed Forces below.

**MOVED - CURRENTLY ON FULL-TIME ACTIVE DUTY IN ARMED FORCES --**

This includes persons who have moved out of the household to another household or to a military facility, either inside the U.S. or outside the U.S. DO NOT include persons who moved to an institution or are living away at school, either grades 1-12 or post-secondary, in this category.

It is important to determine if the person being asked about is currently on full-time active duty in the military (i.e., the Armed Forces of the United States). Include only persons who ARE currently on full-time active duty in the military in this category.

Person who are considered to be CURRENTLY ON FULL-TIME ACTIVE DUTY IN THE ARMED FORCES includes:

- Persons on full-time active duty in the Army, Navy, Air Force, Marine Corps, or Coast Guard unit presently activated as part of the regular Armed Forces.
- Persons in the Reserve Forces on a six-month active service (in connection with the provisions of the Reserve Force Act of 1955).

RE36  
RE66G  
RE73A

NURSING HOME --

An institution that provides continuous nursing and other services to patients who are not acutely ill, but who need nursing and personal services as inpatients. A nursing home has permanent facilities and an organized professional staff.

OTHER LONG-TERM HEALTH CARE INSTITUTION (EXCLUDE COMMUNITY BASED HOSPITAL) --

An institution, other than a nursing home or a community based hospital, that provides long-term care. Long-term care is care for patients, regardless of age, who have chronic diseases or disabilities, and who require preventative, diagnostic, therapeutic, and supportive services over long periods of time. Long term care may call on a variety of health care professionals (such as physicians, nurses, physical therapists, and social workers) as well as non-professionals (family, others) and may be delivered in a health care or other institution.

OTHER NON-HEALTH CARE INSTITUTION --

This includes homes for juvenile delinquents, and jails or prisons.

RE42  
RE43

OWNS/RENTS HOME --

A person OWNS the home even if they are still paying on a mortgage. A person RENTS the home if s/he pays on a continuing basis without gaining any rights to ownership.

If more than one person 'owns or rents' the home, ask the respondent to choose one person. This person will then be used as the reference person in the remainder of the interview.

## RE44

## HEAD OF HOUSEHOLD --

If no one in the household owns or rents the home, we ask for the name of the 'head of household'. This is the person in the household who has the primary responsibility for the care of the family.

If more than one person is considered 'head of household', ask the respondent to choose one person. This person will then be used as the reference person in the remainder of the interview.

## RE46

## RE46OV1

## RE47

## LIVING TOGETHER AS MARRIED/PARTNER RELATIONSHIPS --

In addition to marriage, two people in a 'partner' relationship who are not married are considered related. This applies BOTH to partners of the same sex and of different sexes.

Because these are relationships between the household member and the Reference Person that the respondent may not have considered or offered, you may need to probe to determine if this category applies.

## Example:

If the respondent is the Reference Person and is female and reports the relationship of an unrelated male to be a 'friend', you would want to tactfully probe to determine if she considers him her boyfriend or living together as married partners instead of just friends. If she says they are living together as married, they would be considered related. If they are NOT living together as if they are married partners, they should be viewed as unrelated.

## RE56A

## PERSON WAS ...

## INSTITUTIONALIZED --

A person is institutionalized if s/he is living in a facility that provides continuous nursing and personal care (i.e., provides 24 hour nursing care and is staffed with trained medical personnel) or if s/he is living in a correctional facility. Institutions include:

**Nursing Homes --**

An institution that provides continuous nursing and other services to patients who are not acutely ill, but who need nursing and personal services as inpatients. A nursing home has permanent facilities and an organized professional staff.

**Other Long-Term Care Institutions (Excluding Community-Based Hospitals) --**

An institution, other than a nursing home or a community based hospital, that provides long-term care. Long-term care is care for patients, regardless of age, who have chronic diseases or disabilities, and who require preventative, diagnostic, therapeutic, and supportive services over long periods of time. Long term care may call on a variety of health care professionals (such as physicians, nurses, physical therapists, and social workers) as well as non-professionals (family, others) and may be delivered in a health care or other institution.

**Other Non-Health Care Institutions --**

This includes homes for juvenile delinquents, and jails or prisons.

**STUDENT UNDER 24 LIVING AWAY AT POST-SECONDARY SCHOOL --**

A person under 24 years old who usually lives in the household, but at the time of this interview lives away at post-secondary school. If the person returns to the RU on weekends, school holidays or vacations, we still consider him/her as "living away at school". Post-secondary school includes:

**Colleges or Universities --**

Junior college, community college, four-year college or university, nursing school or seminary where a college degree is offered, and graduate school or professional school that is attended after obtaining a degree from a 4-year institution.

**Other Training Schools after High School --**

Secretarial school, mechanical or computer training school, nursing school where a college degree is NOT offered, and any other vocational, trade, or business school where a college degree is not offered. The person need NOT have obtained a high school diploma or equivalency to attend this type of school.

**PERSON WAS NOT FT MILITARY AT TIME OF NHIS AND WAS ...**

It is important to determine if the person being asked about was serving on full-time active duty in the military (i.e., the Armed Forces of the United States) at the time of the NHIS interview. DO NOT include persons who were serving on full-time active duty in the military at the time of the NHIS in this category. See definition of full-time active duty in the Armed Forces below.

**LIVING IN U.S. --**

This includes all the states in the United States, including Hawaii and Alaska. It does NOT include the U.S. territories such as Puerto Rico, Guam, or the U.S. Virgin Islands.

**LIVING OUTSIDE U.S. --**

This includes all countries other than the United States as well as territories such as Puerto Rico, Guam, and the U.S. Virgin Islands. Hawaii and Alaska are considered INSIDE the United States.

**PERSON WAS FT MILITARY AT TIME OF NHIS AND WAS ...**

It is important to determine if the person being asked about was serving on full-time active duty in the military (i.e., the Armed Forces of the United States) at the time of the NHIS interview. Include only persons who WERE serving on full-time active duty in the military at the time of the NHIS in this category.

Person who are considered to have been SERVING ON FULL-TIME ACTIVE DUTY IN THE ARMED FORCES includes:

- Persons on full-time active duty in the Army, Navy, Air Force, Marine Corps, or Coast Guard unit presently activated as part of the regular Armed Forces.
- Persons in the Reserve Forces on a six-month active service (in connection with the provisions of the Reserve Force Act of 1955).

**LIVING AT A MILITARY FACILITY --**

Refers to any building or grounds on an Army, Air Force, Navy, Marine, or Coast Guard base; military training schools or academics; any other facility owned exclusively by the military or use exclusively for military purposes.

**LIVING OUTSIDE U.S. --**

This includes all countries other than the United States as well as territories such as Puerto Rico, Guam, and the U.S. Virgin Islands. Hawaii and Alaska are considered INSIDE the United States.

**LIVING IN ANOTHER HOUSEHOLD IN U.S.**

A household includes any place of private residence including apartments, townhouses, houses, co-ops, mobile homes, boarding rooms, etc. 'In U.S.' includes all the states in the United States, including Hawaii and Alaska. It does NOT include the U.S. territories such as Puerto Rico, Guam, or the U.S. Virgin Islands.

**RE66C****LIVING IN AN INSTITUTION --**

A person is living in an institution if s/he is living in a facility that provides continuous nursing and personal care (i.e., provides 24 hour nursing care and is staffed with trained medical personnel) or if s/he is living in a correctional facility. Institutions include:

**Nursing Homes --**

An institution that provides continuous nursing and other services to patients who are not acutely ill, but who need nursing and personal services as inpatients. A nursing home has permanent facilities and an organized professional staff.

**Other Long-Term Care Institutions (Excluding Community-Based Hospitals) --**

An institution, other than a nursing home or a community based hospital, that provides long-term care. Long-term care is care for patients, regardless of age, who have chronic diseases or disabilities, and who require preventative, diagnostic, therapeutic, and supportive services over long periods of time. Long term care may call on a variety of health care professionals (such as physicians, nurses, physical therapists, and social workers) as well as non-professionals (family, others) and may be delivered in a health care or other institution.

**Other Non-Health Care Institutions --**

This includes homes for juvenile delinquents, and jails or prisons.

**RE66D****LIVING OUTSIDE U.S. --**

This includes all countries other than the United States as well as territories such as Puerto Rico, Guam, and the U.S. Virgin Islands. Hawaii and Alaska are considered INSIDE the United States.

**RE66F****RE66FOV****NOT YET BORN --**

Person had not yet been born on date in question.

**INSTITUTIONALIZED --**

A person was institutionalized if s/he was living in a facility that provides continuous nursing and personal care (i.e., provides

24 hour nursing care and is staffed with trained medical personnel) or if s/he was living in a correctional facility. Institutions include:

**Nursing Homes --**

An institution that provides continuous nursing and other services to patients who are not acutely ill, but who need nursing and personal services as inpatients. A nursing home has permanent facilities and an organized professional staff.

**Other Long-Term Care Institutions (Excluding Community-Based Hospitals) --**

An institution, other than a nursing home or a community based hospital, that provides long-term care. Long-term care is care for patients, regardless of age, who have chronic diseases or disabilities, and who require preventative, diagnostic, therapeutic, and supportive services over long periods of time. Long term care may call on a variety of health care professionals (such as physicians, nurses, physical therapists, and social workers) as well as non-professionals (family, others) and may be delivered in a health care or other institution.

**Other Non-Health Care Institutions --**

This includes homes for juvenile delinquents, and jails or prisons.

**STUDENT UNDER 24 LIVING AWAY AT SCHOOL IN GRADES 1-12 --**

Person was under 24 years old, usually lived in the household, but was living at a boarding school or academy in grades 1-12. Grades 1-12 includes elementary school, middle school, high school (both junior and senior high school). The school can be public, private, military, or parochial.

**STUDENT UNDER 24 LIVING AWAY AT POST-SECONDARY SCHOOL --**

Person was under 24 years old, usually lived in the household, but was living away at post-secondary school. If the person returned to the RU on weekends, school holidays or vacations, we still consider him/her as "living away at school". Post-secondary school includes:

**Colleges or Universities --**

Junior college, community college, four-year college or university, nursing school or seminary where a college degree is offered, and graduate school or professional school that

is attended after obtaining a degree from a 4-year institution.

Other Training Schools after High School --

Secretarial school, mechanical or computer training school, nursing school where a college degree is NOT offered, and any other vocational, trade, or business school where a college degree is not offered. The person need NOT have obtained a high school diploma or equivalency to attend this type of school.

ANOTHER HOUSEHOLD - NOT FULL-TIME MILITARY ON 1/1/2003 --

Person was a living in another household and was not on full-time active duty in the Armed Forces. This includes persons who were living in a different household. DO NOT include persons who were living in an institution or were living away at school, either grades 1-12 or post-secondary, in this category.

It is important to determine if the person being asked about was on full-time active duty in the military (i.e., the Armed Forces of the United States). DO NOT include persons who were on full-time active duty in the military in this category. See definition of full-time active duty in the Armed Forces below.

ANOTHER HOUSEHOLD OR MILITARY FACILITY-FULL-TIME MILITARY ON 1/1/2003 --

Person was a living in another household or military facility and was on full-time active duty in the Armed Forces. This includes persons who were living in another household or in a military facility. DO NOT include persons who were living in an institution or were living away at school, either grades 1-12 or post-secondary, in this category.

It is important to determine if the person being asked about was on full-time active duty in the military (i.e., the Armed Forces of the United States). Include only persons who WERE on full-time active duty in the military in this category.

Person who are considered to be ON FULL-TIME ACTIVE DUTY IN THE ARMED FORCES includes:

- Persons on full-time active duty in the Army, Navy, Air Force, Marine Corps, or Coast Guard unit presently activated as part of the regular Armed Forces.
- Persons in the Reserve Forces on a six-month active service (in connection with the provisions of the Reserve Force Act of 1955).

**LIVING WITH THIS FAMILY (PERSON LEFT OFF ROSTER LAST INTERVIEW) --**

Person was living with this family, but was not included as part of the family during the previous interview.

RE73

RE73OV1

**NOT YET BORN --**

Person had not yet been born on the date in question.

**INSTITUTIONALIZED --**

A person was institutionalized if s/he was living in a facility that provides continuous nursing and personal care (i.e., provides 24 hour nursing care and is staffed with trained medical personnel).or if s/he was living in a correctional facility.

Institutions include:

**Nursing Homes --**

An institution that provides continuous nursing and other services to patients who are not acutely ill, but who need nursing and personal services as inpatients. A nursing home has permanent facilities and an organized professional staff.

**Other Long-Term Care Institutions (Excluding Community-Based Hospitals) --**

An institution, other than a nursing home or a community based hospital, that provides long-term care. Long-term care is care for patients, regardless of age, who have chronic diseases or disabilities, and who require preventative, diagnostic, therapeutic, and supportive services over long periods of time. Long term care may call on a variety of health care professionals (such as physicians, nurses, physical therapists, and social workers) as well as non-professionals (family, others) and may be delivered in a health care or other institution.

**Other Non-Health Care Institutions --**

This includes homes for juvenile delinquents, and jails or prisons.

**STUDENT UNDER 24 LIVING AWAY AT SCHOOL IN GRADES 1-12 --**

Person was under 24 years old, usually lived in the household, but was living at a boarding school or academy in grades 1-12. Grades 1-12 includes elementary school, middle school, high school (both junior and senior high school). The school can be public, private, military, or parochial.

**STUDENT UNDER 24 LIVING AWAY AT POST-SECONDARY SCHOOL --**

Person was under 24 years old, usually lived in the household, but was living away at post-secondary school. If the person returned to the RU on weekends, school holidays or vacations, we still consider him/her as "living away at school". Post-secondary school includes:

Colleges or Universities --

Junior college, community college, four-year college or university, nursing school or seminary where a college degree is offered, and graduate school or professional school that is attended after obtaining a degree from a 4-year institution.

Other Training Schools after High School --

Secretarial school, mechanical or computer training school, nursing school where a college degree is NOT offered, and any other vocational, trade, or business school where a college degree is not offered. The person need NOT have obtained a high school diploma or equivalency to attend this type of school.

ANOTHER HOUSEHOLD (NOT MILITARY AT TIME OF NHIS) --

Person was a living in another household and was not on full-time active duty in the Armed Forces on date of the NHIS interview. This includes persons who were living in a different household, either inside the U.S. or outside the U.S. DO NOT include persons who were living in an institution or were living away at school, either grades 1-12 or post-secondary, in this category.

It is important to determine if the person being asked about was on full-time active duty in the military (i.e., the Armed Forces of the United States) on the date of the NHIS interview. DO NOT include persons who were on full-time active duty in the military in this category. See definition of full-time active duty in the Armed Forces below.

ANOTHER HOUSEHOLD OR MILITARY FACILITY (ON FULL-TIME ACTIVE DUTY IN THE ARMED FORCES AT TIME OF NHIS) --

Person was a living in another household or military facility and was on full-time active duty in the Armed Forces on date of the NHIS interview. This includes persons who were living in another household or in a military facility, either inside the U.S. or outside the U.S. DO NOT include persons who were living in an institution or were living away at school, either grades 1-12 or post-secondary, in this category.

It is important to determine if the person being asked about was on full-time active duty in the military (i.e., the Armed Forces of the United States) on the date of the NHIS interview. Include only persons who WERE on full-time active duty in the military in this category.

Person who are considered to be ON FULL-TIME ACTIVE DUTY IN THE ARMED FORCES includes:

- Persons on full-time active duty in the Army, Navy, Air Force, Marine Corps, or Coast Guard unit presently activated as part of the regular Armed Forces.
- Persons in the Reserve Forces on a six-month active service (in connection with the provisions of the Reserve Force Act of 1955).

LIVING WITH THIS FAMILY (PERSON LEFT OFF NHIS ROSTER) --

Person was living with this family at the time of the NHIS interview, but was not included as part of the family during the NHIS interview.

RE76

RE76OV1

RE76OV2

RE76OV3

RE77

RE77OV1

RELATIONSHIP CODES --

- 1 = MOTHER
- 2 = FATHER
- 3 = SISTER/STEP-/HALF-
- 4 = BROTHER/STEP-/HALF-
- 5 = DAUGHTER/ADOPTED DAUGHTER
- 6 = SON/ADOPTED SON
- 7 = WIFE/SPOUSE
- 8 = HUSBAND/SPOUSE
- 9 = MOTHER-IN-LAW
- 10 = FATHER-IN-LAW
- 11 = SISTER-IN-LAW
- 12 = BROTHER-IN-LAW
- 13 = DAUGHTER-IN-LAW
- 14 = SON-IN-LAW
- 15 = STEPMOTHER
- 16 = STEAFATHER
- 17 = STEPDAUGHTER
- 18 = STEPSON
- 19 = GRANDMOTHER
- 20 = GRANDFATHER
- 21 = AUNT
- 22 = UNCLE
- 23 = NIECE
- 24 = NEPHEW
- 25 = COUSIN
- 26 = GRANDSON

RELATIONSHIP CODES – CONTINUED

- 27 = GRAND DAUGHTER
- 28 = FEMALE PARTNER
- 29 = MALE PARTNER
- 30 = MOTHER'S PARTNER
- 31 = FATHER'S PARTNER
- 32 = PARTNER'S DAUGHTER
- 33 = PARTNER'S SON
- 34 = NOT USED
- 35 = GREAT GRANDMOTHER
- 36 = GREAT GRANDFATHER
- 37 = GREAT GRANDDAUGHTER
- 38 = GREAT GRANDSON
- 39 = GREAT AUNT
- 40 = GREAT UNCLE
- 41 = GREAT NIECE
- 42 = GREAT NEPHEW
- 43 = FOSTER MOTHER
- 44 = FOSTER FATHER
- 45 = FOSTER DAUGHTER
- 46 = FOSTER SON
- 91 = OTHER RELATED, SPECIFY
- 99 = NOT RELATED

## RE82

## USUAL YEAR-ROUND PLACE OF RESIDENCE --

The place where person lives during the majority of a calendar year.

## RESIDENCE ONLY DURING SCHOOL YEAR --

Person lives at this household only during the months s/he is attending school and lives elsewhere when not attending school.

## SOME OTHER ARRANGEMENT --

This category covers living situations not covered by the above two categories. For example, a child's divorced parents have joint custody of the child and the child lives 50% of the time with his/her mother at one residence and the other 50% of the time with his/her father at a different residence.

## RE83

## PRIMARY RESPONSIBILITY --

The person who is most often responsible for the health and health care for the person being asked about. This includes making sure the person being asked about receives all need health care (doctor visits, dental visits, takes medications, etc.) and paying for that health care.

## RE97

## MARRIED --

Refers to legal marriage. This includes common law marriages in states where common law marriages are recognized (i.e., if state law considers them married, we consider them married).

## WIDOWED --

Spouse is deceased.

## DIVORCED --

Legal cancellation of marriage.

## SEPARATED --

Legal or informal separation due to marital discord. It is necessary to probe further when a person is reported as 'separated' -- if the spouse is absent for reasons other than marital discord, the 'married' category applies.

## NEVER MARRIED --

Person has never been LEGALLY married. If the person has had informal unions in the past but has never had a legal marriage, s/he is included in this category even if s/he considered themselves as living together as married partners.

If the respondent asks what is meant by marriage, tell him or her that we are only interested in LEGAL married status for this question. However, accept what the respondent tells you here without attempting to reconcile the response with information given previously concerning the marital status of the person. For example, if a respondent tells you here that he is married, but

when you collected relationship information he told you that the woman he is living with is his 'partner', you would code him here as married and continue to the next person in the RU without questioning his response. An answer indicating that an RU member is 'single' or 'not married' should be probed to determine if s/he has been married in the past or not.

## RE98

## PUERTO RICAN --

Refers to anyone of Puerto Rican birth or descent.

## CUBAN --

Refers to anyone of Cuban birth or descent.

## MEXICAN, MEXICAN-AMERICAN, MEXICANO, CHICANO --

Refers to anyone of Mexican birth or descent. It refers to anyone who may call themselves 'Mexican, Mexican-American, Chicano, or Tex-Mex'.

## OTHER LATIN AMERICAN --

Refers to anyone who says they were born in or had ancestors from one of the Latin American countries or territories (excluding Mexico) where Spanish is the primary language.

## OTHER SPANISH --

Refers to anyone who says they were born in or had ancestors from a NON-Latin American country or territory where Spanish is the primary language.

## RE99

## NATIONAL ORIGIN/ANCESTRY --

A person's national origin or ancestry refers to the nationality that distinguishes the customs, characteristics, language, common history, etc. of the person and his/her ancestors.

## PROBES --

If multiple responses are given, probe for the MAIN national origin or ancestry. Use the probes listed below in the order they appear.

PROBE #1: Which national origin or ancestry best represents (PERSON)'s mother's country?

PROBE #2: Which national origin or ancestry (do/does) (PERSON) most closely identify with?

PROBE #3: RECORD FIRST NATIONAL ORIGIN OR ANCESTRY MENTIONED FOR PERSON.

If, after using probes #1 and #2, the respondent still cannot choose ONE MAIN country of origin or ancestry, probe #3 instructs you to code the FIRST country mentioned and continue to the next item.

**PUERTO RICAN --**

Refers to anyone of Puerto Rican birth or descent.

**CUBAN --**

Refers to anyone of Cuban birth or descent.

**MEXICAN, MEXICAN-AMERICAN, MEXICANO, CHICANO --**

Refers to anyone of Mexican birth or descent. It refers to anyone who may call themselves 'Mexican, Mexican-American, Chicano, or Tex-Mex'.

**OTHER LATIN AMERICAN --**

Refers to anyone who says they were born in or had ancestors from one of the Latin American countries or territories (excluding Mexico) where Spanish is the primary language.

**OTHER SPANISH --**

Refers to anyone who says they were born in or had ancestors from a NON-Latin American country or territory where Spanish is the primary language.

RE100

RE100OV

**PROBES --**

If multiple responses are given, probe for the main national origin or ancestry (see definition at end of F1 screen). Use the probes listed below in the order they appear.

**PROBE #1:** Which national origin or ancestry best represents (PERSON)'s mother's country?

**PROBE #2:** Which national origin or ancestry (do/does) (PERSON) most closely identify with?

**PROBE #3:** RECORD FIRST NATIONAL ORIGIN OR ANCESTRY MENTIONED FOR PERSON.

If, after using probes #1 and #2, the respondent still cannot choose ONE MAIN country of origin or ancestry, probe #3 instructs you to code the FIRST country mentioned and continue to the next item.

If the country reported is not provided in the list of answer categories, enter code '91' and press <ENTER>. A 'specify' line will appear for you to record the 'other' reported country.

A person's NATIONAL ORIGIN OR ANCESTRY refers to the nationality that distinguishes the customs, characteristics, language, common history, etc. of the person and his/her ancestors.

**NOTE:** Brazil and Portugal do not meet the Hispanic origin definition. They have been included in the list because we believe that a significant number of respondents may give these two answers. However, the CAPI program will NOT classify as

Hispanic persons whose country of origin is reported as Brazil or Portugal.

## RE101

## PROBES --

If multiple responses are given, probe for the MAIN racial background. Use the probes listed below in the order they appear.

PROBE #1: Which race best represents (PERSON)'s mother's country?

PROBE #2: Which race (do/does) (PERSON) most closely identify with?

PROBE #3: RECORD FIRST RACE MENTIONED FOR PERSON.

If, after using probes #1 and #2, the respondent still cannot choose ONE MAIN country of racial background, probe #3 instructs you to code the FIRST racial background mentioned and continue to the next item.

If the respondent answers 'Hispanic' at this question, probe by repeating the question to determine what RACE of Hispanic the person is considered and enter the appropriate code. If, however, you sense that the respondent is hostile to the idea of classifying the person in one of the groups provided, enter a '91' and record the response at the next screen.

If the respondent's answer is not one of the categories listed, enter code '91' for 'Other'. RE102 will appear and provide an additional list of racial background categories from which the respondent can choose.

Use the following definitions for race categories:

## AMERICAN INDIAN --

Includes persons having origins in any of the original peoples of North America south of Canada and who maintain cultural identification through tribal affiliation or community recognition.

## ALEUT, ESKIMO --

Includes persons having origins in any of the original peoples of Alaska and northern Canada who maintain cultural identification through tribal affiliation or community recognition.

## ASIAN OR PACIFIC ISLANDER --

Includes persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

## BLACK --

Includes persons having origins in any of the black racial groups

of Africa.

WHITE --

Includes persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

RE102

RE102OV1

PROBES --

If multiple responses are given, probe for the MAIN racial background. Use the probes listed below in the order they appear.

PROBE #1: Which race best represents (PERSON)'s mother's country?

PROBE #2: Which race (do/does) (PERSON) most closely identify with?

PROBE #3: RECORD FIRST RACE MENTIONED FOR PERSON.

If, after using probes #1 and #2, the respondent still cannot choose ONE MAIN racial background, probe #3 instructs you to code the FIRST race mentioned and continue to the next item.

RE103

REGULAR SCHOOL --

A school that advances a person toward an elementary or high school diploma, or a college or professional school degree.

Regular school INCLUDES graded public, private, and parochial schools, colleges, universities, graduate and professional schools, seminaries where a Bachelor's degree is offered, junior colleges specializing in skill training, colleges of education, and nursing schools where a Bachelor's degree is offered.

If the person attended school OUTSIDE OF THE 'REGULAR' SCHOOL SYSTEM, you will need to probe to determine if the schooling is applicable here. Use the following guidelines to determine if the schooling should be included at this question:

Training Programs -

Count training received 'on the job', in the Armed Forces, or through correspondence school ONLY if it was credited toward a school diploma, high school equivalency (GED), or college degree.

Vocational, Trade, or Business School -

Do NOT include secretarial school, mechanical or computer training school, nursing school where a Bachelor's degree is not offered, and other vocational trade or business schools outside the regular school system.

General Educational Development (GED) or High School Equivalency -

An exam certified equivalent of a high school diploma. If the person has not actually completed all four years of high

school, but has acquired his/her GED (high school equivalency based on passing the GED exam), count this as you would a high school graduate and enter code '12'.

#### Adult Education -

Adult education classes should NOT be included as regular school unless such schooling has been counted for credit in a regular school system. If a person has taken adult education classes but NOT FOR CREDIT, these classes should not be counted as regular school. Adult education courses given in a public school building are part of regular schooling only if their completion can advance a person toward an elementary school certificate, a high school diploma (or GED), or college degree.

#### Other School Systems -

If the person attended school in another country, in an ungraded school, in a 'normal school', under a tutor, or under other special circumstances, ask the respondent to give the nearest equivalent of years in regular U.S. school.

#### GRADE OR YEAR --

For this study, we have classified grades 1 through 8 as ELEMENTARY SCHOOL, and grades 9 through 12 as HIGH SCHOOL. However, you should note that the final grade of elementary school may be anywhere from grade 5 to grade 8, depending on the school system. So, if the respondent says the person you are asking about completed elementary school, probe to determine what grade that represents.

Completing a given grade in school should be counted as the number of years it NORMALLY takes to complete that grade level of education, regardless of how many years it actually took the person to finish. This means that for persons who skipped or repeated grades in elementary school, you will enter the highest grade completed REGARDLESS of the number of years they were in school. This rule is true for elementary school through high school and is especially relevant to college. For example, if the person you are asking about is reported as having a 'Bachelor's Degree', it should be coded as '16' (College - Fourth Year) regardless of how many years it took him/her to receive it. Code '17' (College - Five or More Years) should be entered only if the person has completed one or more years of graduate or professional school.

## RE104

## HAVE HIGH SCHOOL DIPLOMA --

A certificate that verifies that a person has successfully completed the required courses of a high school curriculum. By 'have a high school diploma', we mean did the person graduate from high school rather than literally do they have the document bearing record of graduation.

## PASSED GED --

A GED (general educational development) is an exam certified as the equivalent to attaining a high school diploma.

## RE105

## BACHELOR'S DEGREE --

An educational degree given by a college or university to a person who has completed a four-year course or its equivalent in the humanities or related studies (B.A.) or in the sciences (B.S.).

## MASTER'S DEGREE --

An educational degree given by a college or university to a person who has completed a prescribed course of graduate study in the humanities or related studies (M.A.) or in the sciences (M.S.). It ranks above a bachelor's degree and below a doctorate degree and usually takes two years to complete.

## DOCTORATE DEGREE --

The highest educational degree given by a college or university to a person who has completed a prescribed course of advanced graduate study. Examples include a Doctor of Philosophy (Ph.D.), Doctor of Laws (J.D.), Doctor of Medicine (M.D.), etc.

## NO DEGREE --

If the person has some years of college, but has not yet obtained an educational degree, code 'NO DEGREE'. For example, if the

person is in his/her last term towards earning a Bachelor's degree, code 'NO DEGREE'.

OTHER --

If the person obtained an educational degree other than a Bachelor's, Master's, or Doctorate degree, code 'OTHER'. A high school degree or GED is NOT considered an educational degree for this question.

RE106

RE106OV1

RE108

RE108OV

PART-TIME --

A person is considered to be attending school part-time if s/he is carrying less than a full load of class hours in a semester or quarter.

FULL-TIME --

A person is considered to be attending school full-time if s/he is carrying a full load of class hours in a semester or quarter.

RJ01A

MAIN JOB/BUSINESS --

If only one current job or business, that job/business is the main one. If more than one current job or business, the respondent should designate as main, the job he/she considers the most important or the one worked the most hours. The main job is not necessarily the job held the longest.

JOB --

A definite arrangement for regular work every week or month, for pay or other compensation (e.g., profits, anticipated profits, or pay in kind, such as room and board). A job may also be a formal arrangement with one or more employers to work on a continuing basis for a specified number of hours per week or days per month, but on an irregular schedule during the specified week or month.

BUSINESS --

A business exists when one or more of the following conditions are met: (1) Machinery or equipment of substantial value is in use in conducting business, (2) an office, store or other place of business is maintained, or (3) the business is advertised by listing in the classified section of the phone book, displaying a sign, distributing cards or leaflets, or any other methods which publicize that the work or service is offered to clients.

EM01

EM02

EM03

EM04

## JOB FOR PAY --

Paid work for wages, salary, commission, or pay 'in kind'. Examples of 'pay in kind' include meals, living quarters, or supplies provided in place of wages. This definition of employment INCLUDES work in the person's own business, professional practice, or farm, paid leaves of absence (including vacations and illnesses), and work without pay in a family business or farm run by a relative. This definition EXCLUDES unpaid volunteer work (such as for a church or charity), unpaid leaves of absences, temporary layoffs (such as a strike), and work around the house.

## JOB --

A definite arrangement for regular work every week or month, for pay or other compensation (e.g., profits, anticipated profits, or pay in kind, such as room and board). A job may also be a formal arrangement with one or more employers to work on a continuing basis for a specified number of hours per week or days per month, but on an irregular schedule during the specified week or month.

## BUSINESS --

A business exists when one or more of the following conditions are met: (1) Machinery or equipment of substantial value is in use in conducting business, (2) an office, store or other place of business is maintained, or (3) the business is advertised by listing in the classified section of the phone book, displaying a sign, distributing cards or leaflets, or any other methods which publicize that the work or service is offered to clients.

RJ07

RJ08

RJ08A

EM17

EM26

EM39

EM52

EM69

EM81

EM113

EM114

## HEALTH INSURANCE --

Health benefits coverage, paid in whole or in part by the employer, providing employees with health-related benefits. Coverage may also include family members of the employee. A health benefits plan may include the following: hospitalization, major medical, surgical, prescriptions, dental, and vision.

## RJ10

## JOB ENDED --

Voluntary or involuntary termination of employment based on the completion or cancellation of a predetermined task or work order. For example, construction workers may no longer be employed due to the fact that a specific project has been completed and no subsequent projects have begun.

## BUSINESS DISSOLVED/SOLD --

Voluntary or involuntary cessation of operations by the owners of the business.

## RETIRED --

Voluntary termination of employment usually the result of reaching a specified age and tenure. Also include situations in which the person is no longer seeking main employment due to a retirement decision.

## ILLNESS OR INJURY --

Inability to work due to impairments, or physical or mental health problems. The impairment or problem should be of such severity that it incapacitates the individual and prevents him/her from doing any kind of gainful employment.

## LAID OFF --

Persons are on layoff if they are waiting to be recalled to a job from which they were temporarily separated for business-related reasons, such as temporary drops in demand, business downturns, plant remodeling, material shortages, and inventory taking. They must have either been given a date to report back to work or, if not given a date, must expect to be recalled to their job within six months.

## QUIT TO HAVE A BABY --

Pregnant RU member voluntarily terminates employment due to the birth of her child. If the RU member quits to take care of an adopted child, code as 'Quit to Take Care of Home or Family'.

## QUIT TO GO TO SCHOOL --

RU member is no longer employed in order to attend classes at any kind of public or private school, including trade or vocational schools in which students receive no compensation in money or kind, or only minimal educational stipends (fellowship, scholarship).

**QUIT TO TAKE CARE OF HOME OR FAMILY --**

This answer category includes cases where an RU member ceases employment in order to be in the household to take care of household duties, children, and/or spouse. It also includes cases where an RU member may quit in order to be available to care for another family member who is ill, either in the RU member's home or elsewhere.

**QUIT BECAUSE WANTED TIME OFF --**

Voluntarily out of the labor force because of a desire for time off.

**QUIT TO TAKE ANOTHER JOB --**

Voluntary termination of employment resulting from acceptance of other employment opportunities.

**UNPAID LEAVE --**

An uncompensated leave of absence from a job. The absence must be at least one work week or longer.

EM05

EM11

EM18

EM27

EM40

EM53

EM70

EM82

OE27

**SELF-EMPLOYED --**

Individuals working for profit or fee in a business or farm they own. The business or farm may be incorporated or unincorporated.

EM77

EM78

EM89

**RETIRED --**

Voluntary termination of employment usually the result of reaching a specified age and tenure. Also include situations in which the person is no longer seeking main employment due to a retirement decision.

EM93

**MORE THAN ONE LOCATION --**

This question pertains to the establishment which directly employs (pays) the RU member. A direct employer may have facilities at more than one location. However, if the employer is a franchise of a national or international firm with only

one location, then the employer is considered not to have facilities in more than one location.

## EM94

## INCORPORATED --

Act which makes a business a taxable entity through establishment of a charter and the satisfaction of all state and/or federal regulations. Incorporated businesses act through its officers as a distinct entity, with by-laws and publicly or privately held stock.

## EM95

## SOLE PROPRIETORSHIP --

Unincorporated business owned by a single individual, needing only a business license to operate.

## PARTNERSHIP --

Unincorporated business owned by two or more individuals, needing only a business license to operate.

## EM96

## PRIVATE COMPANY, INDIVIDUAL, OR ORGANIZATION --

Employees of an organization whose operations are owned by private individuals and not a governmental entity.

## FEDERAL GOVERNMENT --

Federal employees include individuals working for any branch of the federal government, as well as elected officials and civilian employees of the armed forces.

## STATE GOVERNMENT --

State employees include individuals working for agencies of state governments, as well as paid state officials, the state police, and employees of state universities and colleges.

## LOCAL GOVERNMENT --

Local government employees include individuals employed by cities, towns, counties, parishes, and other local areas, as well as employees of city-owned businesses, such as electric power companies, water and sewer services, etc.

## ARMED FORCES --

Non-civilian members of any of the armed services of the federal government (Army, Navy, Air Force, Coast Guard, Marines).

## FOREIGN (NON U.S.) GOVERNMENT --

Individuals who work for a government other than the U.S. This includes all levels of government as long as it is non-U.S.

Do not use this answer category for individuals working at some level of non-foreign government, but who work outside the boundaries of the U.S. For example, a person working for the U.S. State Department in Africa.

EM101

EM101OV1

JOB ENDED --

Voluntary or involuntary termination of employment based on the completion or cancellation of a predetermined task or work order. For example, construction workers may no longer be employed due to the fact that a specific project has been completed and no subsequent projects have begun.

RETIRED --

Voluntary termination of employment usually the result of reaching a specified age and tenure. Also include situations in which the person is no longer seeking main employment due to a retirement decision.

ILLNESS OR INJURY --

Inability to work due to impairments, or physical or mental health conditions. The impairment or condition should be of such severity that it incapacitates the individual and prevents him/her from doing any kind of gainful employment.

LAID OFF --

Persons are on layoff if they are waiting to be recalled to a job from which they were temporarily separated for business-related reasons, such as temporary drops in demand, business downturns, plant remodeling, material shortages, and inventory taking. They must have either been given a date to report back to work or, if not given a date, must expect to be recalled to their job within six months.

QUIT TO HAVE A BABY --

Pregnant RU member voluntarily terminates employment due to the birth of her child. If the RU member quits to take care of an adopted child, code as 'Quit to Take Care of Home or Family'.

QUIT TO GO TO SCHOOL --

RU member is no longer employed in order to attend classes at any kind of public or private school, including trade or vocational schools in which students receive no compensation in money or kind, or only minimal educational stipends (fellowship, scholarship).

QUIT TO TAKE CARE OF HOME OR FAMILY --

This answer category includes cases where an RU member ceases employment in order to be in the household to take care of household duties, children, and/or spouse. It also includes cases where an RU member may quit in order to be available to care for another family member who is ill, either in the RU member's home or elsewhere.

**QUIT BECAUSE WANTED TIME OFF --**

Voluntarily out of the labor force because of a desire for time off.

**QUIT TO TAKE OTHER JOB --**

Voluntary termination of employment resulting from acceptance of other employment opportunities.

EM102

EM102OV1

**BUSINESS DISSOLVED OR SOLD --**

Voluntary or involuntary cessation of operations by the owners of the business.

**RETIRED --**

Voluntary termination of employment usually the result of reaching a specified age and tenure. Also include situations in which the person is no longer seeking main employment due to a retirement decision.

**ILLNESS OR INJURY --**

Inability to work due to impairments, or physical or mental health conditions. The impairment or condition should be of such severity that it incapacitates the individual and prevents him/her from doing any kind of gainful employment.

**STOPPED/LEFT BUSINESS TO HAVE A BABY --**

Pregnant RU member voluntarily terminates, sells, or leaves a business due to the birth of her child. If the RU member leaves to take care of an adopted child, code as 'Stopped/Left Business to Take Care of Home or Family'.

**STOPPED/LEFT BUSINESS TO GO TO SCHOOL --**

RU member terminates, sells, or leaves a business in order to attend classes at any kind of public or private school, including trade or vocational schools in which students receive no compensation in money or kind, or only minimal educational stipends (fellowship, scholarship).

**STOPPED/LEFT BUSINESS TO TAKE CARE OF HOME OR FAMILY --**

This answer category includes cases where an RU member terminates, sells, or leaves a business in order to be in the household to take care of household duties, children, and/or spouse. It also includes cases where an RU member may terminate, sell, or leave a business in order to be available to care for another family member who is ill, either in the RU member's home or elsewhere.

**STOPPED/LEFT BUSINESS BECAUSE WANTED TIME OFF --**

Voluntarily terminated, sold, or left a business because of a desire for time off.

**STOPPED/LEFT BUSINESS TO TAKE OTHER JOB --**

Business was voluntarily terminated, sold, or left in order to accept an alternative position of employment.

EM104

EM111

ACTUAL HOURS WORKED PER WEEK --

The number of hours actually worked during a typical work week. Hours worked will include overtime if the RU member worked overtime for most of the weeks during the reference period. The actual hours worked is often not the same as the hours on which the person's salary is based. In this question, we want the ACTUAL hours spent working on the job, whether the hours are paid or not. However, unpaid hours spent traveling to and from work are never included in hours worked per week.

EM105A

EM105A1

EM105A2

EM105A3

EM105A4

EM105A5

EM105AOV

EM111A

EM111A1

EM111A2

EM111A3

EM111A4

EM111A5

MOST DAYS --

The majority (more than half) of the days the person has worked at this particular job during the reference period.

EM105B

EM111B

ROTATING SHIFT --

A work schedule, or shift, that changes periodically from days to evenings or nights. For example nurses, factory workers, firefighters, police officers, etc. may be scheduled to work 7 a.m. - 4 p.m. one week and then 9 p.m. - 6 a.m. the next week. Rotating shift does not include times where the person is allowed the flexibility to complete work within a certain time period. For example, if the person must work 8 hours in a day, but the person can determine, on their own, how that 8 hours is worked, do not consider this a rotating shift

EM110

PENSION/RETIREMENT PLAN --

Employment benefit which provides income payments to employees upon their retirement. Pension plans provide benefits to employees who have met specified criteria, normally age and/or length of service requirements. The two main types of pension plans are:

- defined benefit plans: an employer's cost is not

predetermined, but the benefit is; and

- defined contribution: the employer's cost is predetermined, but the benefit depends on how much the employee contributes, investment gains and losses, etc.

EM115

CHOICE OF HEALTH INSURANCE PLANS --

Many employers/establishments offer, instead of one basic plan, different types of enrollments that attempt to tailor coverage to the needs of the employee. For each enrollment type, there may be a different set of coverage provisions, a separate premium rate, and a varying proportion of total cost assumed by the employer. Also, coverage options may be further subdivided into separate coverage levels that provide differing amounts of protection according to the option chosen.

EM116

EM117

LABOR UNION --

An organization of wage or salary earners formed for the purpose of serving their collective interests with respect to wages, working conditions, and benefits. Participation in a labor union normally requires that the employee pay dues that may be directly deducted from their gross wages or salary.

EM125

EM129

LOOKING FOR WORK --

Whether or not an RU member is looking for work is determined by their activities while they have been jobless. Activities which constitute an active job search are: registering at an employment office; visiting, telephoning, or writing applications to prospective employers; placing or answering advertisements for a job; and being 'on-call' at a union hiring hall.

EM126

EM126OV1

EM132

EM132OV1

EM141

EM141OV1

COULD NOT FIND WORK --

Unable to secure gainful employment while in an active job search.

RETIRED --

Voluntary termination of employment usually the result of reaching a specified age and tenure. Also include situations in which the person is no longer seeking main employment due to a retirement decision.

**UNABLE TO WORK BECAUSE ILL/DISABLED --**

Inability to work due to impairments, or physical or mental health conditions. The impairment or condition should be of such severity that it incapacitates the individual and prevents him/her from doing any kind of gainful employment.

**ON TEMPORARY LAYOFF --**

Persons are on temporary layoff if they are waiting to be recalled to a job from which they were temporarily separated for business-related reasons, such as temporary drops in demand, business downturns, plant remodeling, material shortages, and inventory taking. They must have either been given a date to report back to work or, if not given a date, must expect to be recalled to their job within six months.

**MATERNITY/PATERNITY LEAVE --**

Paid or unpaid leave of absence due to pregnancy or care for a newborn child.

**GOING TO SCHOOL --**

RU member is no longer employed in order to attend classes at any kind of public or private school, including trade or vocational schools in which students receive no compensation in money or kind or only minimal educational stipends (fellowship, scholarship).

**TAKING CARE OF HOME OR FAMILY --**

This answer category includes cases where an RU member ceases employment in order to be in the household to take care of household duties, children, and/or spouse. It also includes cases where an RU member may quit in order to be available to care for another family member who is ill, either in the RU member's home or elsewhere.

**WANTED SOME TIME OFF --**

Voluntarily out of the labor force because of a desire for time off.

**WAITING TO START NEW JOB --**

Unemployment based on the timing of the interview. The RU member has left one job, but has yet to begin work for a new employer, although the RU member has been officially hired by the second employer.

EM127

EM127OV1

EM133

EM133OV1

**NO OTHER REASONS --**

No additional reasons for the period of unemployment other than those specified in the previous question.

**COULD NOT FIND WORK --**

Unable to secure gainful employment while in an active job search.

**RETIRED --**

Voluntary termination of employment usually the result of reaching a specified age and tenure. Also include situations in which the person is no longer seeking main employment due to a retirement decision.

**UNABLE TO WORK BECAUSE ILLNESS/DISABLED --**

Inability to work due to impairments, or physical or mental health condition. The impairment or condition should be of such severity that it incapacitates the individual and prevents him/her from doing any kind of gainful employment.

**ON TEMPORARY LAYOFF --**

Persons are on layoff if they are waiting to be recalled to a job from which they were temporarily separated for business-related reasons, such as temporary drops in demand, business downturns, plant remodeling, material shortages, and inventory taking. They must have either been given a date to report back to work or, if not given a date, must expect to be recalled to their job within six months.

**MATERNITY/PATERNITY LEAVE --**

Paid or unpaid leave of absence due to pregnancy or care for a newborn child.

**GOING TO SCHOOL --**

RU member is no longer employed in order to attend classes at any kind of public or private school, including trade or vocational schools in which students receive no compensation in money or kind, only minimal educational stipends (fellowship, scholarship).

**TAKING CARE OF HOME OF FAMILY --**

This answer category includes cases where an RU member ceases employment in order to be in the household to take care of household duties, children, and/or spouse. It also includes cases where an RU member may quit in order to be available to care for another family member who is ill, either in the RU member's home or elsewhere.

**WANTED SOME TIME OFF --**

Voluntarily out of the labor force because of a desire for time off.

**WAITING TO START NEW JOB --**

Unemployment based on the timing of the interview. The RU member has left one job, but has yet to begin work for a new employer, although the RU member has been officially hired by the second employer.

**EM128****WEEKS WORKED --**

If a person worked part of a week, round up if they worked two and one half days or more.

**WORK FOR PAY --**

Paid work for wages, salary, commission, or pay 'in kind'. Examples of 'pay in kind' include meals, living quarters, or supplies provided in place of wages. This definition of employment **INCLUDES** work in the person's own business, professional practice, or farm, paid leaves of absence (including vacations and illnesses), and work without pay in a family business or farm run by a relative. This definition **EXCLUDES** unpaid volunteer work (such as for a church or charity), unpaid leaves of absences, temporary layoffs (such as a strike), and work around the house.

**EM134****UNPAID LEAVE --**

An uncompensated leave of absence from a job. The absence must be at least one work week or longer.

EM138

EM138OV1

## UNABLE TO WORK BECAUSE ILL/DISABLED --

Unpaid leave due to impairments, or physical or mental health conditions. The impairment or condition should be of such severity that it incapacitates the individual and prevents him/her from doing any kind of gainful employment.

## ON TEMPORARY LAYOFF --

Persons are on layoff if they are waiting to be recalled to a job from which they were temporarily separated for business-related reasons, such as temporary drops in demand, business downturns, plant remodeling, material shortages, and inventory taking. They must have either been given a date to report back to work or, if not given a date, must expect to be recalled to their job within six months.

## MATERNITY/PATERNITY LEAVE --

Unpaid leave of absence due to pregnancy or care for a newborn child.

## GOING TO SCHOOL --

Unpaid leave relates to the fact that the RU member is no longer employed in order to attend classes at any kind of public or private school, including trade or vocational schools in which students receive no compensation in money or kind, or only minimal educational stipends (fellowship, scholarship).

## TAKING CARE OF HOME OR FAMILY --

This answer category includes cases where an RU member ceases employment in order to be in the household to take care of household duties, children, and/or spouse. It also includes cases where an RU member may quit in order to be available to care for another family member who is ill, either in the RU member's home or elsewhere.

## WANTED SOME TIME OFF --

Voluntarily out of the labor force because of a desire for time off.

EM139

EM139OV1

## NO OTHER REASONS --

No additional reasons for the period of unpaid leave other than those specified in the previous question.

## UNABLE TO WORK BECAUSE ILL/DISABLED --

Unpaid leave due to impairments, or physical or mental health conditions. The impairment or condition injury should be of

such severity that it incapacitates the individual and prevents him/her from doing any kind of gainful employment.

**ON TEMPORARY LAYOFF --**

Persons are on layoff if they are waiting to be recalled to a job from which they were temporarily separated for business-related reasons, such as temporary drops in demand, business downturns, plant remodeling, material shortages, and inventory taking. They must have either been given a date to report back to work or, if not given a date, must expect to be recalled to their job within six months.

**MATERNITY/PATERNITY LEAVE --**

Unpaid leave of absence due to pregnancy or care for a newborn child.

**GOING TO SCHOOL --**

Unpaid leave relates to the fact that the RU member is no longer employed in order to attend classes at any kind of public or private school, including trade or vocational schools in which students receive no compensation in money or kind, or only minimal educational stipends (fellowship, scholarship).

**TAKING CARE OF HOME OR FAMILY --**

This answer category includes cases where an RU member ceases employment in order to be in the household to take care of household duties, children, and/or spouse. It also includes cases where an RU member may quit in order to be available to care for another family member who is ill, either in the RU member's home or elsewhere.

**WANTED SOME TIME OFF --**

Voluntarily out of the labor force because of a desire for time off.

**EM140**

**WITHOUT A JOB --**

The person has not had any type of job for pay for at least one consecutive year or more.

**JOB FOR PAY -**

Paid work for wages, salary, commission, or pay 'in kind'. Examples of 'pay in kind' include meals, living quarters, or supplies provided in place of wages. This definition of employment **INCLUDES** work in the person's own business, professional practice, or farm, paid leaves of absence (including vacations and illnesses), and work without pay in a family business or farm run by a relative. This definition **EXCLUDES** unpaid volunteer work (such as for a church or

charity), unpaid leaves of absences, temporary layoffs (such as a strike), and work around the house.

**JOB -**

A definite arrangement for regular work every week or month, for pay or other compensation (e.g., profits, anticipated profits, or pay in kind, such as room and board). A job may also be a formal arrangement with one or more employers to work on a continuing basis for a specified number of hours per week or days per month, but on an irregular schedule during the specified week or month.

**EW01****SALARIED --**

Salaried employees are paid to perform a job regardless of the number of hours worked. These employees are not paid on an hourly basis and may not receive compensation for hours worked beyond 40 hours per week. In essence, there is little to no link between compensation and scheduled hours.

**PAID BY THE HOUR --**

Method of payment in which earnings are paid for each hour worked. Each straight-time hour is paid at the same rate and the rate is not dependent on any measure of straight-time hours worked.

**PAID SOME OTHER WAY --**

Other means of payment for work include being paid on commission, paid with bonuses, and payment by the day, piecework, job, or mile.

**EW02****EW02OV1****BY THE DAY --**

Method of payment where the period of employment for which wages are dispersed is one working day. A common example is child day care where workers may be compensated for each day worked (not on an hourly or yearly basis).

**PIECEWORK --**

A method of incentive wage payment where earnings are based on a constant rate of pay for each unit of output. For example, \$3.50 for each garment produced.

**COMMISSION --**

A method of incentive payment paid in addition to or in lieu of a base rate, based upon business created or sales confirmed. The commission period and the base rate period need not be of the same length. For example, the commission period could be monthly, daily, or hourly.

**BONUS --**

Special cash payments. Sometimes bonuses are given as a reward for an employee's production in excess of a quota or for

completion of a job in less than a standard time period.  
Bonuses may also be paid by the employer to those employees who meet certain criteria (e.g., one year of continuous employment with the establishment) or they may be lump sum payments to all employees (e.g., Christmas bonuses). Payments may be graduated according to a worker's length of service, position in the organization, or a combination of these and other criteria.

BY THE JOB/MILE --

Method of payment based on each mile driven or job completed.

EW17

HOURS WORKED PER WEEK (ON WHICH SALARY BASED) --

The number of hours worked per week on which the person's salary is based is often not the same as the hours actually worked. In this question, we want the number of hours on which the SALARY IS BASED, regardless of how many actual hours the person works during the week. Overtime hours should not be included. By definition, salaried RU members are not compensated for overtime.

EW19

EW19OV1

EW19OV2

DOES NOT WORK OVERTIME --

An employee who does not work more than the standard number of hours in a set work schedule, normally 40 hours per week or 8 hours per day, would be coded in this category.

STRAIGHT TIME --

Method of compensation for any work in excess of the normal work schedule. Straight time payment reimburses overtime work at the same hourly rate as non-overtime work.

TIME AND A HALF --

Method of compensation for any work in excess of the normal work schedule. Time and a half payment reimburses overtime work at 1 and 1/2 the same hourly rate as non-overtime work.

COMP TIME --

Method of compensation for any work in excess of the normal work schedule. In lieu of monetary compensation, 'compensatory time' reimburses overtime work with paid time off.

EXACT AMOUNT --

Flat amount not derived from the straight time wage.

EW23

EW23OV1

EW23OV2

TIPS --

Customer payment above amount owed, rendered as supplemental compensation for an employee.

**BONUSES --**

Special cash payments. Sometimes bonuses are given as a reward for an employee's production in excess of a quota or for completion of a job in less than a standard time period.

Bonuses may also be paid by the employer to those employees who meet certain criteria (e.g., one year of continuous employment with the establishment) or they may be lump sum payments to all employees (e.g., Christmas bonuses). Payments may be graduated according to a worker's length of service, position in the organization, or a combination of these and other criteria.

**COMMISSIONS --**

A method of incentive payment paid in addition to or in lieu of a base rate, based upon business created or sales confirmed.

The commission period and the base rate period need not be of the same length. For example, the commission period could be monthly, daily, or hourly.

HX03

HX03OV1

HX04

**PROFESSIONAL ASSOCIATION --**

An organization of individuals that share a professional affiliation (for example, the American Medical Association).

Membership may include the right to buy health insurance through the organization or association.

**SMALL BUSINESS GROUP --**

A group of small businesses that band together to negotiate better deals on health insurance for their employees than they could each negotiate on their own.

**UNION --**

An organization of wage or salary earners formed for the purpose of serving their collective interests with respect to wages, working conditions, and benefits. Participation in a labor union normally requires that the employee pay dues that may be directly deducted from their gross wages or salary.

**HEALTH INSURANCE PURCHASING ALLIANCE --**

An organization which allows individuals or small employers to band together in order to buy insurance at more favorable premium rates. Its basic functions are to bargain with and purchase health insurance on behalf of consumers and to furnish information to consumers on the services provided, evaluations of the quality of care available, and price of competing health care sources.

They may also be referred to as an:

- HA: health alliances,
- HIPC: health insurance purchasing corporations,
- HIPC: health insurance purchasing cooperative, or
- HPPC or HICK-PIX: health plan purchasing cooperative.

**INSURANCE AGENT --**

An individual primarily engaged in the business of selling insurance policies to the public.

**INSURANCE COMPANY --**

A corporation primarily engaged in the business of selling insurance policies to the public.

**HMO (HEALTH MAINTENANCE ORGANIZATION) --**

HMOs are a common type of insurance plan. If the respondent says s/he is or has been covered by health insurance from an HMO, accept her/his response. If the respondent needs clarification, use the definition below.

HMOs are organizations that have responsibility for providing comprehensive health care services in exchange for fixed periodic payment. With an HMO, a person must generally receive their care from HMO physicians; otherwise the expense is not covered unless the person was referred by the HMO or there was a medical emergency. With an HMO, the cost of a visit is typically covered in full or you have to pay a small amount. HMOs can be sponsored by the government, medical schools, hospitals, employers, labor unions, consumer groups, insurance companies, and hospital-medical plans.

**PREVIOUS EMPLOYER --**

Health insurance purchased for this business through any former employer. The RU member being asked about must have worked for this employer at some point in the past.

**PREVIOUS EMPLOYER (COBRA) --** Health insurance purchased for this business through any former employer. The RU member being asked about must have worked for this employer at some point in the past. This health insurance must continue through COBRA.

COBRA is defined as insurance provided by a former employer. This is a federal law that allows persons without any other group health insurance to continue their employment-related coverage at group rates for 18 to 36 months after having left a job. However, the primary insured person or policyholder usually has to pay the entire premium.

HX05

HX06

**MEDICARE --**

A Federal health insurance program for people 65 or older and for certain persons under 65 with long-term disabilities. Almost all Social Security recipients are covered by Medicare. It is run by the Health Care Financing Administration of the U.S., Department of Health and Human Services.

Medicare consists of two parts, A and B:

**PART A -**

Part A is called the Hospital Insurance Program. It helps pay for inpatient care in a hospital or in a skilled nursing facility, for home health care, and for hospice care. It is available to nearly EVERYONE 65 OR OLDER.

Persons who are eligible for either Social Security or Railroad Retirement benefits are not required to pay a monthly premium. However, anyone who is 65 or over and does not qualify for Social Security or Railroad Retirement benefits may pay premiums directly to Social Security to obtain coverage for Part A of Medicare.

**PART B -**

Part B is called the Supplementary Medical Insurance Program. It is a voluntary plan that builds upon the hospital insurance protection provided by the basic plan. It helps pay for the doctor and surgeon services, outpatient hospital services, durable medical equipment, and a number of other medical services and supplies that are not already covered under the hospital insurance part of Medicare.

If a person elects this additional insurance, the monthly premium (\$36.60 in 1995) is deducted from his/her Social Security to obtain coverage for Part B of Medicare.

**HX08**

The purpose of this question is to distinguish between persons that receive Medicare because they are over 65 and persons who receive Medicare due to a condition or disability. If the person you are asking about receives Medicare because of a medical condition or disability, code '1' (Yes).

**CONDITION --**

A condition is a medical problem that can be diagnosed, such as heart disease, flu, etc. This is different from a symptom.

Symptoms are typically caused by some condition. For example, the flu is a **CONDITION** that can cause several **SYMPTOMS** such as fever, nausea or a runny nose.

**DISABILITY --**

A **SUBJECTIVE** assessment of inability to carry out socially defined roles that individuals are generally expected to be able to do because of limitations in physical or mental functioning caused by impairments, or physical or mental health conditions. Includes work role, family roles, and other social roles.

**HX09****SOCIAL SECURITY --**

Also known as the old-age and survivors insurance (OASI) program. Monthly cash benefits under OASI are paid as a matter of earned right to workers who are insured for benefits and to their eligible dependents and survivors. Generally, benefit amounts paid both to the insured worker and to the insured worker's dependents or survivors are related to the past earnings of the insured worker.

**HX10****PR09****PR11****MEDICAID --**

Since respondents often confuse MediCAID and MediCARE, stress to the respondent that for this question, s/he should consider **MEDICAID**.

MediCAID is a Federally-assisted State-administered program that offers health benefits to low income persons on public assistance and, in some states, to those deemed medically needy because their incomes are only slightly above welfare standards or because they have incurred substantial medical bills. Most SSI (Supplemental Security Income) recipients are covered by MediCAID, as are most AFDC recipients and their dependents. The aged, the blind, and the disabled who are in financial need are also eligible for MediCAID. MediCAID may be known by different names in different states.

HX12  
PR19  
PR21

TRICARE --

TRICARE is a health care program for active duty and retired members of the uniformed services, their families, and survivors. TRICARE offers eligible beneficiaries three choices for their health care; TRICARE Prime – where military treatment facilities are the principal source of health care; TRICARE Extra – a preferred provider option; and TRICARE Standard – a fee-for-service option (the old CHAMPUS Program). TRICARE for life covers uniformed service beneficiaries who have attained the age of 65, are Medicare-eligible, and have purchased Medicare Part B.

CHAMPVA --

CHAMPVA is a health care benefits program for the spouse or widow(er) and for the children of a veteran who is rated permanently and totally disabled due to a service-connected disability by a VA regional office, or was rated permanently and totally disabled due to a service-connected condition at the time of death, or died of a service-connected disability, or died on active duty and the dependents are not otherwise eligible for TRICARE benefits. Under CHAMPVA, VA shares the cost of covered health care services and supplies with eligible beneficiaries.

HX14  
PR23  
PR27

INSURANCE TYPES TO INCLUDE --

Any health insurance that is fully or partially paid for by state funds (state sponsored) which provides hospital and physician benefits. This does not include Medicaid (which should be recorded at the Medicaid question) nor does it include plans which do not provide hospital and physician benefits (these plans should be recorded as state specific plans).

HX16

OTHER STATE PROGRAMS --

Any public program that provides health services administered by the state that is NOT considered Medicaid. DO NOT INCLUDE medical programs that use an alternative name such as Medi-Cal, Welfare, SHIP and Medical Assistance.

Examples of other state programs include:

TANF --

Temporary Assistance for Needy Families (TANF) is a cash assistance program designed to replace AFDC when AFDC was eliminated by Congress in 1996.

**AFDC --**

Aid to Families with Dependent Children (AFDC) is a government program that provides cash benefits to needy children (and certain others in their households) who have been deprived of parental support or care because their father or mother is absent from the home continuously, is incapacitated, is deceased, or is unemployed.

**SSI --**

Also known as Supplemental Security Income (SSI), this federal program provides monthly cash payments in accordance with uniform, nationwide eligibility requirements to persons of all ages who are blind, disabled, or both needy and 65 years or older.

**WIC --**

This program provides food assistance and nutritional screening to low-income pregnant and postpartum women and their infants, as well as to low-income children up to age 5. WIC is short for the Special Supplemental Food Program for Women, Infants, and Children.

**INDIAN HEALTH SERVICE (IHS) --**

A Department of Health and Human Services health care program that provides medical care to eligible American Indians and Alaska Natives at IHS facilities and pays for the cost of selected health care services at non-IHS facilities.

**PUBLIC HEALTH CLINIC --**

Clinics that are run by state and local Public Health Departments to provide services such as prenatal care.

**VETERANS' ADMINISTRATION (VA) HEALTH CARE --**

This program provides health care to veterans of the Armed Forces.

HX17

HX17OV1

HX17OV2

HX17OV3

HX17OV4

HX17OV5

HX17OV6

PR35

PR37

**STATE SPECIFIC PLANS --**

Please refer to the Glossary for definitions of the state specific plans listed in this question.

HX18  
HX18OV1  
HX18OV2  
HX18OV3  
HX18OV4  
HX18OV5  
PR39  
PR40  
PR41  
PR42

TANF (TEMPORARY ASSISTANCE FOR NEEDY FAMILIES) --

This is a cash assistance program designed to replace AFDC when AFDC was eliminated by Congress in 1996.

AFDC (AID TO FAMILIES WITH DEPENDENT CHILDREN) --

This is a government program that provides cash benefits to needy children (and certain others in their households) who have been deprived of parental support or care because their father or mother is absent from the home continuously, is incapacitated, is deceased, or is unemployed.

SSI (SUPPLEMENTAL SECURITY INCOME) --

This federal program provides monthly cash payments in accordance with uniform, nationwide eligibility requirements to persons of all ages who are blind, disabled, or both needy and 65 years or older.

WIC (WOMEN, INFANTS AND CHILDREN) --

This program provides food assistance and nutritional screening to low-income pregnant and postpartum women and their infants, as well as to low-income children up to age 5. WIC is short for the Special Supplemental Food Program for Women, Infants, and Children.

IHS (INDIAN HEALTH SERVICE) --

A Department of Health and Human Services health care program that provides medical care to eligible American Indians and Alaska Natives at IHS facilities and pays for the cost of selected health care services at non-IHS facilities.

PUBLIC HEALTH CLINIC --

Clinics that are run by state and local Public Health Departments to provide services such as prenatal care.

VA (VETERANS ADMINISTRATION) --

This program provides health care to veterans of the Armed Forces.

HX22  
HX23  
HX23OV1  
HX24

GROUP OR ASSOCIATION --

Includes many types of organizations, but principally groups like the American Association of Retired Persons (AARP), church groups, or clubs. It also may include professional associations. These are organizations of individuals that share an interest or common characteristics or professional affiliation (for example, the American Medical Association). Membership may include the right to buy health insurance through the organization or association.

HEALTH INSURANCE PURCHASING ALLIANCE --

An organization which allows individuals or small employers to band together in order to buy insurance at more favorable premium rates. Its basic functions are to bargain with and purchase health insurance on behalf of consumers and to furnish information to consumers on the services provided, evaluations of the quality of care available, and price of competing health care sources.

They may also be referred to as an:

- HA: health alliances,
- HIPC: health insurance purchasing corporations,
- HIPC: health insurance purchasing cooperative, or
- HPPC or HICK-PIX: health plan purchasing cooperative.

SCHOOL --

Health insurance purchased through a school that covered someone in the RU during the reference period. Any type of school applies here, whether it is a grade or high school, college, or university, trade or vocational school, public or private, etc.

INSURANCE AGENT --

An individual primarily engaged in the business of selling insurance policies to the public.

INSURANCE COMPANY --

A corporation primarily engaged in the business of selling insurance policies to the public.

HMO (HEALTH MAINTENANCE ORGANIZATION) --

HMOs are a common type of insurance plan. If the respondent says s/he is or has been covered by health insurance from an HMO, accept her/his response. If the respondent needs clarification, use the definition below.

HMOs are organizations that have responsibility for providing comprehensive health care services in exchange for fixed periodic payment. With an HMO, a person must generally receive their care from HMO physicians; otherwise the expense is not covered unless the person was referred by the HMO or there was a medical emergency. With an HMO, the cost of a visit is typically covered in full or you have to pay a small amount. HMOs can be sponsored by the government, medical schools, hospitals, employers, labor unions, consumer groups, insurance companies, and hospital-medical plans.

**UNION --**

An organization of wage or salary earners formed for the purpose of serving their collective interests with respect to wages, working conditions, and benefits. Participation in a labor union normally requires that the employee pay dues that may be directly deducted from their gross wages or salary.

**ANYONE'S PREVIOUS EMPLOYER (COBRA) --**

Health insurance purchased or obtained that covered an RU member during the reference period through any former employer. An RU member must have worked for this employer at some point in the past. This health insurance must continue through COBRA.

COBRA is defined as insurance provided by a former employer. This is a federal law that allows persons without any other group health insurance to continue their employment-related coverage at group rates for 18 to 36 months after having left a job. However, the primary insured person or policyholder usually has to pay the entire premium.

**ANYONE'S PREVIOUS EMPLOYER (NOT COBRA) --**

Health insurance purchased or obtained that covered an RU member during the reference period through any former employer. An RU member must have worked for this employer at some point in the past.

**SPOUSE'S/DECEASED SPOUSE'S PREVIOUS EMPLOYER --**

Health insurance purchased or obtained that covered an RU member during the reference period through a spouse's or deceased spouse's former employer. This spouse or deceased spouse must have worked for this employer at some point in the past.

**SOME OTHER EMPLOYER --**

Health insurance purchased or obtained from any other employer, not already asked about that covered someone in the RU during the reference period. This includes all employer types not already described above and not talked about in the Employment Section.

**UNDER PLAN OF SOMEONE NOT LIVING HERE --**

This includes any type of health insurance provided to an RU member during the reference period by someone who is not part of the RU. For example, if a child is covered under his mother's insurance, with whom he does not live, code this category.

**OTHER SOURCE --**

This includes health insurance provided to an RU member by some source not described above.

HX31

HX32

PR02

PR03

**MEDICARE MANAGED CARE --**

Medicare managed care plans are available in some areas of the country. In most managed care plans, you can only go to doctors, specialists, or hospitals on the plan's list. Plans must cover all services covered by Medicare. Some managed care plans cover extras.

HX42

HX42OV1

MC01

PR13

PR29

**HMO (HEALTH MAINTENANCE ORGANIZATION) --**

HMOs are organizations that have responsibility for providing comprehensive health care services in exchange for fixed periodic payment. With an HMO, a person must generally receive their care from HMO physicians; otherwise the expense is not covered unless the person was referred by the HMO or there was a medical emergency. With an HMO, the cost of a visit is typically covered in full or you have to pay a small amount. HMOs can be sponsored by the government, medical schools, hospitals, employers, labor unions, consumer groups, insurance companies, and hospital-medical plans.

HX43

MC02

PR14

PR30

**PRIMARY CARE DOCTOR --**

A primary care doctor or provider is the person or place an individual would go to if they had a new health problem, needed preventive health care, or needed a referral to a specialist. Examples of primary care providers include general practitioners, family practitioners, pediatricians, internists, and some nurses and nurse practitioners who make decisions regarding patient care.

**ROUTINE CARE --**

Health care that is considered usual and customary; that is, care that is not for an emergency and not received from a specialist that a person was referred to. Routine care usually consists of the initial diagnosis and treatment of medical problems, preventive health care, etc.

HX34  
HX45  
HX61  
PR32

**PREMIUM --**

A payment required in exchange for insurance policy coverage for a specific period of time.

**COPAYMENT --**

A fixed sum that a beneficiary pays for health services, regardless of the actual charge (the insurer pays the rest of the actual charge). For example, the beneficiary may pay \$10 for each office visit, \$75 for each day in the hospital, and \$5 for each drug prescription.

**COINSURANCE --**

Similar to a copayment except that it is defined as a percent of the total charges for the health care service. For example, a beneficiary may pay 20% of charges for a visit to the doctor or 10% of charges for a hospital stay.

**DEDUCTIBLE --**

The amount of money an insured person must pay 'at the front end' before the insurer will pay. For example, if you have a plan with a \$100 deductible, you would be responsible for the first \$100 of your health care bills.

HX39

**ENTRY FIELD DEFINITIONS --****NAME -**

Enter the full name of the person with this health insurance plan as printed on the card. This may be identified on the card as the Policyholder Name, Subscriber Name, Contract Holder Name or some similar term. Conventional insurance and managed care companies, as well as State Medicaid agencies, may issue cards only in the primary insured name, or they may issue cards for each covered family member. Obtain information from the primary insured person's card, if at all possible.

**INSURANCE COMPANY/PROVIDER OF INSURANCE -**

Enter the full name of the insurer or provider of the insurance as it is printed on the card. This may include a general name of an insurance or managed care company, as well as a specific product name. Record only the general insurer or managed care name. Record the product name under plan name. Some examples of general insurer names are Blue Cross/Blue Shield, Aetna, Humana, etc.

**PLAN NAME -**

Enter the full name of the health insurance plan name as it is printed on the card. This may also be the product name. Some examples of plan names or product names may be high option, low option, gold, extra plus, etc.

**POLICY NUMBER -**

Enter the complete policy number of the health insurance plan as printed on the card. This may be identified on the card as the Group Number, the Employer Number, the Control Number, the Contract Number, the Policy Identification Number or some similar phrase. It is generally a unique number assigned by the insurance or managed care company to the organization sponsoring the insurance (such as a state program, an employer, a union, etc.).

**MEMBER ID NUMBER -**

Enter the complete membership identification number as printed on the card. This may be referred to on the card as the Member Identification Number, Family Identification Number, ID Number, the policyholder's social security number, or some similar phrase. It is a unique number assigned by the insurance or managed care company to each covered family unit or to each family member. On Medicaid cards it may incorporate other specific state information, like the type or category of assistance, with the identifying number.

**EFFECTIVE DATE -**

Enter the complete effective date as printed on the card. This is the date on which the coverage went into effect. On cards issued by an insurance or managed care company, it may be the original effective date of the policy, or it may be the effective date of some change in benefits or provider. Medicaid cards may be issued on a monthly basis and are likely to include an expiration date, as well as an effective date. Record both dates, if this is the case.

**COMMENTS -**

If there is something unusual about this card or some other information which seems important, but does not fit into an entry field above, record a comment here.

HX48  
HX48OV1  
HX48OV2  
HX48OV3  
HX48OV4  
HX48OV5  
HX48OV6  
HX48OV7  
HX48OV8  
HX48OV9  
HX48OV10  
HX48OV11  
HX48OV12  
OE10  
OE10OV1  
OE10OV2  
OE10OV3  
OE10OV4  
OE10OV5  
OE10OV6  
OE10OV7  
OE10OV8  
OE10OV9  
OE10OV10  
OE10OV11  
OE10OV12  
OE10OV13  
OE24  
OE24OV1  
OE24OV2  
OE24OV3  
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OE24OV6  
OE24OV7  
OE24OV8  
OE24OV9  
OE24OV10  
OE24OV11  
OE24OV12  
OE24OV13  
OE37  
OE37OV1  
OE37OV2  
OE37OV3  
OE37OV4  
OE37OV5

OE37OV6  
OE37OV7  
OE37OV8  
OE37OV9  
OE37OV10  
OE37OV11  
OE37OV12  
OE37OV13

HOSPITAL AND PHYSICIAN BENEFITS (INC. COVERAGE THROUGH AN HMO) --

This category represents insurance plans that cover beneficiaries for health care services received from hospitals and physicians. Do not include dental insurance, vision insurance, etc.

DENTAL --

This type of insurance covers the costs of specified aspects of dental care, ranging from coverage of basic diagnostic, preventive, and restorative services to coverage that includes oral surgery and orthodontics.

PRESCRIPTION DRUGS --

Insurance that provides coverage for prescription drugs.

VISION --

Insurance that provides coverage for ophthalmologist, optometrist and/or optician appointments, glasses, contact lenses, or other vision corrections.

MEDICARE SUPPLEMENT/MEDIGAP --

Private insurance products that supplement Medicare insurance benefits.

LONG-TERM CARE IN A NURSING HOME --

Refers to an insurance policy that pays ONLY for a nursing home or other long term care.

Long term care does NOT include living in a 'life care center' even though long term care may be available as part of the living arrangement. If the respondent mentions a 'life care center' as a policy, record that information using the code '91' (Other) and record the name 'life care center' on the 'Specify' line.

EXTRA CASH FOR HOSPITAL STAYS --

These plans pay a specified amount of cash for each day or week that a person is hospitalized. The cash payment is not related in any way to the person's hospital or medical bills, and can be used for purposes other than paying medical expenses. For example, the extra cash can be used to pay for child care when a parent is ill or to replace income from lost work.

**SERIOUS DISEASE OR DREAD DISEASE --**

These plans are limited to only certain types of illnesses such as cancer, stroke, or heart attacks.

**DISABILITY --**

This kind of insurance pays all or part of an employee's salary (and possibly medical care costs) if the employee becomes unable to work due to physical or mental disability. The study does not consider this coverage health insurance.

**WORKERS' COMPENSATION --**

A system, required by law, of compensating workers injured or disabled in connection with work. This system establishes the liability of an employer for injuries or sickness that arise over and in the course of employment. The liability is created without regard to the fault or negligence of the employer. The benefits under this system generally include hospital and other medical payments and compensation for loss of income.

**ACCIDENT --**

Pays for medical services related to injuries of accidental nature. Since the coverage is limited to accidents, such as car accidents, the study does not consider this coverage health insurance.

HX49

HX51

HX54

OE11

OE25

OE38

**INSURANCE COMPANY --**

A corporation primarily engaged in the business of furnishing insurance protection for the public.

**HMO (HEALTH MAINTENANCE ORGANIZATION) --**

HMOs are organizations that have responsibility for providing comprehensive health care services in exchange for fixed periodic payment. With an HMO, a person must generally receive their care from HMO physicians; otherwise the expense is not covered unless the person was referred by the HMO or there was a medical emergency. With an HMO, the cost of a visit is typically covered in full or you have to pay a small amount. HMOs can be sponsored by the government, medical schools, hospitals, employers, labor unions, consumer groups, insurance companies, and hospital-medical plans.

**SELF-INSURED COMPANY --**

The company finances its employees' health benefits, rather than purchasing health insurance from an outside source.

HX50

HX50OV1

HX52

HX52OV1

HX55

HX55OV1

OE11A

OE11AOV

OE25AA

OE25AAOV

OE38A

OE38AOV

At this question we are looking for the plan name or the product name of the health insurance. Many times, an insurance company or managed care organization will offer a choice within the same general plan. Sometimes these choices are called 'high' or 'low' option. Or the choice within the plan may be 'Silver' or 'Gold.' Probe to determine if a choice within a general plan was offered and selected by the policyholder.

**LOW OPTION --**

With a low option choice, the premiums are typically much lower, however, the cost-sharing requirements are usually much higher. For example, the percentage the family must pay for services such as hospital stays, x-rays, outpatient visits, other diagnostic tests, etc., after the deductible is met, is typically higher, such as 25% versus 10% with a high option choice.

**HIGH OPTION --**

With a high option choice, the premiums are typically much higher, however, the cost-sharing requirements are usually much lower. For example, the percentage the family must pay for services such as hospital stays, x-rays, outpatient visits, other diagnostic tests, etc., after the deductible is met, is typically lower, such as 10% versus 25% with a low option choice.

HX57

HX57OV1

HX57OV2

HX57OV3

HX57OV4

HX57OV5

HX57OV6

HX57OV7

HX57OV8

## ENTRY FIELD DEFINITIONS --

## NAME -

Enter the full name of the person with this health insurance plan as printed on the card. This may be identified on the card as the Policyholder Name, Subscriber Name, Contract Holder Name or some similar term. Conventional insurance and managed care companies, as well as State Medicaid agencies, may issue cards only in the primary insured name, or they may issue cards for each covered family member. Obtain information from the primary insured person's card, if at all possible.

## INSURANCE COMPANY/PROVIDER OF INSURANCE -

Enter the full name of the insurer or provider of the insurance as it is printed on the card. This may include a general name of an insurance or managed care company, as well as a specific product name. Record only the general insurer or managed care name. Record the product name under plan name. Some examples of general insurer names are Blue Cross/Blue Shield, Aetna, Humana, etc.

## PLAN NAME -

Enter the full name of the health insurance plan name as it is printed on the card. This may also be the product name. Some examples of plan names or product names may be high option, low option, gold, extra plus, etc.

## POLICY NUMBER -

Enter the complete policy number of the health insurance plan as printed on the card. This may be identified on the card as the Group Number, the Employer Number, the Control Number, the Contract Number, the Policy Identification Number or some similar phrase. It is generally a unique number assigned by the insurance or managed care company to the organization sponsoring the insurance such as a state program, an employer, a union, etc.).

## MEMBER ID NUMBER -

Enter the complete membership identification number as printed on the card. This may be referred to on the card as the Member Identification Number, Family Identification Number, ID Number, the policyholder's social security number, or some similar phrase. It is a unique number assigned by the insurance or managed care company to each covered family unit or to each family member.

## EFFECTIVE DATE -

Enter the complete effective date as printed on the card. This is the date on which the coverage went into effect. On cards issued by an insurance or managed care company, it may be the original effective date of the policy, or it may be the effective date of some change in benefits or provider.

HX60

PLAN LETTER --

Medigap insurance is designed to supplement coverage offered under the Medicare program. Medigap policies sold after 1991 are assigned a letter A through J. These letters indicate what kind of coverage the Medigap policy offers.

HX66

HX66OV1

HX66OV2

HX66OV3

HX66OV4

HX66OV5

HX66OV6

HX66OV7

HX66OV8

HX66OV9

HX66OV10

HX66OV11

HX66OV12

HX66OV13

HX66OV14

HX66OV15

HX66OV16

HX78

HX78OV1

HX78OV2

HX78OV3

HX78OV4

HX78OV5

HX78OV6

HX78OV7

HX78OV8

HX78OV9

HX78OV10

HX78OV11

HX78OV12

HX78OV13

HX78OV14

HX78OV15

HX78OV16

OBTAINED THROUGH --

UNION -

An organization of wage or salary earners formed for the purpose of serving their collective interests with respect to wages, working conditions, and benefits. Participation in a labor union normally requires that the employee pay dues that may be directly deducted from their gross wages or salary.

PRIVATE EMPLOYER -

This category includes insurance obtained through employment with a private company, individual or organization. These are organizations whose operations are owned by private

individuals and not a government entity.

**PUBLIC EMPLOYER (FEDERAL, STATE OR LOCAL GOVERNMENT)-**

This category includes insurance obtained through employment with a public employer, such as the federal, state or local government.

FEDERAL employees include individuals working for any branch of the federal government, as well as elected officials and civilian employees of the armed forces.

STATE employees include individuals working for agencies of state governments, as well as paid state officials, the state police, and employees of state universities and colleges.

LOCAL employees include individuals employed by cities, towns, counties, parishes, and other local areas, as well as employees of city-owned businesses, such as electric power companies, water and sewer services, etc.

**MEDICARE --**

A Federal health insurance program for people 65 or older and for certain persons under 65 with long-term disabilities.

Almost all Social Security recipients are covered by Medicare.

It is run by the Health Care Financing Administration of the U.S., Department of Health and Human Services.

Medicare consists of two parts, A and B:

**PART A --**

Part A is called the Hospital Insurance Program. It helps pay for inpatient care in a hospital or in a skilled nursing facility, for home health care, and for hospice care. It is available to nearly EVERYONE 65 OR OLDER.

Persons who are eligible for either Social Security or Railroad Retirement benefits are not required to pay a monthly premium. However, anyone who is 65 or over and does not qualify for Social Security or Railroad Retirement benefits may pay premiums directly to Social Security to obtain coverage for Part A of Medicare.

**PART B --**

Part B is called the Supplementary Medical Insurance Program. It is a voluntary plan that builds upon the hospital insurance protection provided by the basic plan. It helps pay for the doctor and surgeon services, outpatient hospital services, durable medical equipment, and a number of other medical services and supplies that are not already covered under the hospital insurance part of Medicare.

If a person elects this additional insurance, the monthly premium (\$36.60 in 1995) is deducted from his/her Social Security to obtain coverage for Part B of Medicare.

**MEDICAID --**

Medicaid is a Federally-assisted State-administered program that offers health benefits to low income persons on public assistance and, in some states, to those deemed medically needy because their incomes are only slightly above welfare standards or because they have incurred substantial medical bills. Most SSI (Supplemental Security Income) recipients are covered by Medicaid, as are most AFDC recipients and their dependents. The aged, the blind, and the disabled who are in financial need are also eligible for Medicaid. Medicaid may be known by different names in different states.

**TRICARE --**

TRICARE is a health care program for active duty and retired members of the uniformed services, their families, and survivors. TRICARE offers eligible beneficiaries three choices for their health care; TRICARE Prime – where military treatment facilities are the principal source of health care; TRICARE Extra – a preferred provider option; and TRICARE Standard – a fee-for-service option (the old CHAMPUS Program). TRICARE for life covers uniformed service beneficiaries who have attained the age of 65, are Medicare-eligible, and have purchased Medicare Part B.

**CHAMPVA --**

CHAMPVA is a health care benefits program for the spouse or widow(er) and for the children of a veteran who is rated permanently and totally disabled due to a service-connected disability by a VA regional office, or was rated permanently and totally disabled due to a service-connected condition at the time of death, or died of a service-connected disability, or died on active duty and the dependents are not otherwise eligible for TRICARE benefits. Under CHAMPVA, VA shares the cost of covered health care services and supplies with eligible beneficiaries.

**VA OR MILITARY HEALTH CARE --**

This program provides health care to veterans of the Armed Forces.

**PURCHASED DIRECTLY FROM --****GROUP OR ASSOCIATION -**

Includes many types of organizations, but principally groups like the American Association of Retired Persons (AARP), church groups, or clubs. It also may include professional associations. These are organizations of individuals that share an interest or common characteristics or professional affiliation (for example, the American Medical Association). Membership may include the right to buy health insurance through the organization or association.

**INSURANCE AGENT -**

An individual primarily engaged in the business of selling insurance policies to the public.

**INSURANCE COMPANY -**

A corporation primarily engaged in the business of selling insurance policies to the public.

**HEALTH MAINTENANCE ORGANIZATION (HMO) --**

HMOs are organizations that have responsibility for providing comprehensive health care services in exchange for fixed periodic payment. With an HMO, a person must generally receive their care from HMO physicians; otherwise the expense is not covered by the HMO unless the person was referred by the HMO or there was a medical emergency. With an HMO, the cost of a visit is typically covered in full or you have to pay a small amount. HMOs can be sponsored by the government, medical schools, hospitals, employers, labor unions, consumer groups, insurance companies, and hospital-medical plans.

**OTHER GOVERNMENT SPONSORED PROGRAM --**

Any health insurance that is fully or partially paid for by state funds (state sponsored) which provides hospital and physician benefits. This does not include Medicaid (which should be recorded at the Medicaid question) nor does it include plans which do not provide hospital and physician benefits (these plans should be recorded as state specific plans).

**OTHER PUBLIC PROGRAMS --****TANF -**

Temporary Assistance for Needy Families (TANF) is a cash assistance program designed to replace AFDC when AFDC was eliminated by Congress in 1996.

**AFDC -**

Aid to Families with Dependent Children (AFDC) is a government program that provides cash benefits to needy children (and certain others in their households) who have been deprived of parental support or care because their father or mother is absent from the home continuously, is incapacitated, is deceased, or is unemployed.

**SSI -**

Also known as Supplemental Security Income (SSI), this federal program provides monthly cash payments in accordance with uniform, nationwide eligibility requirements to persons of all ages who are blind, disabled, or both needy and 65 years or older.

**STATE SPECIFIC PLANS -**

Please refer to the Glossary for definitions of the state specific plans listed in this question.

**HP01****GENERAL HEALTH COVERAGE --**

Health insurance that covers a broad range of health care services, including those caused by illnesses, disease, etc., as well as, injuries and accidents.

**HP09****HP10****HP11****HP11A****HP11B****POLICYHOLDER --**

The person in whose name the policy is written or the primary insured person.

**HP12****HP12OV1****EMPLOYMENT --**

Paid work for wages, salary, commission, or pay 'in kind'. Examples of 'pay in kind' include meals, living quarters, or supplies provided in place of wages. This definition of employment INCLUDES work in the person's own business, professional practice, or farm, paid leaves of absence (including vacations and illnesses), and work without pay in a family business or farm run by a relative. This definition EXCLUDES unpaid volunteer work (such as for a church or charity), unpaid leaves of absences, temporary layoffs (such as a strike), and work around the house.

**CURRENTLY EMPLOYED --**

Person is employed at this establishment as of date of the interview.

**PREVIOUSLY EMPLOYED --**

Person is not employed as of date of the interview, but has been employed at this establishment in the past.

**RETIRED --**

Voluntary termination of employment usually the result of reaching a specified age and tenure. Also include situations in which the person is no longer seeking main employment due to a retirement decision.

**DECEASED --**

The person is no longer living.

**HP13****FEDERAL GOVERNMENT --**

Federal employees include individuals working for any branch of the federal government, as well as elected officials and civilian employees of the armed forces.

**HP14****OE14****OE16****COBRA --**

Insurance provided by a former employer. This is a federal law that allows persons without any other group health insurance to continue their employment-related coverage at group rates for 18 to 36 months after having left a job. However, the primary insured person or policyholder usually has to pay the entire premium.

**HP15****HP17****OE06****OE08A****OE20****OE22A****OE32****OE34A****OE44****OE47****DEPENDENT --**

A person who is covered by an insurance policy purchased or obtained by another individual (the policyholder).

**PD01****PART OF PLAN --**

This 'provider' is directly affiliated with insurance held by someone in the family. That is, special authorization to see this 'provider' is NOT needed.

**REFERRED BY PLAN --**

Special authorization from the health insurance plan (or a provider who is part of this plan) to see this 'provider' was necessary in order for the costs of the visit to be covered.

**NOT PART OF PLAN/NOT REFERRED BY PLAN --**

This 'provider' is not affiliated with any health insurance plan

held by the family. This 'provider' was also not referred by any health insurance plan (or a provider who is part of this plan). Typically when this is the case, the costs for the visits to this provider are not covered

## PD02

## BOOK OR LIST OF DOCTORS OR MEDICAL PLACES --

There is some sort of printed material that lists which providers are directly associated or affiliated with a health insurance plan.

## PD10

## CORE STREET NAME --

The core name is the street address without the street number, the pre-directional, or any suite identifier. Do not include punctuation in the core street name. Examples of core street names are shown below.

ADDRESS	CORE STREET NAME
149 N. COLUMBIA LANE	COLUMBIA
2000 WILSON AVE., N.W.	WILSON
832 S. 21ST ST., B-392	21ST

## CL03

THIS SCREEN CONTAINS INSTRUCTIONS FOR FILLING OUT MPC AUTHORIZATION FORMS, SIGNATURE RULES, LEAVING AFs WITH RESPONDENTS, AND COMPLETING THE MPC AF LOG.

Prepare one Authorization Form for EACH person-provider pair displayed by CAPI. Use a black pen. If no preprinted form is available, use a blank MPC AF from your bulk supplies.

Instructions for filling out authorization forms:

1. Section A: Check or record the name, address, and telephone number of the hospital or provider using the address information displayed by CAPI. If a preprinted AF is used and a patient or eligible proxy signer indicates any preprinted information is incorrect, have the signer make the necessary changes and initial each change.
2. Section B: Make sure patient or proxy signer reads the authorization form statement, including footnotes. If the signer cannot read, read the statement to him/her.
3. Section C: Check or record the patient's name and date of birth. If any corrections are necessary to the preprinted information, have the patient or proxy signer make the necessary changes and initial all changes. Ask the patient or proxy signer if medical records may be filed under another name and record this information in Item 3. Record the patient's social security number in Item 3A.

4. 'FIELD USE ONLY' SECTION: Record the RU ID, PROVID (4 digits) and PID (3 digits) in the appropriate spaces. All are displayed by CAPI. DO NOT USE THE RU MINI LABEL ON AUTHORIZATION FORMS.

5. The patient and/or proxy signer needs to sign and date the form in Sections D&E, using the following guidelines:

IF PATIENT IS:

THEN FORM SHOULD BE SIGNED BY:

a. Age 18 or older

Only patient for Items 4 and 5, unless one of d-f applies

b. Age 14 through 17

Patient and Parent or guardian (Items 4-9)

c. Age 13 or younger

Parent (Items 6-9)

d. Unable to sign but able to make mark

Patient and Witness (Items 6-9)

e. Deceased

Proxy (Items 6-9)

f. Unable to sign name or make mark

Proxy (Items 6-9)

6. Section E: If proxy signer, make sure the 'reason for proxy' is marked and the relationship to person is completed.

IMPORTANT: All Authorization Forms must be signed and dated. If a proxy signs (Item 6) then Item 7 (Date Signed), Item 8 (Signer's Relationship to Patient) and Item 9 (Reason for Proxy Signature) must be completed.

7. Complete AF log for any AFs that were not signed and obtained, for example, AFs that were refused or not collected.

For each absent person who needs to sign an authorization form, prepare an AF with Sections A, C, and 'Field Use Only' filled out. CIRCLE the item numbers on the lines corresponding to Item 3 (Other Name), Item 3A (Social Security Number) and the appropriate lines for patient and/or proxy signature and date (Items 4-9) to indicate which items need to be completed by the absentee signer(s).

Insert the prepared authorization form into the back pocket of the MPC Authorization Form Booklet. Make arrangements for authorization form follow up either by mail or an in-person visit. If possible, make an appointment to return to the RU within 10 days to pick up any outstanding forms. If the AFs are to be returned by mail, be sure to include a postage-paid envelope with the materials left with the MPC Authorization Form Booklet.

Enter the AF Status in CAPI for each person-provider pair.

Complete the MPC Authorization Form Log for each person-provider pair

displayed by CAPI for which you did not collect an authorization form.

- Record 'Required Signature Date (from CAPI)' in column 1. Refer to this date if follow up is needed to collect any outstanding AFs. The 'Date of Signature' in Items 5 & 7 of the AF MUST BE on or after the signature displayed on the CAPI screen at CL03 and CL04.
- Record the CAPI AF Status in column 2 of the log.
- If arrangements have been made to follow up on any outstanding authorization forms, use the 'Comments' column, as necessary, to record the date and time of your return visit.
- If any authorization forms are collected after exiting CAPI (i.e., during a follow up visit), record the AF Status and AF ID in the 'Update Status' column of the MPC Authorization Form Log.

#### CL04

##### CL04OV1

##### CL04OV2

SIGNED, NO PROBLEM: If you code '1' you are required to enter the date on which the authorization form was signed and the MPC authorization form number.

SIGNED, WITH PROBLEM: Code '2' if there is a problem with a signed form. Describe the problem as well as enter the date the authorization form was signed and the MPC authorization form number.

LEFT WITH RESPONDENT: Code '3' if the eligible RU member is not present. Leave the Authorization Form Booklet and prepared authorization form with the respondent to give to that person. No additional information is required in CAPI with this authorization form status.

MAILED TO RESPONDENT: Code '4' if the eligible RU member is a student away at school or is away for an extended period of time. Mail the Authorization Form Booklet and completed authorization form to that person. No additional information is required in CAPI with this code.

REFUSED: Enter a status code of '5' if the RU member refuses to sign the authorization form. A followup question as to the reason for the refusal is asked.

If possible, leave the Authorization Form Booklet and prepared authorization form with the respondent or RU member in case he or she reconsiders.

OTHER: Code '91' if none of the above authorization form status codes apply. Specify the reason for using this code. Leave the Authorization Form Booklet and prepared authorization form with the RU member or respondent.

#### CL31

THIS SCREEN CONTAINS INSTRUCTIONS FOR FILLING OUT PHARMACY AUTHORIZATION FORMS, SIGNATURE RULES, LEAVING AFs WITH RESPONDENTS, AND COMPLETING THE PHARMACY AF LOG.

Prepare one authorization form for EACH person-pharmacy pair displayed by CAPI. If the preprinted Pharmacy authorization form cannot be located, use a blank AF from your bulk supplies.

Instructions for filling out Pharmacy authorization forms:

1. Section A: Check or record the name, address, and telephone number information for the pharmacy. This information is displayed by CAPI. If the person or eligible proxy signer indicates any preprinted information is incorrect, have the signer make the necessary changes and initial each change.
2. Section B: Make sure the person or proxy signer reads the authorization form statement, including footnotes. If the signer cannot read, read the statement to him/her.
3. Section C: Check or record the person's name and date of birth. If any corrections are necessary to the preprinted information, have the person or proxy signer make the necessary changes and initial all changes. Ask the person or proxy signer if prescription records may be listed under another name and record this information in Item 3. Record the person's social security number in Item 3A.

4. 'FIELD USE ONLY' Section: Record the RUID, PHARID (4 digits) and PID (3 digits) in the appropriate spaces. All are displayed by CAPI. DO NOT USE RU MINI LABELS ON AUTHORIZATION FORMS.
5. The person and/or proxy needs to sign and date the form in Sections D&E using the following guidelines:

IF PERSON IS:	THEN FORM SHOULD BE SIGNED BY:
a. Age 18 or older	Patient only (Items 4 and 5, unless one of d-f applies)
b. Age 14 through 17	Patient and parent or guardian (Items 4-9)
c. Age 13 or younger	Parent or guardian (Items 6-9)
d. Unable to sign name but able to make mark	Patient and witness (Items 6-9)
e. Deceased	Proxy (Items 6-9)
f. Unable to sign name or make mark	Proxy (Items 6-9)

Section E: If proxy, make sure reason for proxy is marked and relationship to person is completed.

**IMPORTANT:** All authorization forms MUST BE signed and dated. If a proxy signs (Item 6), then Item 7 (Date Signed), Item 8 (Signer's Relationship to Person), and Item 9 (Reason for Proxy Signature) must be completed.

For each absent person who needs to sign a Pharmacy authorization form, prepare a Pharmacy AF with sections A, C, and 'FIELD USE ONLY' filled out. CIRCLE the item numbers on the lines corresponding to Item 3 (Other Names), Item 3A (Social Security Number), and the appropriate lines for person and/or proxy signature and date (Items 4-9) to indicate which items need to be completed by absentee signer(s).

Insert the prepared authorization form(s) into the pocket of the Pharmacy Authorization Form Booklet. Make arrangements for authorization form followup either by mail or on in-person visit. If possible, make an appointment to return to the RU within 10 days to pick up any outstanding authorization forms. If the AFs are to be returned by mail, be sure to include a postage-paid envelope with the other materials left with the Authorization Form Booklet.

Enter the AF status in CAPI for each pharmacy-person pair.

Complete the Authorization Form Log for each pharmacy-person pair displayed by CAPI for which you did not obtain a complete AF.

- Record the CAPI AF status in column 2 of the log.
- If arrangements have been made to follow up on any outstanding authorization forms, use the 'Comments' column, as necessary, to record the date and time of your return visit.
- If any authorization forms are collected after exiting CAPI (i.e., during a follow up visit), record the AF status and AF ID in the 'Update Status' column of the Authorization Form Log.

#### CL32

##### CL32OV1

##### CL32OV2

**SIGNED, NO PROBLEM:** If you code '1' you are required to enter the date on which the authorization form was signed and the Pharmacy authorization form number.

**SIGNED, WITH PROBLEM:** Code '2' if there is a problem with a signed form. Describe the problem as well as enter the date the authorization form was signed and the Pharmacy authorization form number.

**LEFT WITH RESPONDENT:** Code '3' if the eligible RU member is not present. Leave the Authorization form Booklet and prepared authorization form with the respondent to give to that person. No additional information is required in CAPI with this authorization form status.

**MAILED TO RESPONDENT:** Code '4' if the eligible RU member is a student away at school or is away for an extended period of time. Mail the Authorization Form Booklet and prepared authorization form to that person. No additional information is required in CAPI with this code

**REFUSED:** Enter a status code of '5' if the RU member refuses to sign the authorization form. A followup question as to the reason for the refusal is asked.

If possible, leave the Authorization Form Booklet and prepared authorization form with the respondent or RU member in case he or she reconsiders.

**OTHER:** Code '91' if none of the above authorization form status codes apply. Specify the reason for using this code. Leave the Authorization Form Booklet and prepared authorization form with the RU member or respondent.

#### CL35

Prepare a self-administered questionnaire (SAQ) entitled, 'A Survey of Your Health Opinions' for each member of the RU who is at least 18

years old and is a member of the RU on the date of the Round 2 interview. This information is displayed by CAPI. Use the following guidelines:

- Record the name of the person in Item 1.
- Attach an RU mini label to the self mailer portion of the SAQ. Record the PID of the person whose name is recorded in Item 1 on this mini label.
- Distribute a gift pen with each SAQ.

SAQs may be completed either before you leave the RU, or later and returned by mail. (The SAQ is a postage-paid self mailer.) Be sure to leave a prepared SAQ and gift pen with the respondent for each eligible RU member who is not available at the time of the interview. Outstanding SAQs may be collected during a follow up visit ONLY IF you will be returning to collect Authorization Forms.

#### CL38

In Round 2, every RU member who was 18 years of age or older and part of the RU on the Round 2 interview date was asked to complete A Survey of Your Health and Health Opinions.

Persons requested to complete this survey may have returned the survey while the interviewer was in the household or some may have preferred to complete it late and mail it back to the home office.

For each person displayed on the CAPI roster, an SAQ was either not collected at the time of the Round 2 interview or was not received by the home office. For these people, we would like to collect the SAQ now.

If the respondent or eligible person does not recall the SAQ, show an example to help refresh his/her memory. If the respondent or eligible person mentions that the SAQ was lost or misplaced, distribute a blank SAQ to each person whose name is displayed on the CAPI screen (or has mentioned that a new SAQ is needed). If the person is unavailable at the time of the interview, leave this SAQ(s) with the respondent. Use the following guidelines to prepare an SAQ.

- Record the name of the person in Item 1.
- Attach an RU mini label to the self mailer portion of the SAQ. Record the PID of the person whose name is recorded in Item 1 on this mini label.
- If the respondent or eligible person mentions that the gift pen was never received, distribute a new gift pen to that person.

SAQs may be completed either before you leave the RU, or later and returned by mail. (The SAQ is a postage-paid self mailer.) Outstanding SAQs may be collected during a followup visit ONLY IF you will be returning to collect Authorization Forms.

AC05  
AC07  
AC08  
AC09

USUAL SOURCE OF HEALTH CARE --

The particular medical person, doctor's office, clinic, health center, or other place a person would usually go to if he or she was sick or needed advice about his or her health.

AC11

HOSPITAL CLINIC OR OUTPATIENT DEPARTMENT --

A unit of a hospital, or a facility connected with a hospital, providing health and medical services to individuals who receive services from the hospital but do not require hospitalization overnight. Examples of outpatient clinics include:

- well-baby clinics/pediatric OPD;
- obesity clinics;
- eye, ear, nose, and throat clinics;
- cardiology clinic;
- internal medicine department;
- family planning clinics;
- alcohol and drug abuse clinics;
- physical therapy clinics; and
- radiation therapy clinics.

Hospital outpatient departments may also provide general primary care.

HOSPITAL EMERGENCY ROOM --

A medical department at a hospital that is open 24 hours a day. No appointments are necessary, although a provider may arrange to meet a patient at an emergency room. Medical care may be administered by a physician, nurse, paramedic, physician extender, or other medical provider. This does NOT include 'urgent care centers', which are not part of hospitals.

OTHER KIND OF PLACE --

A medical place that is not a hospital outpatient department or clinic or a hospital emergency room. Include in this category group practices, private doctor's offices, health clinics, walk-in surgi-center/clinics, walk-in urgi-centers/clinics, company or school clinics, infirmaries, neighborhood health clinics, family planning centers, and mental health facilities.

AC15

MEDICAL DOCTOR --

Include both doctors of medicine (M.D.) and doctors of osteopathy (D.O.). Specific examples of physicians include:

allergists	obstetricians
anesthesiologists	ophthalmologists
cardiologists	orthopedists

dermatologists	otolaryngologists
endocrinologists	(ear, nose, & throat doctor)
family practice physicians	pediatricians
gastroenterologists	psychiatrists
general physicians	physiatrist (rehab medicine)
geriatricians	radiologists
gynecologists	surgeons (any)
internists	urologists
neurologists	

Types of providers NOT to be counted as medical doctors are chiropractors, dentists, nurses, optometrists, paramedics, podiatrists, psychologists.

## AC16

## NURSE --

Includes several types of nursing specialists, such as registered nurse (RN), licensed practical nurse (LPN), nurse's aide, occupational health nurse, community health nurse, or public health nurse (PHN).

## NURSE PRACTITIONER --

A registered nurse (RN) who has completed additional training beyond basic nursing education. They have qualifications which permit them to carry out expanded health care evaluation and decision-making regarding patient care.

## PHYSICIAN'S ASSISTANT --

A Physician Assistant (PA) is a medical person who provides health care services with the direction and supervision of a doctor of medicine (MD) or osteopathic physician (DO). Physician Assistants train for several years in order to earn the certification to perform diagnostic, therapeutic, preventive, and health maintenance services. Not to be confused with non-medical persons who also 'assist' the physician.

**MIDWIFE --**

A female who practices the art of aiding in the delivery of babies.

**CHIROPRACTOR --**

Medical persons who practice a system of medicine based on the principles that the nervous system largely determines the state of health and that disease results from nervous system malfunctioning. Treatment consists primarily of the adjustment and manipulation of parts of the body, especially the spinal column.

**AC22****AC22OV1****AC22OV2****AC22OV3****AC22OV4****PREVENTIVE HEALTH CARE --**

The provider in question provides coverage for care or services that prevent physical or mental health problems.

Preventive health care or service may include things such as: immunizations, routine physicals, cholesterol checks, prenatal care, 'stop smoking' classes, nutritional advice, etc.

**REFERRAL --**

Some health insurance plans require that individuals get authorization before consulting a specialist. This authorization is a referral.

**AP01****COMPLEMENTARY/ALTERNATIVE CARE -**

Approaches to health care that are different from those typically practiced by medical doctors in the U.S. Included in this type of care are:

**ACUPUNCTURE -**

The Chinese practice of inserting needles into specific exterior body locations to relieve pain, induce surgical anesthesia, or for therapeutic purposes.

**NUTRITIONAL ADVICE OR LIFESTYLE DIETS -**

The prevention or treatment of a health problem or the maintenance of good health through eating specific foods or monitoring intake of various food components such as calories, fat, cholesterol, vitamins, or minerals.

**MASSAGE THERAPY -**

Treatment of a health problem or the maintenance of good health through manipulation, methodical pressure, friction, and kneading of the body.

**HERBAL REMEDIES -**

The use of plant-based substances to prevent or treat a health problem or to maintain good health. Herbal remedies are

available in many forms, including pills, liquids, and creams.

**BIO-FEEDBACK TRAINING -**

A technique for learning to monitor and gain control over automatic body functions by using information obtained from various types of machines.

**MEDITATION, IMAGERY, OR RELAXATION TECHNIQUES -**

Techniques for attaining a state of physical relaxation and psychological calm such as the repetition of a mantra, concentration on mental images, or sitting quietly in a quiet place with eyes closed and body relaxed while paying close attention to breathing.

**HOMEOPATHIC TREATMENT -**

A system of medicine based on the principle of 'like cures like.' Substances that cause the symptoms of a particular health problem are used in very small doses to treat the problem.

**SPIRITUAL HEALING OR PRAYER -**

The restoration or maintenance of physical, mental, emotional, or spiritual health through prayer, meditation, or drawing on the help of powers or beings from another realm.

**HYPNOSIS -**

In order to treat a health problem or change unwanted behavior, an individual enters a trancelike state. The individual passively receives ideas, instructions, or suggestions from the hypnotist in order to treat phobias, anxiety, manage pain, or change behaviors.

**TRADITIONAL MEDICINE, SUCH AS CHINESE, AYURVEDIC, AMERICAN INDIAN, ETC. -**

Ancient medical treatments based on specific cultural traditions, involving theories of energy and elements. They use herbs, food, exercise, breathing, and massage in an overall approach to health.

AP02

AP02OV

**ACUPUNCTURE -**

The Chinese practice of inserting needles into specific exterior body locations to relieve pain, induce surgical anesthesia, or for therapeutic purposes.

**NUTRITIONAL ADVICE OR LIFESTYLE DIETS -**

The prevention or treatment of a health problem or the maintenance of good health through eating specific foods or monitoring intake of various food components such as calories, fat, cholesterol, vitamins, or minerals.

**MASSAGE THERAPY -**

Treatment of a health problem or the maintenance of good health

through manipulation, methodical pressure, friction, and kneading of the body.

#### HERBAL REMEDIES -

The use of plant-based substances to prevent or treat a health problem or to maintain good health. Herbal remedies are available in many forms, including pills, liquids, and creams.

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#### TRADITIONAL MEDICINE, SUCH AS CHINESE, AYURVEDIC, AMERICAN INDIAN, ETC. -

Ancient medical treatments based on specific cultural traditions, involving theories of energy and elements. They use herbs, food, exercise, breathing, and massage in an overall approach to health.

AP03

AP03OV

**MASSAGE THERAPIST -**

A person who treats a health problem through manipulation, methodical pressure, friction, and kneading of the body.

**ACUPUNCTURIST -**

Person who use a technique for relieving pain, treating medical conditions, inducing regional anesthesia, or improving general well-being, in which thin needles are inserted into the body at specific points.

**PHYSICIAN -**

Includes both doctors of medicine (M.D.) and doctors of osteopathy (D.O.). Specific examples of physicians include: allergists, anesthesiologists, cardiologists, dermatologists, endocrinologists, family practice physicians, gastroenterologists, general physicians, geriatricians, gynecologists, internists, neurologists, obstetricians, ophthalmologists, orthopedists, otolaryngologists (ear, nose, and throat doctor), pediatricians, psychiatrists, physiatrist (rehab medicine), radiologists, surgeons (any), or urologists.

**NURSE -**

Includes several types of nursing specialists, such as registered nurse (RN), licensed practical nurse (LPN), nurse's aide, occupational health nurse, community health nurse, or public health nurse (PHN).

**HOMEOPATHIC OR NATUROPATHIC DOCTOR -**

**HOMEOPATHIC DOCTOR -** A person who treats health problems based on a system of medicine based on the principle of 'like cures like.' Substances that cause the symptoms of a particular health problem are used in very small doses to treat the problem.

**NATUROPATHIC DOCTOR -** A person who treats health problems based on the curative abilities of nature's elements, such as sun, water, air, and earth. Many naturopathic physicians also use modern medical methods in conjunction with naturopathic therapies.

**CHIROPRACTOR -**

Medical persons who practice a system of medicine based on the principles that the nervous system largely determines the state of health and that diseases result from nervous system malfunctioning. Treatment consists primarily of the adjustment and manipulation of parts of the body, especially the spinal column.

**CLERGY, SPIRITUALIST, OR CHANNELER -**

A person who treats and maintains physical, mental, emotional, or spiritual health through prayer, mediation, or drawing on the help of powers or beings from another realm.

**HERBALIST -**

A person who uses plant-based substances to prevent or treat a health problem or to maintain good health. Herbal remedies are available in many forms, including pills, liquids, and creams.

**AP12****DENTAL CHECK-UP -**

A visit to a dental care provider to check the health status of the person's teeth. It often includes examination, x-rays and/or cleaning and polishing of the teeth.

**AP15****BLOOD PRESSURE CHECK -**

Application of a device that measures the person's blood pressure. The device typically involves a strap that is placed around the upper arm and inflated. Blood pressure is the pressure exerted by the blood against the inner walls of the blood vessels, especially the arteries; it varies with health, age, emotional stress, etc.

**AP16****BLOOD CHOLESTEROL CHECK -**

A blood cholesterol check requires taking a blood sample from the person. The blood is then analyzed to determine the level of cholesterol it contains. Cholesterol is a type of fatty substance found in animal fats, blood, nerve tissue, and bile. High levels of cholesterol are thought to be a factor in coronary heart disease.

**AP17****COMPLETE PHYSICAL -**

A physical examination performed by a medical doctor where the whole body is examined to determine the state of a person's health. Usually includes a blood pressure check and taking a sample of the person's blood for a complete blood count.

**AP18****FLU SHOT -**

A flu shot protects a patient against "influenza," also called the flu. The shot is usually given in the arm and can help to prevent the patient from catching a severe respiratory infection that can be caused by the flu virus.

**AP18A****DENTURES -**

False teeth that are removable from the mouth.

**AP19****PROSTATE EXAM -**

A rectal examination to check the prostate gland for inflammation, enlargement, or cancer. The prostate is a gland in the male

genitals.

AP20A

HYSTERECTOMY -

A hysterectomy is an operation in which the uterus or womb is surgically removed.

AP20

PAP SMEAR TEST -

A PAP or Papaniculou smear is a test used to screen for cervical cancer. A speculum is placed into the vagina and a sample of cells is sent to the lab for analysis.

AP21

BREAST EXAM -

A breast exam is when the breast is felt for lumps by a doctor or other medical provider.

AP22

MAMMOGRAM -

An x-ray photograph of the breasts, usually used to detect breast cancer.

AP28

MODERATE OR VIGOROUS PHYSICAL ACTIVITY –

Moderate physical activity causes only light sweating or a slight or moderate increase in breathing or heart rate and would include activities such as fast walking, raking leaves, mowing the lawn, or heavy cleaning. Vigorous physical activity cause heavy sweating or large increases in breathing or heart rate and would include activities such as running, race walking, lap swimming, aerobics classes, or fast bicycling.

PC02

DIABETES -

Diabetes is a disorder caused by decreased production of insulin, or by decreased ability to use insulin. Insulin is a hormone produced by the pancreas that is necessary for cells to be able to use blood sugar. Diabetes occurs in several forms, the most common are: Type I, Type II, and gestational diabetes. However, do NOT include any occurrence of gestational diabetes for this question.

Gestational diabetes starts or is first recognized during pregnancy. It usually becomes apparent during the 24th to 28th weeks of pregnancy. In many cases, the blood-glucose level returns to normal after delivery.

## PC04

## ASTHMA -

Asthma is a lung disorder characterized by periodic attacks of wheezing alternating with periods of relatively normal breathing. Treatment for mild asthma (infrequent attacks) typically includes the use of inhalers on an as-needed basis. Treatment for significant asthma (symptoms occur at least every week) typically includes the use of anti-inflammatory medications, usually inhaled steroids and bronchodilators.

## PC05

## ASTHMA ATTACK -

When you have an asthma attack, your airways narrow in response to some form of irritation, or "trigger," making breathing difficult. The muscles around the airways also tighten, further closing off breathing. The resulting symptoms include coughing, wheezing, shortness of breath, and a tight feeling in the chest. In a severe attack, breathing may be blocked. Asthma "attacks" range from mild to life threatening and can last minutes to days.

## PC09

## HYPERTENSION -

Hypertension, also known as high blood pressure, is defined as a persistent elevation of the resting systolic blood pressure (the "top" number, which represents the pressure generated when the heart beats) higher than 140, and/or an elevation of the diastolic blood pressure (the "bottom" number, which represents the pressure in the vessels when the heart is at rest) over 90. Hypertension often has no symptoms, though patients often complain of headaches. Treatment typically includes medications and lifestyle changes, such as weight loss, exercise, and dietary adjustments. Do NOT include any occurrence of pregnancy-induced hypertension, also known as preeclampsia, for this question.

Preeclampsia, a toxemia of late pregnancy characterized by persistently high blood pressure, swelling of the extremities, and protein in the urine. Typically with pregnancy-induced hypertension, blood pressure returns to normal shortly after delivery.

## PC11

## BLOOD PRESSURE CHECK -

A blood pressure check is when a cuff is wrapped onto your upper arm and pumped up to check your blood pressure.

IN02

IN03

## TAX RETURN -

A form on which taxable income is reported and tax is computed. The form is then sent to the appropriate level of the government (e.g., state, federal, etc.). Tax returns can be submitted to the government on paper or electronically by computer or telephone.

IN04

## SINGLE -

A tax filing status that can be used by anyone who was never married, legally separated, or widowed and not remarried as of December 31st of the tax year. Reports taxable income of one tax filer.

## MARRIED FILING JOINT RETURN -

A tax filing status that can be used by anyone who was married as of December 31st of the tax year (even if person is not living with the spouse at the end of the tax year) or whose spouse died between January 1st of the tax year and April 31st of the following year and the person did not remarry. Reports taxable income of two tax filers: a husband and wife.

## MARRIED FILING SEPARATELY -

A tax filing status that can be used by anyone who meets the criteria for 'married filing joint return,' however, the tax return reports the taxable income of ONE tax filer: either the husband OR the wife.

## HEAD OF HOUSEHOLD WITH QUALIFYING PERSON -

A tax filing status that can be used by anyone who is UNMARRIED and who paid over half of the cost of keeping up a home that was the main home for all of the tax year for any of the following people:

- the person's parent(s); or
- the person's UNMARRIED child, adopted child, stepchild, grandchild, etc. (the child does not have to be a dependent); or
- the person's MARRIED child, adopted child, stepchild, grandchild, etc. (the child must be a dependent); or
- the person's foster child (the child must be a dependent); or
- any other of the person's relatives who is a dependent

This filing status can also be used by someone who is married and who is legally separated from his/her spouse in the tax year and who:

- has lived apart from his/her spouse for the last six months of the tax year, and
- files a separate return from his/her spouse, and
- paid over half of the cost of keeping up his/her home during the tax year, and
- provided his/her home as the main home of his/her child, adopted child, stepchild, or foster child for more than half of the tax year, and
- claimed this child as his/her dependent.

Reports taxable income of one tax filer.

**QUALIFYING WIDOW(ER) WITH DEPENDENT CHILDREN -**

A tax filing status that can be used by anyone whose spouse died in either of the two years previous to the tax year and the person has not remarried in the tax year and who:

- has a child, adopted child, stepchild, or foster child who he/she can claim as a dependent, and
- the child lived in the person's home for all of the tax year, and
- paid over half the cost of keeping up his/her home; and
- could have filed a joint return with his/her spouse the year the spouse died, even if he/she didn't actually do so.

Reports taxable income of one tax filer.

**IN05**

**FILING JOINTLY -**

When the person files his/her tax return under the tax filing status of 'married filing joint return.' This tax filing status can be used by anyone who was married as of December 31st of the tax year (even if person was not living with the spouse at the end of the tax year) or whose spouse died between January 1st of the tax year and April 31st of the following year and the person did not remarry.

Reports taxable income of two tax filers: a husband and wife.

**IN06**

**DEPENDENTS -**

For tax filing purposes, a dependent of the tax filer is someone who meets all of the following criteria:

- is a relative of the tax filer, and
- if married, does NOT file a joint return, and
- is a U.S. citizen or is a resident alien or is a resident of either Canada or Mexico or is the person's adopted child who is not a U.S. citizen, but who lived with the person all year in a foreign country, and
- has a gross income of less than \$2,500, and
- the tax filer had to provide over half the person's total support in the tax year.

**IN08**

**HOUSEHOLD -**

The household is all of the family members who are currently living in the RU being interviewed.

## IN10

## ITEMIZED AND STANDARD DEDUCTIONS -

## ITEMIZED DEDUCTION -

When the deduction that is used in the process of determining the tax filer's taxable income is determined by listing and totaling a variety of expenses (e.g., medical expenses, various taxes such as estate or real estate taxes, mortgage interest, charitable contributions, etc.). These expenses are listed on the Schedule A tax form for itemized deductions.

## STANDARD DEDUCTION -

When the deduction that is used in the process of determining the tax filer's taxable income is a single dollar amount, determined by the government. This amount is found on a chart in the tax booklet and is based on the tax filing status.

## IN15

## HEALTH INSURANCE DEDUCTION -

For 1996, self-employed individuals may deduct as an adjustment to gross income 30 percent of the amount paid for medical insurance for themselves and their family. The balance of the cost may be included with other medical care expenses as an itemized deduction subject to the 7.5 percent deduction threshold based on AGI. However, self-employed persons are not allowed this deduction if they or their spouses were employees and eligible to participate in an employer-subsidized health plan. Persons who are not self-employed do not get this special deduction, but can include what they pay out of pocket for health insurance premiums if they itemize their deductions, subject to the 7.5 percent AGI threshold. If the person responds that he/she does not qualify for this deduction, code '3' (not applicable).

## IN17

## EARNED INCOME CREDIT -

An amount that can be deducted from the tax filer's net income in determining his/her taxable income. It is available to tax filers who do not have any qualifying children, earned less than \$9,230 in the tax year, and the tax filer(s) are at least 25 years old on the last day of the tax year.

## IN18

## IN18OV

## AMOUNTS TO INCLUDE (FOR WAGES OR SALARY, TIPS, COMMISSIONS, OR BONUSSES) -

This includes all income from wages, salary, commissions, and bonuses and is shown in Box 2 of the tax filer's W-2 form. Tips, scholarships, fellowship grants, and dependent care benefits should also be included.

## IN19

## IN19OV

## AMOUNTS TO INCLUDE (FOR INTEREST FROM SAVINGS ACCOUNTS, BONDS, NOW ACCOUNTS, MONEY MARKET ACCOUNTS, OR SIMILAR TYPES OF INVESTMENTS) -

Include interest income from seller-financed mortgages, banks, savings and loan associations, money market certificates, credit unions, savings bonds, etc. These amounts can be found on forms 1099-INT or 1099-OID.

## IN20

## DIVIDENDS -

Money that is divided among stockholders, creditors, members of a cooperative, etc. These amounts can be found on form 1099-DIV.

## IN21

## INCOME TAX REFUNDS -

These amounts represent that part of a refund of State (and Local, if applicable) income tax attributable to itemized deductions taken in a prior year that resulted in a Federal tax benefit. Typically the taxpayer reports as an itemized deduction for Federal income taxes the amount of State (and Local) income tax withheld from their earnings during the year. If the tax filer has more State and Local income tax withheld during the year than was required, the State government will reimburse or "refund" the over-payment during the following year.

## IN22

## ALIMONY -

An allowance that the court orders paid to a person by his/his spouse or former spouse after a legal separation or divorce or while legal action is pending.

## IN23

## IN23OV1

## IN23OV2

## AMOUNTS TO INCLUDE (FOR EARNINGS OR LOSS FROM OWN FARM) -

Include income or loss associated with being the sole proprietor of a farm. Farm business costs and expenses are deductible from farm gross business receipts in arriving at farm net profit or loss. Gains and losses from these sources are calculated on Schedule F.

## AMOUNTS TO INCLUDE (FOR NON-FARM BUSINESS OR PRACTICE) -

Include income or loss associated with being the sole proprietor of a non-farm business, including self-employed members of a profession. Business costs and expenses are deductible from gross receipts or gross sales in arriving at net profit or loss. Compensation of the sole proprietor is taxable income and, therefore, not allowed as a business deduction in computing net income. The net gain or loss is computed on Schedule C or C-EZ.

## IN24

## IN24OV

## AMOUNTS TO INCLUDE (FOR NET GAIN/LOSS FROM SALE OF PROPERTY OR OTHER ASSETS) -

Both sales of capital and non-capital assets are to be included. In general, capital assets for tax purposes include all property held for personal use or investment. Examples of such assets are personal residences, furniture, automobiles, and stocks and bonds.

Net gains or losses from the sale of capital assets are reported on Schedule D. Net capital gains also include capital gain distributions reported directly on Form 1040 if the tax filer did not have other gains or losses to report on Schedule D. Property other than capital assets generally includes property of a business nature, and net gains or losses from the sale of such assets is reported on Form 9747.

IN25

IN25OV

**IRA (INDIVIDUAL RETIREMENT ACCOUNT) -**

An Individual Retirement Account, or IRA, is a personal retirement plan whereby a limited amount of annual earnings may be invested, as in mutual funds or a savings account, with the investment money and its earnings being tax-free until retirement. Payments from these accounts must be reported on the tax filer's income tax return.

Payments include regular distributions, early distributions, rollovers, and any other money or property the person received from his/her IRA account or annuity. These amounts can be found on form 1099-R.

**KEOGH ACCOUNT -**

A retirement plan for self-employed persons and certain groups of employees whereby a limited amount of annual earnings may be invested, as in mutual funds or a savings account, with the invested money and its earnings being tax-free until retirement. These amounts can be found on form 1099-R.

**401K -**

A 401(k) is a optional retirement plan supported by many companies. This money is taken out and invested **before** the employee's paycheck is taxed. The plan is set up by a qualified employer with the primary contributions being deposited by the employee. Often there is a company matching plan where they will also contribute a percentage of the money the employee contributed. While the 401(k) continues to grow, taxes will not be paid on it. When the employee withdraws the money at retirement, he/she will be taxed on the amount in the account. There is a penalty to remove the money prior to retirement age; however, many plans allow the employee to borrow money using the plan as collateral or remove the money without penalty in certain emergencies. These amounts can be found on form 1099-R.

IN26

**AMOUNTS TO INCLUDE (FOR PRIVATE PENSIONS, MILITARY RETIREMENT, OTHER FEDERAL EMPLOYEE PENSIONS, STATE OR LOCAL GOVERNMENT PENSIONS OR ANNUITIES) -**

Payments from pensions and annuities, including payments (distributions) from retirement plans, life insurance annuity contracts, profit-sharing plans, employee savings plans, disability pensions received after the tax filer has reached the minimum retirement age set by his/her employer.

IN28

## IN280V

AMOUNTS TO INCLUDE (NET GAIN OR LOSS FROM ESTATES OR TRUSTS, PARTNERSHIPS, S CORPORATIONS, ROYALTIES, OR RENTAL INCOME) -

Gains and losses from these sources are calculated on Schedule E.

ESTATE OR TRUST: Include income that was the beneficiaries' share of fiduciary income from any estate or trust, for example, income required to be distributed, amounts credited to beneficiaries' accounts from fiduciary income, and any "accumulation distribution" made by the fiduciary of a "complex trust" for income accumulated in prior tax years.

PARTNERSHIP OR S CORPORATION: Since partnerships and S corporations are not taxable entities, their net profit or loss is taxed, in general, directly to the members of the partnership or shareholders in the S corporation. This income includes the taxpayer's share of the ordinary gain or loss of the enterprise and certain payments made to the taxpayer for the use of capital or as a salary.

RENTAL INCOME: Income or loss less amounts for depreciation, repairs, improvements and other allowable expenses related to the rented property.

ROYALTIES: Income from oil, gas and other mineral rights, patents, and literary, musical or artistic works.

## IN30

## IN300V

UNEMPLOYMENT COMPENSATION -

Payments made by a State government to a person who is unemployed. Payments are usually at regular intervals and over a fixed period of time. These amounts can be found on form 1099-G.

IN31

IN31OV

**SOCIAL SECURITY -**

Social Security benefits include any monthly benefits the tax filer receives under title II of the Social Security Act or the part of tier 1 railroad retirement benefits treated as a social security benefit. It also includes monthly survivor and disability benefits the tax filer received through Social Security. Social Security amounts can be found on form SSA-1099. Railroad retirement amounts can be found on form RRB-1099-R.

IN34

**WORKER'S COMPENSATION -**

A system, required by law, of compensating workers injured or disabled in connection with work. This system establishes the liability of an employer for injuries or sickness that arise over and in the course of employment. The liability is created without regard to the fault or negligence of the employer. The benefits under this system generally include hospital and other medical payments and compensation for loss of income.

IN37

**S.S.I. (SUPPLEMENTAL SECURITY INCOME) -**

Also known as Supplemental Security Income (SSI), this federal program provides monthly cash payments in accordance with uniform, nationwide eligibility requirements to persons of all ages who are blind, disabled, or both needy and 65 years or older.

IN41

**PUBLIC ASSISTANCE -**

Public assistance payments include assistance payments made to low-income persons, such as temporary assistance for needy families (TANF), aid to families with dependent children (AFDC), and general assistance.

IN44

**TANF (TEMPORARY ASSISTANCE FOR NEEDY FAMILIES) -**

This is a cash assistance program designed to replace AFDC when AFDC was eliminated by Congress in 1996. TANF is know by different names in different states.

IN46

**CHILD SUPPORT -**

Payments that the court orders a parent to pay to cover the cost of the care of a child who is not living with the parent making the payment.

## IN47

## WHO TO INCLUDE (FOR RECEIVING CHILD SUPPORT) -

Any/all members of RU are eligible to receive child support. Child support are payments that the court orders a parent to pay to cover the cost of the care of a child who is not living with the parent making the payment.

## IN49

## VETERAN'S PAYMENTS -

Veterans' payments include payments made periodically by the Department of Veterans Affairs to disabled members of the Armed Forces or to survivors of deceased veterans for education and on-the-job training, and means-tested assistance to veterans.

## IN52

## REGULAR CASH CONTRIBUTIONS AND HOUSEHOLD

REGULAR CASH CONTRIBUTIONS: include periodic payments from non-household members. Gifts or sporadic assistance from persons outside the household are not included.

HOUSEHOLD - The household is all of the family members who are currently living in the RU being interviewed.

## IN55

## FOOD STAMPC -

Tickets of various denominations given or sold at less than face value by the Federal government to qualifying unemployed or low income persons for use in buying food.

## IN59

## IN60

## IN60OV

## IN63

## WAGES AND SALARY -

WAGES - Money paid by an employer for each hour the person works. Hours worked beyond 40 hours a week might be compensated at a higher rate than regular hours. There is a direct link between compensation and hours worked.

SALARY - Money paid by an employer for the performance of a job, regardless of how many hours are worked. The workers are not paid on an hourly basis and might not receive compensation for hours worked beyond 40 hours per week. In essence, there is little or no link between compensation and hours worked.

**FARM INCOME (OR LOSS) -**

Include income or loss associated with being the sole proprietor of a farm. Farm business costs and expenses are deductible from farm gross business receipts in arriving at farm net profit or loss. Gains and losses from these sources are calculated on Schedule F.

**BUSINESS INCOME (OR LOSS) -**

Include income or loss associated with being the sole proprietor of a non-farm business, including self-employed members of a profession. Business costs and expenses are deductible from gross receipts or gross sales in arriving at net profit or loss. Compensation of the sole proprietor is taxable income and, therefore, not allowed as a business deduction in computing net income. The net gain or loss is computed on Schedule C or C-EZ.

**SOCIAL SECURITY -**

Also known as the old-age and survivors insurance (OASI) program. Monthly cash benefits under OASI are paid as a matter of earned right to workers who are insured for benefits and to their eligible dependents and survivors. Generally, benefit amounts paid both to the insured worker and to the insured worker's dependents or survivors are related to the past earnings of the insured worker.

**RAILROAD RETIREMENT -**

A federally legislated program which provides retirement, disability, and survivor annuities to workers whose employment was connected with the railroad industry for at least 10 years. The system provides for close coordination with the Social Security system. Benefits are financed through a combination of employee, employer, and Federal Government contributions.

**PRIVATE, MILITARY, OR GOVERNMENT PENSIONS -**

Pensions are employee benefits which provide income payments to employees upon their retirement. Pensions provide benefits to employees who have met specified criteria, normally age and/or length of service requirements. Pensions can be paid by various employers including private companies, the military, or any level of the government.

**INTEREST -**

Money paid to a person as compensation for the use of his/her money that is held in seller-financed mortgages, banks, savings and loan associations, money market certificates, credit unions, savings bonds, etc.

**DIVIDENDS -**

Money that is divided among stockholders, creditors, members of a cooperative, etc.

**RENTAL INCOME (OR LOSS) -**

Income or loss less amounts for depreciation, repairs, improvements and other allowable expenses related to the rented property.

**AS02****OWN THIS HOME --**

'This home' refers to the RU's primary residence, where we assume the interview is being conducted. To 'own the home,' the RU member's name must be on the title. Even if the RU member(s) are currently making mortgage payments on the home, we consider them to 'own the home.'

**AS04****AS11****AS26****VALUE (FOR REAL ESTATE) --**

When determine the present value of real estate (the primary residence, second homes, and other real estate), we want to know the market value for the land and structures on that land. This would be the amount the property would bring if sold in the current real estate market. The respondent should not report the profit he or she would make if the property was sold, but the actual sale price that could be achieved.

If the respondent has no idea what the property would bring in the current market, the tax appraisal value may be entered instead.

**AS06****AS13****AS21****AS28****AS36****AS43****MONEY OWED AND OUTSTANDING LOANS (FOR REAL ESTATE AND VEHICLES) --**

**MONEY OWED** – Include only the principal balance that has not yet been paid. The respondent should not include items such as interest, property tax, insurance, escrow, etc. that might be included in the mortgage or vehicle payments.

**OUTSTANDING LOANS** – These are loans that have not been paid in full, that is, money is still owed.

AS07

AS14

AS22

AS29

AS37

AS44

STILL OWED (FOR REAL ESTATE AND VEHICLES) --

Include only the principal balance that has not yet been paid.

The respondent should not include items such as interest, property tax, insurance, escrow, etc. that might be included in the mortgage or vehicle payments.

AS09

SECOND HOME --

Includes any other homes an RU member owns (i.e., the RU member's name is on the title) other than his or her primary residence.

Examples include vacation homes and housing units that are rented to others.

AS16

FARM AND BUSINESS --

FARM – Includes buildings on the premises of a farm, such as a barn or farm house, or on any land that is part of the farm, such as land under cultivation.

BUSINESS – A business exists when one or more of the following conditions are met: (1) Machinery or equipment of substantial value is in use in conducting business; (2) an office, store or other place of business is maintained, or (3) the business is advertised by listing in the classified section of the phone book, displaying a sign, distributing cards or leaflets, or any other methods which publicize that the work or service is offered to clients.

AS19

WORTH (FOR FARM OR BUSINESS) --

When determining the present value of a farm or business, we want to know the market value of the land, structures, equipment, and other capital on that land. This would be the amount the farm or business would bring if sold in the current market.

The respondent should not report the profit he or she would make if the farm or business was sold, but the actual sale price that could be achieved. Also, income from the farm or business should not be included at this question.

AS24

## REAL ESTATE --

Land, including the buildings and improvements on it and its natural assets, such as minerals, water, etc.

AS34

AS41

## VALUE (FOR VEHICLES) --

When determining the present value of transportation and recreational vehicles, we want to know the market value for the vehicles. This would be the amount the vehicles would bring if sold in the current market. The respondent should not report the profit he or she would make if the vehicle(s) were sold, but the actual sale price(s) that could be achieved.

AS39

## RECREATIONAL VEHICLES --

Vehicles used for the purpose of relaxation or amusement such as motorcycles, mopeds, camping trailers, motor homes, boats, airplanes, jet skis, snowmobiles, gliders, canoes, kayaks, or hanggliders, etc.

AS46

## CDs, STOCKS, BONDS AND MUTUAL FUNDS --

CERTIFICATES OF DEPOSIT – A bank certificate acknowledging the receipt of a specified large sum of money in a special kind of time deposit drawing interest and requiring written notice of withdrawal and usually subject to financial penalties if withdrawals are made before the maturity date. Also known as a CDs.

SHARES OF STOCK – The capital or funds that a corporation raises through the sale of shares entitling the holder to dividends and the other rights of ownership.

STOCK MUTUAL FUNDS – A company without fixed capitalization freely buys and sells its own shares and uses the capital to invest in other companies.

## CORPORATE, MUNICIPAL, GOVERNMENT, FOREIGN BONDS AND BOND FUNDS -

A certificate of debt issued by a corporation, government (local or federal), or foreign country that guarantees payment of the original investment plus interest by a specified future date.

GOVERNMENT SAVINGS BONDS – Any of various series of interest-bearing certificates issued by a government (local, state, or federal) promising to pay the holder a specified sum on a specified date, usually maturing over long periods.

AS48

## WORTH (FOR CDs, STOCKS, GOVERNMENT OR CORPORATE BONDS, MUTUAL FUNDS) --

The amount of money you would receive if these assets were sold today.

## AS57

## IRA, KEOGH, AND 401K ACCOUNTS --

IRA – An Individual Retirement Account, or IRA, is a personal retirement plan whereby a limited amount of annual earnings may be invested, as in mutual funds or a savings account, with the investment money and its earnings being tax-free until retirement. Payments from these accounts must be reported on the tax filer's income tax return. Payments include regular distributions, early distributions, rollovers, and any other money or property the person received from his/her IRA account or annuity.

KEOGH ACCOUNT – A retirement plan for self-employed persons and certain groups of employees whereby a limited amount of annual earnings may be invested, as in mutual funds or a savings account, with the invested money and its earnings being tax-free until retirement.

401K - A 401(k) is a optional retirement plan supported by many companies. This money is taken out and invested **before** the employee's paycheck is taxed. The plan is set up by a qualified employer with the primary contributions being deposited by the employee. Often there is a company matching plan where they will also contribute a percentage of the money the employee contributed. While the 401(k) continues to grow, taxes will not be paid on it. When the employee withdraws the money at retirement, he/she will be taxed on the amount in the account. There is a penalty to remove the money prior to retirement age; however, many plans allow the employee to borrow money using the plan as collateral or remove the money without penalty in certain emergencies.

## AS60

## VALUE (FOR IRA/KEOGH/401K ACCOUNTS) --

The amount of money you would receive today if you withdrew all the money in these types of accounts.

## AS70

## HOW MUCH IS IN --

The amount you would receive if you withdrew all the money in these accounts today. Do not deduct from this amount any penalties that might be incurred because of early withdrawal.

## AS67

## CHECKING, SAVINGS, AND MONEY MARKET ACCOUNTS --

CHECKING ACCOUNTS – A bank account against which the depositor can draw checks for transfer of funds to the name on the check. Checking accounts may or may not bear interest.

SAVINGS ACCOUNTS – A bank account that bears interest.

Generally, deposits and withdrawals of funds are done at the banking institution with withdrawn funds going directly to the holder of the account or another of his or her bank account.

MONEY MARKET ACCOUNTS –

An account that requires that you keep a minimum balance and allows you to write checks, but limits the number you may write and has a minimum allowable amount of each check written.

## AS72

## OTHER SAVINGS OR ASSETS --

Include any savings or assets owned by an RU member that have not already been accounted for in previous questions. For example, cash stored in the home, jewelry, art, antiques, money owed to an RU member by others, a collection for investment purposes ('collectibles' such as coins, postage stamps, baseball cards, etc.), rights in a trust or estate where an RU member is the beneficiary, and annuities.

## AS74

## WORTH (FOR OTHER SAVINGS, ASSETS, JEWELRY, TRUSTS, ETC.) --

The total amount that would be received if all of the 'other' assets were sold or otherwise converted to cash.

## AS76

## DEBTS --

A financial obligation or liability of one person to another or others. Includes formal arrangements such as bank loans as well as private arrangements such as loans from a parent. A debt might or might include interest on the principal loan amount.

## AS78

## DEBTS AMOUNT TO --

Include only the principal balance that has not yet been paid for all debts other than those specifically asked about in previous questions. The respondent should not include items such as interest, property tax, insurance, escrow, etc. that might be included in debt payments.

CS28  
CS28OV  
CS29  
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“ADVICE TO YOU” --

“Advice to you” can mean advice given to anyone in the RU or a parent or guardian outside of the RU on behalf of (PERSON) by any type of doctor or other health provider. Include advice given in either written or verbal form.

A health provider could be a general doctor, a specialist doctor, a nurse practitioner, a physician assistant, a nurse, or anyone else (PERSON) would see for health care.

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“ADVICE TO YOU (ABOUT HELMETS)” --

“Advice to you” can mean advice given to anyone in the RU or a parent or guardian outside of the RU on behalf of (PERSON) by any type of doctor or other health provider. Include advice given in either written or verbal form.

A health provider could be a general doctor, a specialist doctor, a nurse practitioner, a physician assistant, a nurse, or anyone else (PERSON) would see for health care.

In addition to advice given to you about (PERSON) using a helmet when riding a bicycle or motorcycle, please also include advice given to you about children wearing helmets when riding ATV's, battery powered cars, on the back of an adult's bicycle, or in jogging strollers.